

**MINUTES OF THE OPEN SESSION OF THE SEVENTH MEETING OF THE 2014/2015 COUNCIL
of the Association of Professional Engineers and Geoscientists of British Columbia,
held on SEPTEMBER 11, 2015 in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC**

Present

Council	
Dr. John Clague, P.Geo., FGC, FEC (Hon.)	President (Chair)
Dr. Mike Wrinch, P.Eng., FEC	Vice President
Michael Bapty, P.Eng., FEC, FGC (Hon.)	Past President
Herb Hawson, P.Eng., FEC	Councillor
Kathy Tarnai-Lokhorst P.Eng., FEC	Councillor
David Harvey, P.Eng., Struct.Eng., FEC	Councillor
Harlan Kelly, P.Eng.	Councillor
Ken Laloge, CPA, CA, TEP	Councillor
Dr. Sheila Wynn	Councillor
Ana Fernandes, CIM, FCSI	Councillor
Tajdin Mitha, LLB	Councillor
Caroline Andrewes, P.Eng.	Councillor
Donna Howes, P.Eng., FEC	Councillor
Bob Stewart, P.Eng.	Councillor
Dan Campbell, P.Eng.	Councillor
Dr. Lyn Anglin, P.Geo.	Councillor
Guests	
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Jeff Holm, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Garth Kirkham, P.Geo., FGC	APEGBC Director to Geoscientists Canada
Dave Rutherford, AScT, BCLS, CLS	ASTTBC Past President
Neal Carley, P.Eng.	Chair of the Municipal Engineers Division
Trevor Williams	BCIT Dean of the School of Energy
Mark Porter, P.Eng., Struct.Eng.	Chair of the CCAG
Dr. Conor Reynolds, P.Eng.	Vice Chair of the CCAG
Dylan Ballentine	Karacters design group
Robert Newall	Karacters design group
Staff	
Ann English, P.Eng.	Chief Executive Officer & Registrar
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Janet Sinclair	Chief Operating Officer
Jennifer Cho, CGA, CPA	Director - Finance & Administration
Gillian Pichler, P.Eng., FEC, FGC (Hon.)	Director - Registration
Efrem Swartz, LLB	Director - Legislation, Ethics & Compliance
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholders Engagement
Deesh Olychick	Director – Member Services

Mark Rigolo, P.Eng.	Associate Director – Engineering Admissions
Gilbert Larocque, CD, P.Eng., LLB, FEC	Associate Director – Professional Practice & Ethics
Sarah Wray	Executive Assistant to Council and to the CEO & Registrar
Nicole Salvian	Administrative Assistant

Regrets

Carol Park, P.Eng.	Councillor
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OPEN SESSION – CALL TO ORDER

Dr. John Clague, President and Chair, called the meeting to order at 10:14 am. Dr. Michael Wrinch acted as the Parliamentarian and Dr. Lyn Anglin acted as the Membership Engagement Champion.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Russ Kinghorn and Jeff Holm of Engineers Canada, Garth Kirkham of Geoscientists Canada, Trevor Williams, BCIT Dean of the School of Energy, Neal Carley, P.Eng., Chair of the Municipal Engineers Division, Mark Porter, P.Eng., Struct.Eng., Chair of the CCAG, Dr. Conor Reynolds, P.Eng., Vice Chair of the CCAG, Dylan Ballentine and Robert Newall of karacters design group, and Dave Rutherford, ASct, BCLS, CLS, ASTTBC Past President.

CO-15-82 OPEN CONSENT AGENDA

MOTION It was moved and seconded that Items 5.1 to 5.2 and 5.4 to 5.13 on the Open Consent Agenda be approved with item 5.3 being moved to the Open Regular Agenda.
CARRIED

Motions carried by approval of the above Consent Agenda motion

- 6.1 **MOTION** that the June 19, 2015 Open Meeting minutes be approved as circulated.
- 6.2 **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Volunteer Groups and to outside Organizations, as applicable.

Individual, Designation	Position	APEGBC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning * Over 6 Years
Re-appointments (under six years)						
Nelson Paul Lee, P.Eng.	Member	Sustainability Committee	Harshan Radhakrishnan	September 13, 2015	September 13, 2017	Returning
John Troy Issigonis, P.Eng.	Member	Investigation Committee	Efrem Swartz	September 14, 2015	September 14, 2017	Returning
Tim Brown, P.Eng.	Member	Building Codes Committee	Gilbert Larocque	September 13, 2015	September 13, 2017	Returning
Time Ryce, P.Eng.	Member	Building Codes Committee	Gilbert Larocque	September 13, 2015	September 13, 2017	Returning

Phil Sunderland, P.Eng., FEC, FGC (Hon.)	Member	Fairness Panel	Mark Rigolo	September 14, 2015	September 14, 2017	Returning
New Appointments and Re-Appointments (over six years)						
F. Michael Olmstead, P.Eng.	Member	OQM Committee	Peter Mitchell	September 11, 2015	September 11, 2017	New
Adam S. Lubell, P.Eng.	Member	APEGBC's Technical Review Board	Peter Mitchell	September 11, 2015	Ongoing	New
David R. Ricketts, P.Eng., FEC	Member	Discipline Committee	Efrem Swartz	September 14, 2015	September 14, 2017	Over 6 Years
Sanjay Chandok, P.Eng.	Member	Mentoring Committee	Deesh Olychick	September 11, 2015	September 11, 2017	New
Robert Allan Dakin, P.Eng., FEC	Member	Investigation Committee	Efrem Swartz	September 14, 2015	September 14, 2017	Over 6 Years
Frank Rudolf Mucha, P.Eng.	Member	Board of Examiners	Mark Rigolo	September 14, 2015	September 14, 2017	New
Dr. Kevin Oldknow, P.Eng.	Member	Board of Examiners	Mark Rigolo	September 14, 2015	September 14, 2017	New

5.3 This item was moved to the Open Regular Agenda.

5.4.1 MOTION that the proposed 2015 AGM Rules be approved.

5.4.2 MOTION that Council approved the proposed Process/Procedure for the conduct of Council Self-Evaluation Survey as recommended by the Governance Committee.

5.5.1 MOTION 1 that Council create a special working group of Councillors to review the entire annual conference and AGM special guest policy.

MOTION 2 that Council appoint Caroline Andrewes, P.Eng., Ana Fernandes, CIM, FCSI, and Bob Stewart, P.Eng., to review the annual conference and AGM special guest policy and make recommendations to Council.

5.6 MOTION that, subject to agreement by the Council of the Association of Professional Geoscientists of Ontario, the Professional Geoscience Mobility Agreement be extended to October 8, 2018 and that a detailed review of the agreement be conducted in 2018 in accordance with Clause 23: Periodic Review.

5.7 MOTION 1 that the Policy for Referral of a Complaint File by the Registrar to the Practice Review Committee be approved.

MOTION 2 that the Policy for Closure of a Complaint File by the Registrar be approved.

- 5.8 **MOTION 1** that the proposed Policy on Providing Eng.L. a Method to Bridge the Academic Requirements to Full Professional Status be approved.
- MOTION 2** that a pilot project to evaluate the Policy Providing Eng.L. a Method to Bridge the Academic Requirements to Full Professional Status be run until June 2016 and that a report be brought to the Registration Committee in August 2016 to review progress and findings.
- 5.9 **MOTION** that the proposed Policy on Determining an Equivalency basis of Academic Qualification for Applicants with Alternative Educational Backgrounds be approved.
- 5.10 **MOTION** that the proposed change to lower the experience threshold to 5 years (from 7 years) in the Policy on Looking Exempt Interviews be approved.
- 5.11 **MOTION** that the proposed Policy on Academic Qualification of the Graduates BCIT Bachelor of Mining and Materials Engineers program be approved.
- 5.12 **MOTION** that the modification to the Policy on the Professional Practice Examination with respect to adjudicated passes be approved.
- 5.10 **MOTION** that Council receives the following informational reports:
- CEO & Registrar Report
 - Report on Status of Enhanced MIT Program
 - Update on Council Policies
 - Corporate Engagement Update
 - Strategic Plan, KPI and Dashboard Update
 - Registration/Admissions Report
 - APEGBC Road Map for 2014-2015 - Update

End of motions approved under the Consent Agenda.

CO-15-83 OPEN REGULAR AGENDA

MOTION It was moved and seconded that the Open Regular Agenda be approved with the addition of Item 5.3 of the Open Consent Agenda.
CARRIED

CO-15-84 APPROVAL OF YEAR 2 KPI'S

MOTION It was moved and seconded that Council approves the Year 2 KPI targets as shown with the exception of 14 and 17 which will be brought back at a later meeting.
CARRIED

CO-15-85 PROPOSED AMENDMENTS TO ENGINEERS CANADA'S BYLAW

MOTION 1 It was moved and seconded that Council direct the President to exercise his discretion and judgement and vote on the appropriateness of the Bylaw changes presented at the September Board meeting based on the principles discussed by Council. The President will consider information provided to APEGBC by Engineers Canada leading up to the Board meeting and presented at the workshop. The President has discretion and is encouraged to request a delay of the vote until a future Board meeting on all issues that he doesn't feel have been adequately addressed.
CARRIED

MOTION 2 It was moved and seconded that Engineers Canada is requested to proceed with the changes required to comply with the Not for Profit Act.
CARRIED

CO-15-86 COUNCIL OPEN FORUM

MOTION It was moved and seconded that staff develop a plan for Council to consider additional forums in the coming year.
CARRIED

CO-15-87 VISITING DEAN

Trevor Williams, BCIT Dean of the School of Energy, gave a short, informative presentation on the BCIT Engineering program.

Trevor answered Council's questions and was thanked for his presentation and left the meeting.

CO-15-88 CLIMATE CHANGE REPORT AND PRESENTATION

Mark Porter and Dr. Conor Reynolds gave a short, informative presentation on the proposed feedback letter to the BC Government and the following motion was carried:

MOTION It was moved and seconded that Council has reviewed APEGBC's Feedback Letter to the Province and:

1. is in agreement with the statements and positions contained within, and
2. recommends that the letter, as reviewed and accepted by the President, be signed by him and sent to the BC Government.

CARRIED

CO-15-89 MED PRESENTATION

Neal Carley, P.Eng. Chair of the Municipal Engineers Division, gave a short, informative presentation on the work that the MED is doing.

Neal answered Council's questions and was thanked for his presentation and left the meeting.

CO-15-90 COUNCILLOR REQUEST FOR PROGRAM AND ACTIVITY REVIEW

MOTION 1 It was moved and seconded that staff be asked to compile a list of all programs and services performed by the Association along with a short reason why the program or service exists.
DEFEATED

MOTION 2 It was moved and seconded that staff be asked to develop a simple scoring system which can be applied to all programs or services. Recognizing that accurate costs are not available for each and every service or program, staff be asked to “guestimate” costs and revenue for each of the programs and services.
DEFEATED

MOTION 3 It was moved and seconded that the information presented to Council for review and further consideration.
DEFEATED

CO-15-91 AUDITED FINANCIAL STATEMENT/YEAR END REVIEW

MOTION 1 It was moved and seconded that Council accept the report of the Audit Committee.
CARRIED

MOTION 2 It was moved and seconded that Council approve an appropriation of \$600,000, effective June 30, 2015, from the unrestricted General Operating Fund to the Property, Equipment and Systems Replacement Fund.
CARRIED

MOTION 3 It was moved and seconded that Council approve the audited APEGBC Financial Statements for the fiscal year ended June 30, 2015.
CARRIED

MOTION 4 It was moved and seconded that the President and the Chief Executive Officer and Registrar be authorized to sign the fiscal 2014/2015 Financial Statements on behalf of Council.
CARRIED

MOTION 5 It was moved and seconded that the appointment of PricewaterhouseCoopers LLP, Chartered Accountants as the Association’s external auditors for the fiscal year ending June 30, 2016 be recommended for final approval at the Annual General Meeting October 2015.
CARRIED

CO-15-92 NEXT STEPS FOR BRANDING INITIATIVE

Dylan Ballentine and Robert Newall of karacters design group gave an informative presentation on the branding initiative.

Dylan and Robert answered Council’s questions and the following motion was carried:

MOTION That Council approve exploration and brand identity development of the two name options as ‘Professional Engineers and Geoscientists of British Columbia’ and ‘Engineers and Geoscientists BC’.
CARRIED

CO-15-93 WIEG RETENTION WORK PLAN

MOTION It was moved and seconded that Council approves proceeding with the Draft Work Plan as per the stated Next Steps for Council in the attached chart and having regard to (as appropriate) the discussions at the Council Forum regarding diversity.

CARRIED

END OF OPEN SESSION

The Open Session ended at 4:05 pm.