



Professional Engineers
and Geoscientists of BC

REASSESSMENT POLICY - REGISTRATION

APEGBC now has a formal appeal policy for all decisions made by the Registration Committee beginning January 1, 2004. This policy applies to decisions regarding the assignment of examinations, courses, interviews, seminars or experience.

After you have received the decision of the Registration Committee in writing, you have up to 30 days to submit a letter of appeal to the committee. This letter must include a detailed explanation of why the decision should be reconsidered and appropriate supporting documentation. A reassessment fee of \$157.5 must be included with the letter. This fee covers the costs involved in re-evaluating your application.

Supporting documentation may involve a request to re-review specific information previously provided with your application, or new documents such as letters, references, work details, a typical report that you have written, or information regarding courses you have taken. It is expected that this documentation will provide a strong basis for your appeal.

Your appeal will then undergo a new evaluation, and the results will be reviewed by the Registration Committee. You will be bound by the decision of the Registration Committee regarding your appeal and no further requests for reassessment relating to your original request will be accepted. It is therefore extremely important that you provide all of the necessary information to support your appeal before the committee is asked to make its decision on the reassessment.

If the review results in a reduction of the original assignment and the decision is based solely on information that you had originally provided to APEGBC, then the reassessment fee that you paid will be returned to you.

If the review results in no change or an increase to the original assignment, or if the Committee's decision is based on new or additional information provided to APEGBC, your reassessment fee will be forfeited.

Please note that if you are required to pass one or more examinations, attend a course or seminar and/or to obtain additional experience, the Registration Committee's decision will be to defer, not refuse, approval of the application until it is satisfied that you have complied with the requirement.

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