



# 2021 PROSPECTIVE NOMINEE FORM

## IMPORTANT INFORMATION

Engineers and Geoscientists BC is seeking qualified candidates with diverse experience, skills, and expertise to stand for election to Council in the Fall of 2021. Registrants interested in the positions of President or Councillor are encouraged to apply. The information provided on this form will be used by the Nomination Committee to assess your candidacy.

Your responses will be saved as you go by clicking "Next". If at any point you would like to revisit your entries, you can click "Back" to take you to your previous page. If you would like to complete your form at a later time, you can exit your browser and reopen the form using the link in the registration email you received. You will have to re-enter your email and password to reaccess your partially completed form.

If you need further information or have any questions when filling out this form, please contact Jacqueline Arnouse at [jarnouse@egbc.ca](mailto:jarnouse@egbc.ca) or 604.558.6650. If you have any problems with the technical functioning of this form, please contact Florence Clifford at [florence@watsoninc.ca](mailto:florence@watsoninc.ca) or 604.283.6448.

## DEADLINE

Individuals interested in standing for nomination must complete this form by **5:00 pm (PST) on Monday, April 5, 2021**. The Nomination Committee reserves the right to extend the Call for Nominations.

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## CONTACT INFORMATION

Name and designation(s)

Best Phone Number to Contact You

Email Address

City of Residence

### Indicate the position for which you wish to be considered

- Councillor
- President



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## VOLUNTEER OR EMPLOYMENT BACKGROUND WITH ENGINEERS AND GEOSCIENTISTS BC

Please provide a chronology of volunteer or staff positions held with Engineers and Geoscientists BC, starting with the most recent.

|    | Committee            | Position             | Term of Service (YYYY-YYYY) |
|----|----------------------|----------------------|-----------------------------|
| 1. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 2. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 3. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 4. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 5. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 6. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 7. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |

## VOLUNTEER SERVICE WITH OTHER PROFESSIONAL, COMMUNITY, OR CIVIC ORGANIZATIONS

Please provide a chronology of volunteer or staff positions held with the organization, starting with the most recent.

|    | Organization         | Position             | Term of Service (YYYY-YYYY) |
|----|----------------------|----------------------|-----------------------------|
| 1. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 2. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 3. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 4. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 5. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 6. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| 7. | <input type="text"/> | <input type="text"/> | <input type="text"/>        |

## EXPRESSION OF INTEREST

**Tell us why you are interested in running for Councillor or President and what you bring to the role. (Maximum 1500 characters = ~250 words)**

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## SKILLS AND COMPETENCIES

To achieve its goals and meet its fiduciary responsibilities, Council has identified the need for diverse voices on Council, with a blend of skills in

leadership, strategy development, financial literacy, and risk management, as well as experience in governance, human resource management and an understanding of the regulatory framework under which we operate.

It is not necessary for each member of Council to have experience in each area. Please describe your experience in the skills and competencies listed below, as applicable.

### 1. LEADERSHIP

Demonstrated confidence and good judgment in directing the efforts of others to achieve desired outcomes, while modelling respect, commitment, integrity and accountability.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

### 2. STRATEGY

Understanding of and experience with an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

### 3. FINANCIAL LITERACY

Understanding of financial statements, cash flow, budgeting, financial planning and investing that allow an organization to make informed and effective decisions about their financial resources.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

#### 4. RISK MANAGEMENT

Knowledge of enterprise risk management, risk assessment, and risk policies and procedures to enable effective risk management oversight of the organization.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

#### 5. GOVERNANCE

Understanding and knowledge of board governance and the roles and responsibilities of board members, usually demonstrated through previous board experience.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

## 6. REGULATORY UNDERSTANDING

Knowledge of regulations and regulatory organizations, including the purpose of regulation, gained from working with legislation, having experience being a part of a regulator, or working in a heavily regulated industry.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

## 7. HUMAN RESOURCES

Knowledge and understanding of HR policies related to employees and volunteers, including equity, diversity and inclusion policies, performance management, succession planning, and ensuring sufficient resources to fulfill an organization's responsibilities.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

## 8. ENGINEERING AND GEOSCIENCE

Technical proficiency in the practice of engineering and/or geoscience.

**Please describe your experience in this area.** (Maximum 650 characters = ~100 words)

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## CONFLICT OF INTEREST, INTEGRITY AND PUBLIC ACCOUNTABILITY – DISCLOSURE STATEMENT

Every member of Council must disclose any duty or interest that might conflict with his or her duty or interest to Engineers and Geoscientists BC, and must disclose any circumstances that could have a potential impact on his or her duty to Engineers and Geoscientists BC.

An affirmative answer to any of the questions below does not automatically disqualify a potential nominee from consideration.

**Please respond to the questions below.**

### **1. In your employment, business or personal affairs, have you, or any company in which you have direct or indirect controlling interest, in BC or elsewhere:**

- |   |     |    |
|---|-----|----|
| a. Been charged with or convicted of an offence under the Criminal Code of Canada?  | Yes | No |
| b. Been charged with or convicted of an offence under any other Federal statutes or regulations, including the Income Tax Act, the Controlled Drugs and Substances Act or others? | Yes | No |
| c. Been the defendant of any civil action in which allegations of fraud, theft or defamation were made against you?   | Yes | No |
| d. Have any outstanding charges against you, including civil action?  | Yes | No |
| e. Been charged with or convicted of any offence under any Provincial statutes or regulations?  | Yes | No |
| f. Been cited with or disciplined, censured, suspended or disqualified by any professional association or body?   | Yes | No |
|   | Yes | No |



- g. Had any improper dealings with government (e.g. improper solicitation of contracts, improper lobbying or representations)?
- h. Been involved in any issue or controversy that has gone, or is likely to go, to litigation or public review? Yes No
- i. Made an assignment or lodged a proposal under the Bankruptcy and Insolvency Act? Yes No
- j. Been discharged, suspended or asked to resign from any employment? Yes No

You indicated you have been discharged, suspended or asked to resign from any employment. **Please provide more detail about this below:**

**2. Are you aware of any circumstances that may place you in a real or potential conflict of interest as described in [Policy CG-6](#) with respect to your duties as Councillor?**

- Yes
- No

You indicated you are aware of any circumstances that may place you in a real or potential conflict of interest. **Please provide more detail about this below:**

**3. Have you or any organization or group that you are associated with promoted or encouraged hatred against people or persons on the basis of ethnicity, language, colour, religion, culture, gender or sexual orientation?**

Yes

No

You indicated you or an organization or group that you are associated with promoted or encouraged hatred against people or persons on the basis of ethnicity, language, colour, religion, culture, gender or sexual orientation.

**Please provide more detail about this below:**

**4. Generally, are you aware of any facts or matters which, if publicly disclosed, could cause Engineers and Geoscientists BC embarrassment or hinder your performance of your duties as a Council member?**

Yes

No

You indicated you are aware of any facts or matters which, if publicly disclosed, could cause Engineers and Geoscientists BC embarrassment or hinder your performance of your duties as a Council member. **Please provide more detail about this below:**

**5. Do you need to disclose any issues that may be of public interest in the event you are elected to serve? Such issues can include civil lawsuits, criminal charges or convictions.**

Yes

No

You indicated that you need to disclose issues that may be of public interest in the event you are elected to serve. **Describe any issues below:**

**6. Are you currently involved in lobbying activity?**

Yes

No

You indicated that you are currently involved in lobbying activity. **Please provide more detail about this below:**

**You understand that if, at any time following the signing of this nomination form and prior to the commencement of voting, there is any significant change to any of the above responses you must promptly inform Engineers and Geoscientists BC.**

I understand

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## REFERENCES

I authorize Engineers and Geoscientists BC to verify or obtain any personal information about me from the references below for the purpose of evaluating my suitability for nomination for election to the Council of Engineers and Geoscientists BC. This authorization is valid until the commencement of voting for Council.

**Please provide contact information for three references.**

### REFERENCE 1

Name

Occupation

Email

Phone

Nature of Relationship

## REFERENCE 2

Name

Occupation

Email

Phone

Nature of Relationship

### REFERENCE 3

Name

Occupation

Email

Phone

Nature of Relationship

### CV / RESUME

Upload a PDF copy of your CV / Resume below. If you accidentally select an incorrect file, click on the grey box again and choose the correct file to replace the initial file selected. Files cannot exceed 15 MB.

## CONFIDENTIALITY

Engineers and Geoscientists BC will make reasonable efforts to keep your personal information contained in this form confidential and limited to the Nomination Committee, the staff, and WATSON Advisors, the contractors supporting the work of the Nomination Committee. However, Engineers and Geoscientists BC may be required to release personal information through a request under the Freedom of Information Act, by court order, or as required by law, including pursuant to the Professional Governance Act.

## AUTHORIZATION

By submitting my application, I affirm that I have answered all questions truthfully in this Nomination Form, and confirm that I have read, understand and, if elected, will be bound by the duties, responsibilities, requirements and commitments outlined in the Council Terms of Reference ([Policy CG-3](#)) and Position Description ([Policy CG-4](#)).

By submitting this application, I am formally notifying the Nomination Committee that I wish to be considered for the Committee's nominee list for the 2020 election to the Council of Engineers and Geoscientists BC

By clicking "Next" below, you will complete and submit this Prospective Nominee Form. If you would like to revisit any of your entries, you can click "Back" to take you to your previous pages.

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