



DEGIRS Executive Meeting  
11:00am Friday April 8, 2016

## Minutes

Expected Executives: LD, RH, KG, AL, JK & VS  
Expected Guests: Bill Grainger  
Possible Executive(s): None  
Possible Guest(s): None  
Executive Regrets: DM, DJ

### 1.0 ADOPTION OF AGENDA

Motion: Lee to adopt  
2<sup>nd</sup> : Kim

### 2.0 ADOPTION OF PREVIOUS MINUTES

January 19, 2016 and February 23, 2016  
Motion: Kim to adopt (January minutes)  
2<sup>nd</sup>: Jon  
Motion: Kim to adopt (February minutes)  
2<sup>nd</sup>: Lee

### 3.0 MONTHLY REPORTS/UPDATES

#### **APEGBC Liaison Report PM** – Comment from Victoria and Bill Grainger

- JPB met on February 3, 2016
  - Crossing Guidelines: Lee and Jeremy reviewed DEGIRS recommendations and are adding them to the document. Task group will meet within the next three weeks.
  - Watershed Assessment Guidelines: missed March 31 deadline to give draft to JPB. Aiming to deliver late in June.
  - Motion made to change SOP of the JPB review processes of guidelines
    - Review, maintenance, and implementation of guidelines
      - New guidelines reviewed after 3 years
      - Implementation procedures have been added to SOP
  - Dave M has offered to take Dave B's place on Professional Practices Committee
    - Should we offer this position to general member?

**ACTION: Victoria to send around an email to general membership to see if anyone else is interested**

#### **Chair Report VS/DM** –Items Addressed / correspondence

- New Member induction ceremony in Vancouver: five out of 105 were geos and three of those were resource-based.
  - Probably not an effective way for DEGIRS to reach out to new members
- Victoria Branch hosting a networking event at UVic on March 22
  - Made contact with the geography and earth science student groups
  -

**ACTION ITEM: Victoria to begin discussion about ToR with the Executive**



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The Division of Engineers and Geoscientists in the Resource Sector

## Treasures Report RH– Report on current finances

- \$10,889.63 current balance

### **ACTION: Ross to get updated membership numbers for next meeting.**

## Secretaries Report AL

- Followed up with Richard Norman regarding transfer of DEGIRS files from last year, but he is not longer at the email I have for him.
  - Email forwarded to Richard Norman to contact Anastasia
- Unable to log in to wiki site; will try again today

### **ACTION ITEM: Victoria and Anastasia to create the Critical Dates list**

## Aspect Report VS – General Update

- Will be one this month
- Putting together new template

## Past Chair DM – N/A

## Website JK – update

- Request to Amit regarding wiki sites
- Looking for AGM minutes

### **ACTION: Follow up with Amit regarding Anastasia's inability to access site.**

## Bursary DJ – update from Victoria

- Two submissions

## AGM Coordinator LD - updates

- Talks and speaker bios have been submitted to APEGBC
  - Budget has been requested
- Field trip will be to Chemainus River/Copper Canyon

## Education VS/RH – updates

- Karst Field trip/talk from ...someone whose name I cannot spell
- Potential coal mining trip

## 4.0 FINANCES

- i) All AGM expenses in
- ii) Expenditure for new ASPECT template
- iii) Need to get a budget to APEG for AGM speakers

## 5.0 EXEC DISCUSSIONS / OPEN FLOOR ISSUES

1. Committee Nominations – completed
2. Open Floor Issues
  - a. Potential promotional activities for DEGIRS, Kim to follow up with Anastasia
3. Victoria will no longer have access to Stantec email or cell phone after today; will send around Yahoo personal email address and phone number

## 6.0 ADMINISTRATION

Next meetings (teleconferences): Before May 19 2016



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**7.0 ADJOURN AT 11:44AM**

Motion: Lee

2<sup>nd</sup>: Ross

DRAFT