

MINUTES OF THE OPEN SESSION OF THE SECOND MEETING OF THE 2017/2018 COUNCIL of
Engineers and Geoscientists BC, held on APRIL 27, 2018 in the DAN LAMBERT BOARDROOM,
ENGINEERS AND GEOSCIENTISTS BC OFFICES, BURNABY, BC

Present

Council

Caroline Andrewes, P.Eng., CPA, CMA	President (Chair)
Kathy Tarnai-Lokhorst, P.Eng., FEC	Vice President
Bob Stewart, P.Eng.	Immediate Past President
John Turner, P.Ag. (ret.)	Councillor
Suky Cheema, CPA, CA	Councillor
Larry Spence, P.Eng.	Councillor
Ross Rettie, P.Eng., FEC	Councillor
Brock Nanson, P.Eng.	Councillor
Susan MacDougall, P.Eng.	Councillor
Dr. Nimal Rajapakse, P.Eng.	Councillor
Jeremy Vincent, P.Geo.	Councillor
Doug Barry, P.Eng.	Councillor
Tim Watson, P.Eng.	Councillor
Dr. Catherine Hickson, P.Geo., FGC	Councillor
Lianna Mah, P.Eng., FEC	Councillor
David Wells, JD	Councillor
Ken Laloge, CPA, CA, TEP	Councillor

Guests

Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Jeff Holm, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Paul Blanchard, P.Eng., FEC, FGC (Hon.)	Canadian Engineering Qualifications Board Past Chair
Julius Pataky, P.Eng.	Canadian Engineering Accreditation Board Appointee
Paul Sawyer, CTech	ASTTBC Representative (Council Director)
Michael Humphreys, Senior Scrutiny Officer	Professional Standards Authority (observer)
Sabina Russel, P.Eng.	Standing Awards Committee
John Watson, P.Eng., FEC, FGC (Hon.)	Chair of the Registration Fairness Panel

Staff

Ann English, P.Eng.	Chief Executive Officer & Registrar
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Jennifer Cho, CPA, CGA	Chief Financial and Administration Officer
Max Logan	Chief of Strategic Operations
Gillian Pichler, P.Eng.	Director - Registration
Efrem Swartz, LLB	Director - Legislation, Ethics & Compliance
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholder Engagement
Deesh Olychick	Director – Member Services
Tracy Richards	Acting Executive Assistant to Council and to the Chief Executive Officer & Registrar
Amber Hart	Executive Administrative Assistant

Regrets

Kathy Tarnai-Lokhorst, P.Eng., FEC	Vice President
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OPEN SESSION – CALL TO ORDER

Caroline Andrewes, President and Chair, called the meeting to order at 08:53 am. Tony Chong, Chief Regulatory Officer and Deputy Registrar, acted as the Parliamentarian, Councillor Lianna Mah acted as the Membership Engagement Champion, and Councillor Susan MacDougall acted as the 30 by 30 Champion.

Guests: The Chair advised that Russ Kinghorn, P.Eng., FEC, FGC (Hon.), of Engineers Canada, Jeff Holm, P.Eng., FEC, FGC (Hon.), of Engineers Canada, Paul Blanchard, P.Eng., FEC, FGC (Hon.), Past Chair of the Canadian Engineering Qualifications Board, Julius Pataky, P.Eng. our appointee to the Canadian Engineering Accreditation Board and Michael Humphries, Senior Scrutiny Officer with the Professional Standards Authority would be joining for the Open Session. Paul Sawyer, CTech, Council Director would also be joining the meeting as an ASTTBC Representative and John Watson, P.Eng., FEC, FGC (Hon.) will be attending for item 6.4 as well as Sabina Russel, P.Eng. for item 6.7. Garth Kirkham, P.Geo., FGC, FEC (Hon.) sent his regrets.

4.1 Declaration of Conflict of Interest

Councillors Bob Stewart and Ross Rettie declared that they would be deemed to be in conflict of interest regarding item 6.8 on the agenda since they are Life Honorary and Life Members (respectively). President Andrewes advised that they are welcome to stay in the room during the discussions but not to participate in discussions or vote under item 6.8 on the agenda.

4.2 Safety Moment

President Andrewes provided a safety briefing advising Council of the Engineers and Geoscientists BC office emergency protocols and location of the emergency exits. Councillor Doug Barry provided the Safety Moment for the meeting focusing on Safety Culture Transformation.

CO-18-33 OPEN CONSENT AGENDA

MOTION It was moved and seconded that Council approve the Open Consent Agenda.

CARRIED

Motions carried by approval of the Consent Agenda:

- 5.1 **MOTION** that Council approve the February 9, 2018 Open Meeting minutes as circulated.
- 5.2 **MOTION 1** that Council approve the recommended appointment to the Engineers Canada Qualifications Board, subject to approval by the Executive Committee, as applicable.

MOTION 2 that Council approve the recommended re-appointments to the Editorial Board, as applicable.

MOTION 3 that Council approve the recommended re-appointments to the CPD Committee, as applicable.

MOTION 4 that Council approve the recommended re-appointments to the Nomination & Election Review Task Force, as applicable.

MOTION 5 that Council approve the recommended re-appointment to the Standing Awards Committee, as applicable.

MOTION 6 that Council approve the recommended appointment to the Practice Review Committee, as applicable.

Individual, Designation	Position	Engineers and Geoscientists BC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning/ * Over 6 Years
New Appointments and Re-Appointments (over six years)						
Karen Savage, P.Eng., FEC. 120355	Member	Engineers Canada Qualifications Board	Ann English	June 1, 2018	May 31, 2021	New
Dr. Julien Fagnan, P.Eng., 125375	Member	Practice Review Committee	Peter Mitchell	April 1, 2018	April 1, 2020	New
Re-appointments (under six years)						
Houman Ghalibafian, P.Eng. 130296	Member	Editorial Board	Megan Archibald	April 15, 2018	April 14, 2020	Returning
Allison Westin, GIT 174132	Member	Editorial Board	Megan Archibald	April 15, 2018	April 14, 2020	Returning
Dennis McJunkin P.Eng., FEC, FGC (Hon) 114813	Member	CPD Committee	Deesh Olychick	April 27, 2018	April 27, 2019	Returning
Anja Lanz, EIT 145447	Member	CPD Committee	Deesh Olychick	April 27, 2018	April 27, 2020	Returning
David Wells, JD 199695	Chair	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Doug Barry, .Eng. 108054	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Ed Casas, P.Eng. 126152	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Tomer Curiel, P.Eng. 148466	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Margaret Li, P.Eng., FEC, FGC (Hon) 118920	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Timothy Smith, P.Geo., Eng. L, FGC 121876	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Mike Waberski, BCLS 155253	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning
Michael Wrinch, P.Eng., FEC, FGC (Hon) 137628	Member	Nomination & Election Review Task Force	Deesh Olychick	April 28, 2018	June 29, 2018	Returning

Sabina Russell, P.Eng. 125748	Chair	Standing Awards Committee	Megan Archibald	April 27, 2018	April 27, 2019	Returning
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- 5.3 **MOTION** that Council approve the Council Policy on the Development of Professional Practice Guidelines.
- 5.4 **MOTION** that Council approve the proposed revisions to the Executive Committee's Terms of Reference.
- 5.5 **MOTION** that Council approve the updates to the Geoscience Committee Terms of Reference.
- 5.6 **MOTION** that Council approve the revised Terms of Reference for the Advisory Task Force on Corporate Practice.
- 5.7 **MOTION** that subject to prior approval of the Registration Committee, the Accredited Employer Member-in-Training Program pilot be ended and that the program be implemented on an ongoing basis.
- 5.8 **MOTION** that Council approve that the 'low risk' profiles and recommended tools be used in a pilot process by staff in the Registration Department to determine if they are effective in reducing the processing time of Eng. L. applications.
- 5.9 **MOTION** that Council establish the 30 By 30 Champion Group and direct the Terms of Reference for the group to be reviewed by the Governance Committee.
- 5.10 **MOTION** that the following informational reports were received by Council:
- CEO & Registrar Report
 - Engineers Canada Directors' Report
 - Geoscientists Canada Director's Report
 - Canadian Engineering Accreditation Board Report
 - National Engineering and Geoscience Month Report
 - Investigation & Discipline Committee Report
 - Enforcement Report
 - Financial Results as at March 31, 2018 (Q3) Report
 - Engineers and Geoscientists BC Road Map for 2017-2018
 - Committee Attendance Summary

CO-18-34 OPEN REGULAR AGENDA

MOTION It was moved and seconded that Council approve the Open Regular Agenda.

CARRIED.

CO-18-35 ENGINEERS AND GEOSCIENTISTS BC 2019 DRAFT BUDGET

MOTION 1 It was moved and seconded that Council approve a \$35 annual member fee increase effective January 1, 2019.

CARRIED.

MOTION 2 It was moved and seconded that Council approve the FY 2019 Engineers & Geoscientists British Columbia operating and capital budget.

CARRIED.

MOTION 3 It was moved and seconded that Council receive FY2020 proforma budget with the possibility of an associated fee increase in the range of up to \$35 as presented.

CARRIED.

CO-18-36 AGM MOTION #8 - DIVERSITY AWARD RECOMENDATION

MOTION It was moved and seconded that Council approve the development of an initiative to promote and profile organizations that support diversity and promote recruitment and advancement of women in engineering and geoscience with the goal of providing learning opportunities for other organizations by promoting and publicizing best practices in recruitment, retention, and inclusion, which will work in concert with the association's action plan for diversity and 30 By 30 initiatives.

CARRIED.

CO-18-37 REGISTRATION FAIRNESS PANEL ANNUAL REPORT

John Watson, P.Eng., FEC, FGC (Hon.) presented on the Fairness Panel Annual Report and addressed Council's questions. There was no motion.

CO-18-38 PROCESS FOR AGM MOTIONS

MOTION It was moved and seconded that Council approve the following six recommended actions:

i) For the 2018 AGM, follow the rules of order as approved by the assembly at the 2017 AGM allowing members' motions to be submitted up to 10:00 am on the day of the AGM.

ii) At the 2018 AGM, ask the assembly to approve the requirement to submit members' AGM motions at least 30 days in advance as a Special Rule of Order for all AGMs going forward pursuant to Bylaw 2(i) of the Association commencing with the 2020 AGM.

iii) That staff develop and implement a more robust communications strategy to persuade members that the proposed changes would provide them with the necessary information ahead of the AGM so that they can make informed decisions on such motions.

iv) The Association continues its efforts to encourage members to provide as much information as possible in support of their AGM motions. This may include the provision of forms and/or templates prompting the member to provide essential information such as relevancy to the Association's mandate/current strategic plan, potential resource implications, urgency, etc...

v) Develop a transparent set of criteria against which a member-approved AGM motion will be assessed to assist Council in deciding the appropriate action(s) to take in response to the motion.

vi) Develop a comprehensive but user-friendly information package which will be easily accessible to members wishing to submit AGM motions. This package will include the information outlined in motions 4 and 5 above as well as the entire process for submitting motions and how they will be dealt with after the AGM.

CARRIED.

CO-18-39 RECORDING NEGATIVE VOTES AT COUNCIL MEETINGS

MOTION It was moved and seconded that Council formally approve the Governance Committee's January 2017 recommendation not to record in the Council minutes how each individual councilor had voted at a Council meeting.

CARRIED.

CO-18-40 ELECTION MATERIAL

MOTION 1 It was moved and seconded that Council delegate the decision for incorporating the Q&A for Council elections as an ongoing component of the election material and if included, the selection of questions to a standing sub-committee of Council consisting of the four government appointees and the President.

CARRIED.

MOTION 2 It was moved and seconded that Council delegate the decision for incorporating short videos as a pilot for the 2018 election for the positions of President and Vice President and if included, approval of the guidelines for the videos to a sub-committee of Council consisting of the four government appointees and the President.

CARRIED.

CO-18-41 LIFE MEMBERSHIP OR LICENSURE AND ASSOCIATED NON-PRACTICING
BYLAW CHANGES

** Councillors Bob Stewart and Ross Rettie abstained from discussing and voting on this item due to perceived conflicts of interest.*

MOTION 1 It was moved and seconded that the proposed restricted titles:

- i. Professional Engineer (Non-Practising or retired) or P.Eng. (Non-Practising or retired);
- ii. Professional Geoscientist (Non-Practising or retired) or P.Geo. (Non-Practising or retired);
- iii. Limited Licensee (Non-Practising or retired) or Eng.L. (Non-Practising or retired); and
- iv. Limited Licensee (Non-Practising or retired) or Geo.L. (Non-Practising or retired),

be maintained in the proposed revisions to bylaw wording for current Bylaws 10(c) Non-Practising member and 10(c.1) Life Membership or Licensure.

CARRIED.

MOTION 2 It was moved and seconded that the proposed requirement to annually commit to Council not to engage in the practice of professional engineering or professional geoscience until released from the commitment by Council in writing be maintained in the proposed revisions to bylaw wording for current Bylaws 10(c) Non-Practising member and 10(c.1) Life Membership or Licensure; and that staff be directed to develop a user-friendly online and companion paper solution for reporting this requirement.

CARRIED.

MOTION 3 It was moved and seconded that staff be directed to prepare a guideline consistent with the Act and Bylaws for the approval of Council that sets out the rights and responsibilities of members who hold non-practising or retired status.

CARRIED.

MOTION 4 It was moved and seconded that staff be directed to bring a proposal to Council's June 15, 2018 meeting to repeal bylaws Bylaw 10 (c.2) Honorary Life Membership or Licensure and 10(d) Honorary Membership.

CARRIED.

MOTION 5 It was moved and seconded that the current award structure that includes the President's Awards, the Engineers and Geoscientists Canada's Fellowships and the Council service awards be deemed to be sufficient for recognizing members' and non-members' contributions to the professions.

DEFEATED.

MOTION 6 It was moved and seconded that staff be directed to bring a proposed reduced fee schedule to Council in June with revenue projections for bylaw pass and fail scenarios and a proposal for an amount from the General Operating Fund that may be needed to offset possible resulting revenue losses for the 2019 fee year.

CARRIED.

MOTION 7 It was moved and seconded that the proposed bylaws be presented for voting in two pairs with one vote for each pair as follows:

- i) 10 (c) Non-Practising membership or retired and 10(c.1) Life Membership or Licensure; and
- ii) 10 (c.2) Honorary Life Membership or Licensure and 10(d) Honorary Membership.

CARRIED.

CO-18-42 ADVERTISING CAMPAIGN IMPLEMENTATION REPORT

It was unanimously agreed upon by all that this item be deferred to the June 15, 2018 Council meeting.

END OF OPEN SESSION

The Open Session ended at 4:39 pm.