

**MINUTES OF THE OPEN SESSION OF THE SIXTH MEETING OF THE 2015/2016 COUNCIL of
the Association of Professional Engineers and Geoscientists of British Columbia,
held on SEPTEMBER 9, 2016 in BALLROOM 1-2, DELTA BURNABY HOTEL, BURNABY, BC**

Present

Council	
Dr. Mike Wrinch, P.Eng., FEC, FGC (Hon.)	President (Chair)
Bob Stewart, P.Eng.	Vice President
Dr. John Clague, P.Geo., FGC, FEC (Hon.)	Past President
Kathy Tarnai-Lokhorst P.Eng., FEC	Councillor
David Harvey, P.Eng., Struct.Eng., FEC	Councillor
Richard Farbridge, P.Eng.	Councillor
Dr. Lyn Anglin, P.Geo.	Councillor
Ken Laloge, CPA, CA, TEP	Councillor
John Turner, P.Ag.	Councillor
Carol Park, P.Eng.	Councillor
Cassandra Hall, P.Geo., P.Eng.	Councillor
Caroline Andrewes, P.Eng.	Councillor
Staff	
Janet Sinclair	Chief Operating Officer & Acting Chief Executive Officer
Tony Chong, P.Eng.	Chief Regulatory Officer & Acting Registrar
Jennifer Cho, CGA, CPA	Director - Finance & Administration
Sarah Wray	Executive Assistant to Council and to the Chief Executive Officer & Registrar
Tracy Richards	Administrative Assistant
Deesh Olychick	Director – Member Services
Melinda Lau	Acting Director – Communication & Stakeholder Engagement
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Gillian Pichler, P.Eng.	Director – Registration
Efrem Swartz, LLB	Director – Legislation, Ethics & Compliance
Vincent Lau, CPA, CGA	Associate Director – Finance & Administration
Laurel Buss	Acting Manager – Communications
Maria-Carmen Kelly	Marketing Specialist – Communications
Guests	
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Jeff Holm, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Garth Kirkham, P.Geo., FGC	APEGBC Director to Geoscientists Canada
Dr. Tom Tiedje, P.Eng.	Dean of the Faculty of Engineering at UVIC
Fernando Borja, P.Eng.	President of SITEBC
KC Chau, B.Sc.	Director of Membership at SITEBC
Jing Lu	Treasurer at SITEBC
Regrets	
Scott Martin, P.Eng.	Councillor

Dan Campbell, P.Eng.	Councillor
Chris Moser, P.Eng.	Councillor
Tajdin Mitha, LLB	Councillor
Ana Fernandes, CIM, FCSI	Councillor

OPEN SESSION – CALL TO ORDER

Dr. Mike Wrinch, President and Chair, called the meeting to order at 11:42 am. Bob Stewart acted as the Parliamentarian, Cassandra Hall acted as the Membership Engagement Champion, and Kathy Tarnai-Lokhorst acted as the 30 by 30 Champion. Councillors Scott Martin, Dan Campbell, Chris Moser, Taj Mitha, and Ana Fernandes sent their regrets.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Russ Kinghorn and Jeff Holm of Engineers Canada and Garth Kirkham of Geoscientists Canada. Dr. Tom Tiedje, P.Eng., Dean of the Faculty of Engineering at the University of Victoria and Fernando Borja, P.Eng., President of SITEBC, KC Chau, B.Sc., Director of Membership at SITEBC and Jing Lu, Treasurer at SITEBC were also in attendance.

CO-16-73 OPEN CONSENT AGENDA

MOTION: It was moved and seconded that items 5.1 to 5.5 and 5.7 to 5.13 of the Open Consent Agenda be approved (with item 5.6 being moved to the Open Regular Agenda).
CARRIED

Motions carried by approval of the Consent Agenda:

- 5.1 **MOTION** that Council approve the June 17, 2016 Open Meeting minutes as circulated.
- 5.2 **MOTION** that Council approves the recommended appointments and reappointments to APEGBC Volunteer Groups and to outside Organizations, as applicable.

Individual, Designation	Position	APEGBC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning * Over 6 Years
Re-appointments (under six years)						
Craig Regier, P.Eng.	Member	Investigation Committee	Efrem Swartz	October 24, 2016	October 24, 2018	Returning
Jubin Jalili, P.Eng.	Member	City of Richmond Advisory Design Panel	Peter Mitchell	January 1, 2017	December 31, 2018	Returning
Nav Chahal	Member	Building Codes Committee	Peter Mitchell	September 12, 2016	September 12, 2018	Returning
New Appointments and Re-Appointments (over six years)						
John Watson, P.Eng., FEC, FGC (Hon.)	Scrutineer (Alternate)	Alternate Scrutineer for 2016/17 Council Election	Deesh Olychick	September 9, 2016	October 22, 2016	New
David M. Melville, P.Geo.	Member	Professional Practice Committee	Peter Mitchell	September 9, 2016	September 9, 2018	New
Shane O'Neill, P.Geo.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New
Thomas Kwan, P.Eng.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New

Ahmed Dagamseh, P.Eng.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New
Edward Fuller, P.Eng.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New
Eric Petit, P.Eng.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New
Lori-Ann Polukshko, P.Eng.	Member	CPD Committee	Deesh Olychick	September 9, 2016	September 9, 2016	New
Pascal Poudenx, P.Eng.	Member	Sustainability Committee	Harshan Radhakrishnan	September 9, 2016	September 9, 2018	New
Ken Coulson, P.Eng.	Member	Sustainability Committee	Harshan Radhakrishnan	September 9, 2016	September 9, 2018	New

- 5.3 **MOTION** that Council approves the proposed 2016 AGM Rules.
- 5.4 **MOTION** that Council approves that Building Engineering be added as a discipline of evaluation for registration and that competency assessors and a member of the Board of Examiners be recruited for this discipline.
- 5.5 **MOTION** that Council ratifies the decision of the Executive Committee regarding the addition of a Question & Answer component for the 2016 Council Election and ratifies the Question & Answer template for the 2016 Council Election.
- 5.6 This item has been moved to the Open Regular Agenda.
- 5.7 **MOTION** that Council approves that the waiver of the application (examination of credentials) fee for refugees and persons in a refugee-like situation be extended until November 2017.
- 5.8 **MOTION** that Council approves that the pilot project to evaluate the policy 'Providing Eng.L. a Method to Bridge the Academic Requirements to Full Professional Status' be extended for up to three years (to September 2019); and that Council approves that an annual report be brought to the Registration Committee and Council to review progress and findings and to make recommendations on the pilot and bridging program.
- 5.9 **MOTION** that Council approves the updated ACEC-BC/APEGBC Professional Practice Guidelines – Budget Guidelines for Consulting Engineering Services Infrastructure and Transportation for final editorial and legal review prior to publication.
- 5.10 **MOTION** that Council approves the ABCPF (Association of BC Forest Professionals)/APEGBC/CAB (College of Applied Biologists) Professional Practice Guidelines – Legislated Riparian Assessments in BC for final editorial and legal review prior to publication.
- 5.11 **MOTION** that Council approves the APEGBC Professional Practice Guidelines – Developing Climate Change Resilient Designs for Highway Infrastructure in British Columbia (Interim) for final editorial and legal review prior to publication.

5.12 **MOTION** that Council approves an unbudgeted expenditure of \$75K in fiscal 2016/2017 to support assessment of corporate practice and the regulation of organizations.

5.13 **MOTION** that Council receives the following information reports:

- CEO & Registrar Report
- Update on Canadian Environment Experience Pilot
- Registration Admissions Report to Council for Fiscal 2016
- Annual membership Information Renewal
- Strategic Plan, KPI, and Dashboard Update
- Engineers Canada Director's Report
- APEGBC Road map for 2015-2016 – Update
- Committee Attendance Summary

CO-16-74 OPEN REGULAR AGENDA

MOTION It was moved and seconded that Council approve the Open Regular Agenda with the addition of item 5.6 from the Open Consent Agenda.
CARRIED

CO-16-75 INCREASE REDUCED FEE TO 50% OF MEMBER FEE

MOTION 1 It was moved and seconded that Council approves that the reduced fee level for members whose annual active income is less than the threshold determined by Council be set to 50% of the full annual fee for each category of membership; and

CARRIED

*As required by the Engineers and Geoscientists Act, this motion was approved by 2/3 of Council members.

MOTION 2 It was moved and seconded that Council approves that payment of the reduced fee be restricted to two billing years and not be allowed for the year immediately following that year. If a member requires fee relief for a third consecutive year, the member may avail themselves of other means provided by APEGBC.

CARRIED

*As required by the Engineers and Geoscientists Act, this motion was approved by 2/3 of Council members.

CO-16-76 AUDITED FINANCIAL STATEMENTS/YEAR END REVIEW

MOTION 1 It was moved and seconded Council accept the report of the Audit Committee.
CARRIED

MOTION 2 It was moved and seconded that Council approve the audited APEGBC Financial Statements for the fiscal year ended June 30, 2016.

CARRIED

MOTION 3 It was moved and seconded that the President and the Chief Executive Officer and Registrar be authorized to sign the fiscal 2016 Financial Statements on behalf of Council.

CARRIED

MOTION 4 It was moved and seconded that the appointment of PricewaterhouseCoopers LLP, Chartered Accountants as the Association's external auditors for the fiscal

year ending June 30, 2017 be recommended for final approval at the Annual General Meeting in October 2016.

CARRIED

CO-16-77 VISITING DEAN (PRESENTATION)

Dr. Tom Tiedje, Dean of the Faculty of Engineering at the University of Victoria presented to Council on the current academic programs, emerging research themes, and other various activities. He answered questions posed by Council and was thanked for taking the time to come and present.

CO-16-78 RENEWAL OF MEMORANDUM OF AGREEMENT WITH THE SOCIETY OF INTERNATIONALLY TRAINED ENGINEERS OF BC (SITEBC)

MOTION It was moved and seconded that Council approves the renewal of the Memorandum of Agreement with SITEBC (the MOA) and that the President be authorized to execute the MOA on behalf of APEGBC.

CARRIED

CO-16-79 BRANDING DEVELOPMENT UPDATE

MOTION It was moved and seconded that Council approve the name Engineers and Geoscientists British Columbia, and the diamond logo for development and implementation.

CARRIED

CO-16-80 APPROVAL OF THE STRATEGIC PLAN 2017-2020 FRAMEWORK

MOTION It was moved and seconded that Council approves the 2017-2020 Strategic Plan Framework with Mission Statement #2.

CARRIED

CO-16-81 POLICY AND PROCEDURE FOR REGISTRATION HEARINGS

MOTION 1 It was moved and seconded that Council delegate its authority to hold Registration hearings to the Registrar under s.13(8) of the Act on an interim basis until a bylaw is approved by Council to delegate this function to a Registration Hearings Committee.

CARRIED

MOTION 2 It was moved and seconded that Council approve, in principle, the Policy and Procedure for holding Registration Hearings; and

CARRIED

MOTION 3 It was moved and seconded that Council approve that a draft bylaw creating a committee to hold registration hearings be reviewed by legal counsel and brought to the November 2016 meeting with Terms of Reference for approval to conduct a bylaw consultation.

CARRIED

CO-16-82 APEGBC VOLUNTEER GROUP REPORTING STRUCTURE REVIEW

MOTION It was moved and seconded that Council approves the following recommendations:

- That the statutory (mandated by the Engineers and Geoscientists Act and Bylaws), the Standing, and Advisory Committees, except the Mentoring Committee and the Professional Practice related voluntary groups remain intact and continue to report to Council.

- That the Mentoring Committee operate as an advisory committee reporting to the CEO.
- That all of the Professional Practice related voluntary groups report to the Professional Practice Committee which will report to the CEO.
- That all professional practice related guidelines will continue to be forwarded to Council for approval.

CARRIED

CO-16-83 APPROVAL OF REVISED AUDIT COMMITTEE TERMS OF REFERENCE

MOTION It was moved and seconded that Council approves the amended terms of reference as presented.

CARRIED

CO-16-84 LEGISLATIVE IMPLEMENTATION TASK FORCE

MOTION It was moved and seconded that Council stands down the Legislative Implementation Task Force and thanks the members for their contribution.

CARRIED

END OF OPEN SESSION

The Open Session ended at 3:30 pm.