

Minutes of the Open Session of the Second Meeting of the 2023/2024 Board of Engineers and Geoscientists BC, held on December 1, 2023 at the Engineers and Geoscientists BC Office (Dan Lambert Boardroom) and virtually via Teams.

Present

Board	
Michelle Mahovlich, P.Eng., P.Geo., FCSSE	Chair (2023/2024)
Mark Porter, P.Eng., StructEng.	Vice Chair (2023/2024)
Mark Adams, P.Eng.	Immediate Past Chair (2023/2024)
Bill Chan, CPA, CGA, ICD.D	Board Member (2023/2024)
Leslie Hildebrandt, LL.B, ICD.D	Board Member (2023/2024)
Veronica Knott, P.Eng.	Board Member (2023/2024)
Emily Lewis, CPA, CMA	Board Member (2023/2024)
Karen Ling, P.Eng.	Board Member (2023/2024)
Cathy McIntyre, MBA, C.Dir.	Board Member (2023/2024)
Mahsoo Naderi-Dasoar, P.Eng.	Board Member (2023/2024)
Jens Weber, P.Eng.	Board Member (2023/2024)
Regrets	
Matthew Salmon, P.Eng.	Board Member (2023/2024)
Guests	
Jason Jung, ASCT	Director, Professional Practice, ASTBC
Sany Zein, P.Eng.	Engineers and Geoscientists BC Director to the Vancouver Airport Authority Board
Karen Savage, P.Eng., FEC	Engineers and Geoscientists BC Director to Canadian Engineering Qualifications Board
Julius Pataky, P.Eng.	Engineers and Geoscientists BC Director to Canadian Engineering Accreditation Board
Ann English, P.Eng., FEC, FCSSE, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada Board
Mike Wrinch, P.Eng., Ph.D., FEC	Engineers and Geoscientists BC Director to Engineers Canada Board
Staff	
Heidi Yang, P.Eng., FEC, FGC (Hon.)	Chief Executive Officer
David Pavan, R. Ph.	Chief Regulatory Officer & Registrar
Liza Aboud, MBA, ABC, ICD.D	Chief Operating Officer
Jen Cho, CPA, CGA, FEC (Hon.), FGC (Hon.)	Chief Financial and Administration Officer
Alicia Tan, CPA, CMA, MA	Director, Finance
Deesh Olychick	Director, Corporate Governance & Strategy
Jason Ong	Director, Registration
Ramin Sefi, P.Eng.	Director, Professional Practice, Standards & Development
Megan Archibald	Director, Communications & Stakeholder Engagement
Efrem Swartz, LLB	Director, Legislation, Ethics & Compliance
Kevin O'Connell	Director, Human Resources & Facilities
Derrick Underwood	Director, Information Services
Mark Rigolo, P.Eng.	Director, Programs and Continuing Education

Lindsay Steele, P.Geo.	Associate Director, Professional Practice, Standards & Development
Kelly Dayman, ASCT, Eng.L.	Associate Director, Regulation of Firms
Apsara Telwatte	Associate Director, Human Resources & Facilities
Vicki Charman	Associate Director, Engineering Admissions Registration
Vanessa Simpson	Associate Director, Corporate Governance & Strategy
Jesse Romano	Associate Director, Investigation & Discipline (LEC)
Kate Henry	Associate Director, Finance & Administration
Jan Peek	Acting Associate Director, Information Systems
Hannah Hirsch	Information Manager, Information Systems
Tracy Richards	Executive Assistant to CEO and Board
Catherine Cleary	Executive Assistant to CFAO, CRO & COO

OPEN SESSION – CALL TO ORDER

The Open Session was called to order at 08:50 a.m.

Michelle Mahovich, P.Eng., P.Geo., FCSSE, Board Chair began the meeting by acknowledging the ancestral, traditional and unceded territories of the Coast Salish people and the Musqueam, Squamish and Tsleil-waututh Nations on whose territory the meeting was held.

The Chair then welcomed everyone to the meeting and announced that Deesh Olychick, Director, Corporate Governance & Strategy would act as the Governance Advisor for the meeting. Board Member Leslie Hildebrandt, LL.B, ICD.D acted as the meeting's EDI Champion.

Several guests joined the meeting as observers including Sany Zein, Engineers and Geoscientists BC 's representative to the YAA Board, Julius Pataky, representative to the Canadian Education Accreditation Board (CEAB), Karen Savage, representative to the Canadian Education Qualifications Board (CEQB) and Jason Jung, AScT, Director Professional Practice from ASTTBC. Joining the meeting for Item 3.7 was Ann English, P.Eng., FEC, FCSSE, FGC (Hon.) and Mike Wrinch, P.Eng., Ph.D, FEC, Engineers and Geoscientists BC's appointees to the Engineers Canada Board who presented a high-level overview of the work of Engineers Canada.

CO-24-07 OPEN AGENDA

MOTION **It was moved that the Board approve the Open Agenda in its entirety.**

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None declared.

SAFETY MOMENT

Board Member Emily Lewis, CPA, CMA provided the Safety Moment for the meeting.

CO-24-08 OPEN CONSENT AGENDA

MOTION **It was moved that the Board approve all items (2.1 to 2.3) on the Open Consent Agenda.**

CARRIED

Motions carried by approval of the Consent Agenda:

2.1 October 28, 2023 Open Minutes

MOTION: That the Board approve the October 28, 2023 Open Meeting minutes as circulated.

2.2 Professional Practice Guidelines - Seismic Retrofit Guidelines

MOTION: That Consistent with the authority granted under PGA 57 (1) (b) and Bylaw 7.3.1 (1), the Board approves *Seismic Retrofit Guidelines, 2023 Edition (SRG 2023) and Seismic Performance Analyzer I, Version 4.1*, to be published following editorial and legal review.

The Board's approval is based on confirmation that the following criteria have been met as outlined in the Board Policy on Professional Practice Guidelines:

- the standard guideline development process was followed; and
- a robust and appropriate review and consultation process was followed.

2.3 Professional Practice Guidelines - Microzonation Mapping

MOTION: That Consistent with the authority granted under PGA 57 (1) (b) and Bylaw 7.3.1 (1), the Board approves *Development and Use of Seismic Microzonation Maps in BC, Version 1.0*, to be published following editorial and legal review.

The Board's approval is based on confirmation that the following criteria have been met as outlined in the Board Policy on Professional Practice Guidelines:

- the standard guideline development process was followed; and
- a robust and appropriate review and consultation process was followed.

CO-24-09 AGM MOTIONS

Deesh Olychick, Director Corporate Governance & Strategy spoke to this item. Following the presentation, several questions were raised, and all questions were clarified to the satisfaction of the Board.

The following two motions were put forward as an omnibus motion:

MOTION 1: That the Board approve consideration of Motion 1 and 2 to be scheduled for the February 16, 2024 meeting.

MOTION 2: That the Board approve consideration of Motion 3 to be scheduled for the April 19, 2024 meeting.

CARRIED

CO-24-10 DATA GOVERNANCE INFORMATION AND DATA GATHERING

Derrick Underwood, Director Information Systems and Hannah Hirsch, Information Manager delivered the results of the survey sent to the Board prior to the meeting to guide future best practices when handling sensitive information on volunteer platforms. They also discussed the timeline for selecting and implementing the solution(s) going forward.

After the presentation, the floor was open for questions. This was for information only.

CO-24-11 FY2024 Q1 FINANCIAL RESULTS AND FORECAST UPDATE

Jennifer Cho, CPA, CGA, Chief Financial and Administration Officer spoke to this item.

A discussion ensued and all questions were answered to the satisfaction of the Board. There was no motion associated with this item.

CO-24-12 INTERNATIONAL CREDENTIALS RECOGNITION ACT

Jason Ong, Director, Registration delivered a detailed presentation to the Board updating them on the introduction of the new legislation from the provincial government intending to make it easier for internationally trained professionals to use their skills to work in BC. He also explained how Engineers and Geoscientists BC currently fares in complying with the new legislation, concerns and further discussion and next steps.

After the presentation, Mr. Ong opened the floor for questions. This was for information only.

CO-24-13 BOARD SUCCESSION

Deesh Olychick, Director, Corporate Governance & Strategy spoke to this agenda item and answered all questions from the Board. This was for information only.

CO-24-14 STRATEGY RENEWAL – YEAR 3 PRIORITIES

Liza Aboud, Chief Operating Officer delivered a brief presentation providing an overview of the purpose of the Strategy Renewal process, summarized the September Board session outcomes, outlined the decision-making process and announced the Year 3 Strategic initiatives.

The floor was then open for questions. This was for information only.

CO-24-15 ANNUAL UPDATE FROM ENGINEERS CANADA DIRECTORS

Mike Wrinch, P.Eng., Ph.D., FEC and Ann English, P.Eng., FEC, FCSSE, FGC (Hon.) shared a high-level presentation with the Board providing an overview of the work performed by Engineers Canada.

This was for information only.

CO-24-16 CEO REPORT (OPEN)

Heidi Yang, P.Eng., FEC, FGC (Hon.), briefed the Board on the contents of the CEO Report which highlights some of the activities of the organization related to policy work, implementation of the Strategic Plan and ongoing regulatory duties since the September 2023 meeting of the Board. After the briefing, Mrs. Yang opened the floor for questions. This was for information only.

CO-24-17 OPEN INFORMATION REPORTS

- Year 2 Strategic Plan Update
- Engineers and Geoscientists BC Board Road Map for 2023/2024

CLOSE OF OPEN SESSION

The Open Session ended at 1:25 p.m. to allow the Board to enter into a confidential Closed Session until 3:10 p.m.

OPEN SESSION RESUMED AT 3:10 p.m.

CO-24-25 BYLAW AMENDMENTS

Efrem Swartz, LLB, mMBA, Director, Legislation, Ethics & Compliance spoke to this item.

MOTION: That the Board pass the Recommended Motion, the attached amended draft bylaws, and authorize staff to forward the amended bylaws to the Office of the Superintendent of Professional Governance for filing with the minister pursuant to section 37 of the *Professional Governance Act*.

RECOMMENDED MOTION:

That the Board approve the following Bylaw amendments as set out in detail in the appendices:

- Substantive Amendments concerning: i) Extraordinary Action to Protect the Public; ii) Open Court Principle: Access to Discipline Hearing Records
- Minor Amendments and Housekeeping;

and authorize staff to forward the amended bylaws to the Office of the Superintendent of Professional Governance for filing with the minister pursuant to section 37 of the *Professional Governance Act*.

CARRIED

ADJOURNMENT

The meeting adjourned at 3:20 p.m.