

CONTINUING EDUCATION PROGRAM GUIDE

Three-Year Rolling Periods

MARCH 3, 2023



ENGINEERS &
GEOSCIENTISTS
BRITISH COLUMBIA

WHAT ARE THE CE PROGRAM REQUIREMENTS?

In every reporting year, professional registrants must:

1. Complete the Mandatory Regulatory Module;
2. Record 1 Hour of Ethical Learning;
3. Complete a CE Plan and save in your records; and
4. Submit a declaration confirming all CE requirements have been completed between May 1 and June 30. The declaration is completed in the Annual Reporting System.

See the [CE Requirements](#) webpage for a list of the requirements for the current reporting year.

WHAT ARE THE CE PROGRAM REQUIREMENTS?

In each Three-Year Rolling Period, professional registrants must:

- Record 60 CE Hours of activities (20 hours per year on average);
and
- Designated Structural Engineers must record an additional 60 CE Hours of Technical Learning.

WHAT IS A THREE-YEAR ROLLING PERIOD?

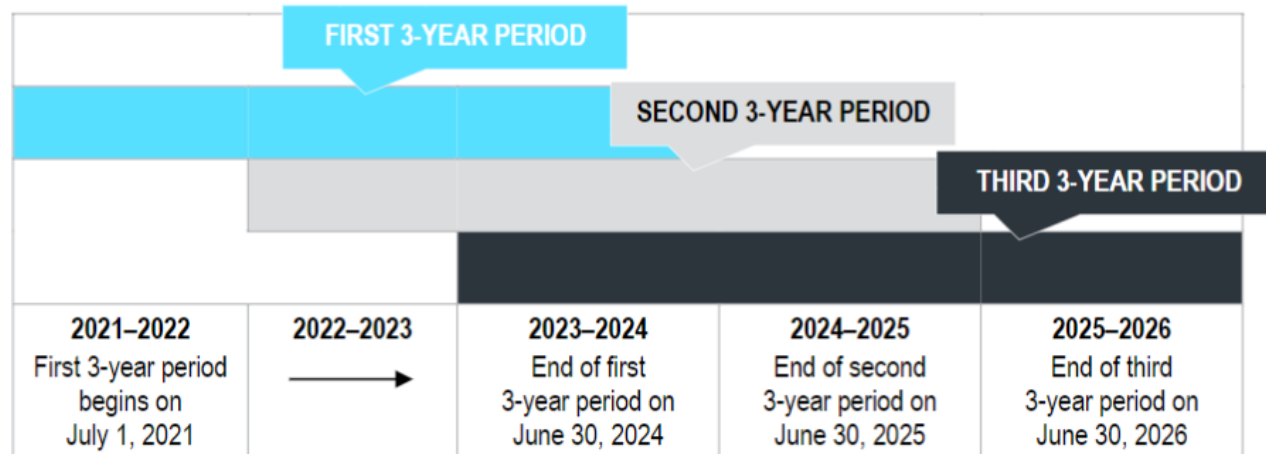


Figure 2: Illustration of a Three-Year Rolling Period

WHAT IS A THREE-YEAR ROLLING PERIOD?

The first Three-Year Rolling Period will start on July 1, 2021, and end on June 30, 2024. Continuing education activities must be reported annually by June 30 for the previous Reporting Year (July 1 to June 30).

- CE Hours must be recorded for the Reporting Year in which the CE activity took place and cannot be carried over to future years.
- However, they do contribute to a Registrant's three-year rolling total, allowing for flexibility over time to meet CE Program requirements.

TABLE 2: EXAMPLE OF A THREE-YEAR ROLLING PERIOD

PERIOD	NUMBER OF CE HOURS	NUMBER OF CE HOURS (3-YEAR RUNNING TOTAL)	COMPLIANT WITH 60-HOUR CE REQUIREMENT?
July 1, 2021 to June 30, 2022	10	-	-
July 1, 2022 to June 30, 2023	35	-	-
July 1, 2023 to June 30, 2024	15	$10 + 35 + 15 = 60$	Compliant
July 1, 2024 to June 30, 2025	20	$35 + 15 + 20 = 70$	Compliant
July 1, 2025 to June 30, 2026	20	$15 + 20 + 20 = 55$	Not compliant