



Professional Engineers
and Geoscientists of BC

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Building progress through innovation every day

Location: Burnaby, BC

Status: Permanent

Closing Date: Open until filled

Position: Director, Legislation, Ethics and Compliance

What's the job?

Reporting to the Chief Regulatory Officer/Deputy Registrar, the Director, Legislation, Ethics and Compliance (LEC) is the Department Head of a team responsible for the effective management of the investigation, assessment and resolution of complaints against individuals practicing professional engineering and geoscience in British Columbia; for the education and promotion of ethical practice; and for the interpretation and enforcement of the Engineers and Geoscientists Act of BC as well as its revisions.

As the Director, LEC you'll be responsible for overseeing the following:

- Handling of public enquiries and new complaints to determine whether there are professional conduct or competency issues for APEGBC to review
- Reviewing and analyzing complaints
- Facilitating the gathering and assessing all necessary information during the investigation of a complaint
- Exercising good judgment in making recommendations to close a complaints file or send it to the Investigations Committee
- Preparing opinions of fact and law for consideration by the Investigation and Discipline Committees or retain outside legal counsel to provide such opinions or legal advice
- Working with others to coordinate investigations
- Providing ethics, risk management and practice advice to members
- Delivering instruction courses to engineering and geoscience students or members in training on ethics
- Writing articles for various publications to raise awareness on various issues related to the work of the Department or to the professional practice of members
- Maintaining the currency and relevance of the Act and the bylaws and providing internal advice on their interpretation
- Providing staff support and advice to various committees and Council including the preparation of reports and recommendations
- Liaising with other self-regulators to share information
- Other duties as may be assigned

Who are we looking for?

- A degree in Engineering, Geoscience and/or Law supplemented with continuous professional development courses as a minimum
- Currently registered as a Professional Engineer/Professional Geoscientist and/or LLB
- Minimum ten to fifteen years of related experience
- Strong Leadership skills and broad management experience
- A motivated team player with excellent inter-personal skills
- Highly organized, attention to detail
- Strong writing and communication skills
- Thorough knowledge of the Complaints handling processes for professional self-regulators
- Administratively self-dependent

Nice to have...

- Knowledge of or previous experience working in a professional regulatory environment
- Previous experience contributing at the corporate leadership level
- Proven mentoring and coaching skill

- Knowledge of the Provincial Legislation Amendment Process
- Thorough knowledge of Mediation, Arbitration and Court Proceedings

Who are we?

The Association of Professional Engineers and Geoscientists of BC (APEGBC) is responsible for the licensing and regulation of BC's professional engineers and geoscientists. With over 27,000 members and approximately 60 permanent and contract staff, APEGBC is the second largest professional regulatory body in the province. We value employee development and offer a flexible work environment with competitive compensation and benefits.

To apply, please submit your cover letter and resume in one PDF document to Att: Kim Westlake, Manager, Human Resources at careers@apeg.bc.ca