

MINUTES OF THE OPEN SESSION OF THE SECOND MEETING OF THE 2012/2013 COUNCIL of
the Association of Professional Engineers and Geoscientists of British Columbia,
held on NOVEMBER 30, 2012, in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC.

Present

Council	Michael Isaacson P.Eng. PhD	- President (Chair)
	Jeff Holm P.Eng. FEC	- Past President
	Michael Bapty P.Eng. FEC	- Vice President
	Arnold Badke P.Eng.	- Councillor
	Shiloh Carlson P.Eng.	- Councillor
	John Clague P.Geo. PhD	- Councillor
	Ana Fernandes CIM FCSI	- Councillor
	Herb Hawson P.Eng. FEC	- Councillor
	Harlan Kelly P.Eng.	- Councillor
	Garth Kirkham P.Geo.	- Councillor
	Joe Martignago BA MBA	- Councillor
	Andy Mill P.Eng./Struct.Eng. FEC	- Councillor
	Karen Savage P.Eng. FEC	- Councillor
	Mike Waberski BCLS	- Councillor
	Mike Wrinch P.Eng. PhD	- Councillor
	Sheila Wynn PhD	- Councillor
Guests	Bill MacPherson ASCT	- President, Applied Science Technologists & Technicians (ASTTBC)
	John Leech ASCT CAE	- Executive Director, ASTTBC
	Bryan Brassington P.Geo.	- Chair, Division of Environmental Professionals
	Chad Larson P.Eng.	- Chair, Sustainability Committee
	Mark Porter P.Eng./Struct.Eng.	- Sustainability Committee
	Emily Cheung P.Eng. FEC	- APEGBC Director to Engineers Canada
Staff	Russ Kinghorn P.Eng. FEC	- APEGBC Director to Engineers Canada
	Ann English P.Eng	- CEO & Registrar
	Tony Chong P.Eng.	- Chief Regulatory Officer & Deputy Registrar
	Janet Sinclair FEC (Hon.)	- Chief Operating Officer
	Gill Pichler P.Eng. FEC	- Director, Registration & Admissions
Staff Attending As Required	Joanne Williamson	- Council Administrator (Recorder)
	Peter Mitchell P.Eng. FEC	- Director, Professional Practice, Standards & Development
	Geoff Thiele LLB FEC (Hon.)	- Director, Legislation, Ethics & Compliance
	Megan Archibald	- Director, Communications & Stakeholder Engagement
	Ray Filipiak P.Eng.	- Assoc. Director, Admissions
	Vincent Lai CGA	- Assoc. Director, Finance & Administration
	Ailene Lim	- Acting Director, Member Services
<u>Regrets</u>	Kim Westlake CHRP	- Manager, Human Resources
	Donna Howes P.Eng.	- Councillor

OPEN SESSION

CALL TO ORDER

Dr. Michael Isaacson, President and Chair, called the meeting to order at 11:10 am. He advised that Vice President Mike Bapty would act as the Parliamentarian for the remainder of the 2012/2013 Council year and that Herb Hawson would be the Membership Engagement Champion for this meeting. The Chair noted that Councillor Donna Howes had provided regrets and was excused for this meeting. Council was advised that Councillors Donna Howes and Sheila Wynn had signed the Oath of Office as they were absent from the 2012 Annual General Meeting for the taking of the Oath or Affirmation.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Bill MacPherson ASCT, President, and John Leech, Executive Director, Applied Science Technologists & Technicians of BC (ASTTBC); Bryan Brassington P.Geo., Chair of the Division of Environmental Professionals; Chad Larson P.Eng., Chair and Mark Porter P.Eng./Struct.Eng, Sustainability Committee; Russ Kinghorn P.Eng. FEC and Emily Cheung P.Eng. FEC, APEGBC Directors to Engineers Canada.

CO-13-14 OPEN CONSENT AGENDA

MOTION It was moved and seconded that Items 6.1 to 6.12 and 6.14-6.16 on the Open Consent Agenda be approved.
CARRIED

Motions carried by approval of the above Consent Agenda motion:

- 6.1. **MOTION** that the September 14, 2012 Open Meeting minutes be approved.
- 6.2. **MOTION** that the September 28, 2012 Special Open Meeting minutes be approved.
- 6.3. **MOTION** that the October 27, 2012 Open Meeting minutes be approved.
- 6.4. **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Committees, and Task Forces as follows:

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
D.A. (Dave) Bergman PGeo	Professional Practice Committee	P. Mitchell	30 Nov 2012	30 Nov 2014
M.I. (Mark) Porter PEng StructEng	Technical Review Board	P. Mitchell	30 Nov 2012	30 Nov 2014
Tom Hunt ASCT EngL	Registration Committee	R. Filipiak	12 Dec 2012	13 Sept 2013
M.I. (Mark) Porter PEng StructEng	Registration Committee	G. Pichler	30 Nov 2012	29 Nov 2014
S. R. (Ross) Rettie, P.Eng. FEC	Registration Committee	G. Pichler	30 Nov 2012	29 Nov 2014
R.G. (Glenn) Pellegrin PEng FEC	Nominating Committee	G. Thiele	30 Nov 2012	30 Nov 2014
L.R. (Lindsay) Bottomer PGeo FEC (Hon.)	Nominating Committee	G. Thiele	30 Nov 2012	30 Nov 2013
M. (Mark) Lawton, P.Eng., FEC	Building Codes Committee	G. Larocque	30 Sept 2012	30 Sept 2014
W.G. (William Gordon) May, P.Eng.	Building Codes Committee	G. Larocque	31 Dec 2012	31 Dec 2014

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
E.A.A. (Emmanuel Alberto Asuncion) Domingo, P.Eng.	Building Codes Committee	G. Larocque	31 Dec 2012	31 Dec 2014
M. (Martin) Gevers, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
C.E. (Craig Edward) Labas, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
M. (Mark) Lawton, P.Eng., FEC	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
S. (Sean) Liaw, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
L.B. (Leslie Brian) Peer, P.Eng., FEC	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
J.R. (Joel Robin) Schwartz, P.Eng., FEC	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
H.C. (Henry Court) Touwslager, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
M.J. (Michael James) Wilson, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2012	31 Oct 2014
R. (Randy) Hillaby, P.Eng.	Consulting Practice Committee	G. Larocque	19 Nov 2012	19 Nov 2014
Megan Leslie PEng	Editorial Board	M. Archibald	30 Nov 2012	30 Nov 2014
David Harvey PEng StructEng FEC	Standing Awards Committee	M. Archibald	30 Nov 2012	30 Nov 2014
Winnie Lai-Fong PEng	Mentoring Committee	A. Lim	30 Nov 2012	30 Nov 2014
Individual	Outside Board, Committee or Task Force	Staff Contact	Start Date	Expiry Date
K. (Kai) Chen PEng.	City of Richmond Advisory Design Panel	P. Mitchell	1 Jan 2013	31 Dec 2014
G. (Goran) Ostojic PEng	City of Vancouver Urban Design Panel	P. Mitchell	02 Dec 2012	31 Dec 2014

6.5. **MOTION** that Council approve the recommended Council committee appointments and Branch pairings.

	Term	Start Date	Expiry Date
Executive Committee – Membership: President, Immediate Past President, Vice President, Two Members of Council			
Michael Isaacson P.Eng. PhD, President	mandated	Oct 27,2012	Nov 29, 2013 (as Past Pres)
Jeff Holm P.Eng. FEC, Past President	mandated	Oct 27,2012	Oct 26,2013
Michael Bapty P.Eng. FEC, Vice President	mandated	Oct 27,2012	Oct 26,2013
Sheila Wynn PhD– member at large, govt appointee	1 year	Nov 30,2012	Nov 29, 2013
Andy Mill P.Eng./Struct.Eng. FEC – member at large	1 year	Nov 30,2012	Nov 29, 2013
Governance Committee – Membership: Immediate Past President and up to 4 members of Council			
Jeff Holm P.Eng. FEC, Past President	mandated	Oct 27,2012	Oct 26,2013
Arnold Badke P.Eng.	1 year	Nov 30,2012	Nov 29, 2013
Mike Bapty P.Eng. FEC	1 year	Nov 30,2012	Nov 29, 2013
Donna Howes P.Eng.	1 year	Nov 30,2012	Nov 29, 2013
Mike Wrinch P.Eng.	1 year	Nov 30,2012	Nov 29, 2013
Audit Committee – Membership: 5 Council with minimum 2 government appointees			
John Clague P.Geo. PhD	1 year	Nov 30,2012	Nov 29, 2013
Ana Fernandes CIM FCSI	1 year	Nov 30,2012	Nov 29, 2013
Joe Martignago	1 year	Nov 30,2012	Sept 13, 2013

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Mike Waberski BCLS	1 year	Nov 30,2012	Nov 29, 2013
Mike Wrinch P.Eng. PhD	1 year	Nov 30,2012	Nov 29, 2013
Registration Committee – Membership: 4 Council, 1 serves as Chair (Council designates the Chair)			
Andy Mill P.Eng./Struct.Eng. FEC - Chair	1 year	Nov 30,2012	Nov 29, 2013
Shiloh Carlson PEng	1 year	Nov 30,2012	Nov 29, 2013
Harlan Kelly P.Eng.	1 year	Nov 30,2012	Nov 29, 2013
Garth Kirkham P.Geo.	1 year	Nov 30,2012	Nov 29, 2013
Geoscience Committee – Membership: 2 Council			
Garth Kirkham P.Geo.	1 year	Nov 30,2012	Nov 29, 2013
Herb Hawson P.Eng. FEC	1 year	Nov 30,2012	Nov 29, 2013
Professional Practice Committee – Membership: at least 2 Council, 1 serves as Chair (Council designates the Chair)			
Harlan Kelly P.Eng. - Chair	1 year	Nov 30,2012	Nov 29, 2013
Arnold Badke P.Eng.	1 year	Nov 30,2012	Nov 29, 2013
Karen Savage P.Eng. FEC	1 year	Nov 30,2012	Nov 29, 2013
Nominating Committee – Membership: Immediate Past President			
Jeff Holm P.Eng. FEC, Chair	mandated	Oct 27,2012	Oct 26,2013

BRANCH	COUNCILLOR	BRANCH CHAIR
Burnaby / New West	Garth Kirkham PGeo	Mike Samilski, PEng
Central Interior	Shiloh Carlson PEng/ Ana Fernandes CIM FCSI	Brendon Masson, P.Eng.
East Kootenay	Donna Howes PEng	Vacant
Fraser Valley	Herb Hawson PEng	Bernadette Currie PEng
Northern	Shiloh Carlson PEng	Mark Allen PEng
Okanagan	Arnold Badke PEng	Garrett Hamilton-Smith PEng
Peace River	Mike Waberski BCLS	Adel Morhart PEng
Richmond/Delta	Harlan Kelly PEng	Ravee Ramakrishnan PEng
Sea to Sky	John Clague PGeo	Piotr Mazur PEng
South Central	Jeff Holm PEng	Eric Sears PEng
Tri-City	Karen Savage PEng	Stella Chiu PEng
Vancouver	Harlan Kelly PEng	Ben Skillings PEng
Vancouver Island	Mike Bapty PEng	Lee Rowley, PEng
Victoria	Mike Wrinch PEng/ Sheila Wynn PhD	Richard Summers PEng
West Kootenay	Donna Howes PEng	Mark Sirges PEng

- 6.6. **MOTION** that Council approve the Terms of Reference for the Special Task Force on Alternative Admissions/Registration Systems.
- 6.7. **MOTION** that the Revised Terms of Reference of the Sustainability Committee be approved.
- 6.8. **MOTION** that the Revised Terms of Reference of the Board of Examiners be approved

- 6.9. **MOTION** that Council approve the revised Professional Practice Committee Terms of Reference.
- 6.10. ENVIRONMENT COMMITTEE AMALGAMATION WITH THE DIVISION OF ENVIRONMENTAL PROFESSIONALS
- MOTION 1** that the APEGBC Council approve standing down the Environment Committee and amalgamating the membership and functions of the Environment Committee into the Division of Environmental Professionals as per the motion of the Environment Committee dated 7 December 2011.
- MOTION 2** that the APEGBC Council approve the Terms of Reference of the Division of Environmental Professionals as per the motion of the Division of Environmental Professionals dated 20 January 2012 and the vote of the DEP Membership reported on 31 August 2012.
- 6.11. **MOTION** that the revisions to APEGBC Council Governance Policy CG#8 be approved to incorporate the new Oath or Affirmation of Office as approved by Council on September 14, 2012.
- 6.12. **MOTION** that the revisions to the APEGBC Policy: Appointment of Directors to National Bodies be approved.
- 6.14. **MOTION** that Council approve the dissolution of the CEO & Registrar Search Committee effective November 30, 2012.
- 6.15. BYLAWS: LIMITED LICENCE RELATED BYLAWS
- MOTION 1** that Council approves the amendments to bylaw 3(a.1) as circulated.
- MOTION 2** that Council approves the amendments to bylaws 3(j) and 10(c.1) and (c.2) as circulated.
- 6.16. **MOTION** that Council concurs with the Key Considerations for the Canadian Framework for Licensure element on Fairness in Registration Practices dated July 18, 2012.

End of motions carried under approval of two Consent Agenda motions.

CO-13-15 OPEN REGULAR AGENDA

MOTION It was moved and seconded that the open meeting regular agenda be approved with the addition of Item 6.13, Competency Indicators, from the Consent Agenda.
CARRIED

CO-13-16 BALANCED SCORE CARD

MOTION 1 It was moved and seconded that Council accept the Balanced Score Card report for 2011/12.
CARRIED

MOTION 2 It was moved and seconded that Council approves the Balanced Score Card targets to June 30, 2013.
CARRIED

CO-13-17 REPORT ON ANNUAL GENERAL MEETING MOTIONS

Actions going forward from motions approved by the membership at the October 27, 2012 AGM are as follows:

- **Motion:** that Council consider setting up a task force with sufficient financial and staff resources to support and promote improving the number of women in engineering.
Referred to the Chief Operating Officer to provide a report at the January 25, 2013 Council meeting outlining options for action. It was noted that this aligns with the decision at the 2012 Council Planning session to have staff develop a scoping paper on the gender diversity issue.
- **Motion:** that council consider publishing in the financial report the salaries, remuneration and benefits for all staff who receive over \$100,000 per annum.
Referred to the Executive Committee to develop a recommendation for consideration by Council by the May 4, 2013 Council meeting.
- **Motion:** that council consider working with the provincial government to establish a level of acceptable landslide risk.
Referred to the Director, Professional Practice, Standards and Development to provide a report at the May 4, 2013 Council meeting.

MOTION It was moved and seconded that Council approve the recommended actions as circulated.
CARRIED

CO-13-18 DIVISION OF ENVIRONMENTAL PROFESSIONALS PRESENTATION (SCHEDULED WORK PLAN ITEM)

Bryan Brassington P.Geol., Chair of the Division of Environmental Professionals was welcomed. Highlights of the presentation included:

- work with the Association of Professional Biology of BC to create a joint award as a collaboration between the professions of biology, engineering and geoscience.
- recent vote of the Environment Committee to join the DEP and subsequent updating of the DEP Terms of Reference.

CO-13-19 ASTTBC PRESENTATION OF CERTIFICATE OF APPRECIATION

Bill MacPherson AScT, President, and John Leech, Executive Director of ASTTBC (Applied Science Technologists & Technicians of BC) presented Gillian Pichler P.Eng. with a certificate of appreciation for building linkages between APEGBC and ASTTBC.

CO-13-20 SUSTAINABILITY COMMITTEE: SUSTAINABILITY GUIDELINES

Chad Larson P.Eng., Chair and Mark Porter P.Eng./Struct.Eng, of the APEGBC Sustainability Committee presented the draft Sustainability Guidelines. These are the product of a two-year consultation with internal committees and divisions and along with an online survey and webinar for members.

MOTION It was moved and seconded that Council approve the draft APEGBC Sustainability Guidelines pending final editorial and legal review.
CARRIED

- CO-13-21 REGISTRATION COMMITTEE: GEOSCIENCE INCIDENTAL PRACTICE
Under Incidental Practice agreements with other Canadian regulators, engineers or geoscientists from one Canadian jurisdiction would be permitted to practice for a limited period of time in another jurisdiction without having to be registered there. Geoscientists Canada recently investigated this model, however, there was opposition from some regulators for a national initiative.

To support APEGBC's participation in an Inter-Provincial Incidental Practice Committee for geoscience along with APEGA (Association of Professional Engineers and Geoscientists of Alberta), APGO (Association of Professional Geoscientists of Ontario), NAPEG (Northwest Territories and Nunavut Association of Professional Engineers and Geoscientists) and OGQ (l'Ordre des Geologues du Quebec), the following motions were brought forward:

- MOTION 1 It was moved and seconded that APEGBC representation at, and participation in an Inter-Provincial Incidental Practice Committee with representatives of APEGA, APGO, NAPEG and OGQ be approved, with the goals of negotiating the terms of a Geoscience Inter-Provincial Incidental Practice Agreement for consideration by the respective Councils.**
CARRIED

- MOTION 2 It was moved and seconded that the Terms of Reference for the Inter-Provincial Incidental Practice Committee be approved as circulate 'in principle'.**
CARRIED

- MOTION 3 It was moved and seconded that the Chief Regulatory Officer (or his delegate) and James Moors, PGeo be appointed as its representatives to the Inter-Provincial Incidental Practice Committee.**
CARRIED

- MOTION 4 It was moved and seconded that James Moors, P.Geo. be appointed as APEGBC's Lead Negotiator for the Incidental Practice Committee and that he be authorized to negotiate, on APEGBC's behalf, the terms of a Geoscience Inter-Provincial Incidental Practice Agreement for the consideration of the Council.**
CARRIED

- MOTION 5 It was moved and seconded that if Mr. Moors is not available then the Executive Committee be empowered be authorized to appoint a replacement.**
CARRIED

It was noted that establishment of incidental practice privileges would be a benefit to APEGBC members who wished to carry out short projects in another jurisdiction.

- CO-13-22 FOREIGN QUALIFICATIONS RECOGNITION REPORT
In early November the BC government announced funding for initiatives to support development of tools and communications to assist internationally trained professionals to integrate into the job market. APEGBC has been encouraged to put forward proposals to the Ministry of Jobs, Tourism and Innovation for funding of various initiatives.

MOTION It was moved and seconded that

1. Council approves in principle the development and submission by APEGBC in collaboration with Engineers Canada of a proposal for funding to the BC Ministry of Jobs, Tourism and Innovation, to articulate, in collaboration with the Engineers Canada Constituent Associations/Ordre the competencies and outcomes of the Canadian Environment Experience requirement.
2. Council approves in principle the development and submission by APEGBC in collaboration with Engineers Canada of a proposal for funding to the BC Ministry of Jobs, Tourism and Innovation, to define selection criteria and pilot the Engineers Canada English Language Assessment Battery (ECLAB) on a cost-effective basis.
3. Council approves in principle the development and submission by APEGBC in collaboration with ASTTBC of a proposal for funding to the BC Ministry of Jobs, Tourism and Innovation, to develop an online self-assessment tool to assist in directing internationally trained engineers and technologists to appropriate careers.
4. Council approves in principle the development and submission by APEGBC of a proposal for funding to the BC Ministry of Jobs, Tourism and Innovation, to deliver an affordable “Working in Canada” Seminar; and considering a web-based option.

CARRIED

CO-13-23 ENGINEERS CANADA: CANADIAN FRAMEWORK FOR LICENSURE ELEMENT – ENFORCEMENT PRACTICES

Council discussed recommended feedback to the Engineers Canada CEO Group regarding the Enforcement Practices element of the Canadian Framework for Licensure.

MOTION It was moved and seconded that Council approves the forwarding of the listed recommendations to Engineers Canada for its consideration.
CARRIED

CO-12-24 AGM ROTATION

The 2013 APEGBC Conference and AGM will be held in Whistler BC and the 2014 in Vancouver. With an increasing attendance, Council discussed the limitations of Okanagan venues to accommodate the size of this event.

MOTION It was moved and seconded that Council directs that the APEGBC Annual Conference & AGM be held in Victoria in 2015.
DEFEATED

Many Councillors expressed the opinion that it is important to serve the membership by rotating the Conference and AGM to the Okanagan, in either Kelowna or Penticton.

MOTION It was moved and seconded that Council directs that the APEGBC Annual Conference & AGM be held in the Okanagan in 2015.
CARRIED

- CO-13-25 REGISTRATION COMMITTEE: COMPETENCY INDICATORS (ITEM 6.13 BROUGHT FORWARD FROM THE CONSENT AGENDA)
A number of competency indicators have previously been approved by Council in conjunction with the overall approval of setting a Registration Competency Assessment Framework. It was agreed to authorize the Registration Committee to make refinements and establish competency indicators with periodic reports coming forward to Council.

MOTION It was moved and seconded that Council authorizes the Registration Committee to establish competency indicators within the Registration Competency Assessment Framework, with periodic reports to come to Council on a quarterly basis.
CARRIED

- CO-13-26 INFORMATION ONLY REPORTS (OPEN)
- **Value for Money Review Implementation Status Report:** an update on the implementation of recommendations from Phase 1 – Registration Department.
 - **Registration Report** reviewed.
 - **Engineers Canada (EC) Directors Report:** Russ Kinghorn and Emily Cheung reported on recent EC sessions on ways to evaluate credentials of foreign trained engineers. Council was advised that consideration is being given to models of centralized credential evaluation.
 - **Geoscientists Canada Report:** John Clague provided an in-depth report on recent GC activities including the work of the Canadian Geoscience Standards Board, the Joint Practice Definition Task Force looking at similarities and differences between definitions utilized by the various constituent associations. This is considered a first step towards developing a national framework.
 - **Financial Report:** total revenues are \$92,000 below budget plan and expenditures are \$501,000 below budget plan for a variance of \$409,000 (surplus) in net operating income.
 - **Branch Engagement Report:** reviewed.
 - **APEGBC Activity Report:** reviewed.

END OF OPEN SESSION

The Open session ended at 2:30 pm.

Minutes approved at Council meeting of January 25, 2013 (CO-13-32)