



APEGBC COUNCIL ELECTION 2017 PROSPECTIVE NOMINEE PROFILE AND DECLARATION

The information on this Profile and Declaration is being collected because you have consented to your name being considered for nomination for election to the Council of the Association of Professional Engineers and Geoscientists of BC. The information obtained on this form will be used by the Nominating Committee to assess your candidacy.

DEADLINE: Please submit by April 7, 2017 in pdf format by e-mail to Michael Wrinch, P.Eng., FEC, FGC (Hon.) at pastpresident@apeg.bc.ca.

IMPORTANT INFORMATION FOR POTENTIAL NOMINEES

Service on APEGBC's Council is a significant contribution to the public and the professions. Members who make this commitment do so with the understanding that this important role's primary purpose is to serve the public through the dutiful administration of the *Engineers and Geoscientists Act*.

Members of Council have a fiduciary duty to APEGBC and must carry out in good faith the duties prescribed to them through the Act and the APEGBC Bylaws.

DUTIES AND RESPONSIBILITIES TO APEGBC

APEGBC and its Council have the duty to uphold and protect the public interest respecting the practices of professional engineering and professional geosciences. As a member of APEGBC's Council, you also have a number of duties and responsibilities in your role as a council member. These duties are in addition to the APEGBC Code of Ethics.

Duty of Care: In making decisions, you must act in the best interests of APEGBC and the public. You do not represent a segment of the membership. Decisions are to be based upon facts and reliable information and action is not to be taken without first taking care to be properly informed. You must exercise the degree of skill and diligence reasonably expected from an ordinary person having your knowledge and experience.

Duty of Loyalty: You must maintain the confidentiality of information received by you in your capacity as Council member both before and after completion of your term on Council and you must avoid situations where you could put yourself in a position of conflict between your own private interests and the best interests of the Association.

Duty of Compliance: You must carry out the Association's duties and objects* and take all necessary and reasonable measures to ensure compliance with laws and regulations as well as policies that apply to the Association and its Council.

*Duties and objects of the association from *Engineers and Geoscientists Act, RSBC 1996 Chapter 116 as amended to June 2012.*

- 4.1 (1) It is the duty of the association
- (a) to uphold and protect the public interest respecting the practice of professional engineering and the practice of professional geoscience,
 - (b) to exercise its powers and functions, and perform its duties, under this Act, and
 - (c) to enforce this Act.
- (2) The association has the following objects:
- (a) subject to subsection (1), to uphold and protect the interests of its members and licensees;
 - (b) to establish, maintain and enforce standards for the qualifications and practice of its members and licensees;
 - (c) to promote the professions of professional engineering and professional geoscience.

If elected to Council, you will be sworn in at the Annual General Meeting (or, if unable to attend, at the next regular meeting of Council) and presented with the following Oath or Affirmation of Office to sign:

As a member of the Council of the Association of Professional Engineers and Geoscientists of the Province of British Columbia, I declare and affirm that I will carry out my roles and responsibilities to the best of my ability and in the best interest of the public and the engineering and geoscience professions, and that I will adhere to and be bound by the Code of Conduct for Council members.

Council members are expected to sign the Oath or Affirmation of Office to demonstrate that the requirements of the role and the commitment expected is understood.

COMMITMENT

This role requires a significant time commitment. Councillors usually serve two year terms, the Vice-President serves a one year term, and the President serves for two years (one year as President, one year as Past President).

The schedule below outlines the Council meeting dates for 2017/18 Council year. These meetings should be considered mandatory. In addition to these full day meetings, members of Council should expect to attend at least one - two hour committee meeting per month and other meetings as called by the President. Council members are also expected to attend a number of engagement activities with stakeholders throughout the year.

Council Meeting Dates 2017/18

October 21, 2017
November 24, 2017
February 9, 2018
April 27, 2018
June 15, 2018
September 7, 2018
October 20, 2018

PROSPECTIVE NOMINEE INFORMATION

Incomplete or unsigned forms will not be considered.

I wish to be considered for nomination as: Councillor ____ Vice President ____
President ____

(Please indicate one or more positions)

Note: *To be considered for Vice President or President by the Nominating Committee you must have served at least one or two years respectively on Council as per bylaw 3(b).*

CONTACT INFORMATION

Name & Designation(s): _____

Telephone: Work: _____ Home: _____ Cell: _____

Email: _____

1. Educational background. (Provide a chronology of your educational background)

Institution	Years attended (YYYY-YYYY)	Degree/Diploma Obtained

2. Professional and employment background. (Provide a chronology over the past decade, starting with the most recent and showing time periods for each)

Organization	Years Served (YYYY-YYYY)	Position

3. Participation in APEGBC Affairs. (Provide a chronology of volunteer (or staff) positions held.)

4. Participation in other professional organizations, community or civic activities. (Provide a chronology of positions held.)

CONFLICT OF INTEREST AND INTEGRITY – DISCLOSURE STATEMENT

Every Council Member must disclose any duty or interest that might conflict with his or her duty or interest to APEGBC, and must disclose any circumstances that could have a potential impact on his or her duty to APEGBC.

Note: An affirmative answer to any of the questions below does not automatically disqualify a potential nominee.

Have you:

1. Ever been disciplined as a member or licensee of a professional regulatory body?
Yes ____ No ____
2. Ever been charged with a regulatory or criminal offence in Canada or elsewhere and been found guilty or received a discharge for that offence?
Yes ____ No ____
3. Ever entered into a Settlement or Consent Agreement or an agreement of a similar nature with a regulatory body?
Yes ____ No ____
4. Are you aware of any facts or matter that, if publicly disclosed, could cause the Association embarrassment or hinder the performance of your duties as a Council member?
Yes ____ No ____
5. Are you aware of any circumstances that may place you in a real or potential conflict of interest as described in Policy CG-6 with respect to your duties as Councillor?
Yes ____ No ____

If you answered yes to any of the above questions, please provide details below.

If, at any time following the signing of this Profile and Declaration and prior to the commencement of voting, there is any significant change to any of the above responses you must promptly inform APEGBC.

REFERENCES

I authorize APEGBC to verify or obtain any personal information about me from the references below for the purpose of evaluating my suitability for nomination for election to the Council of APEGBC. This authorization is valid until the commencement of voting for Council.

Please provide two references:

Name: _____

Occupation: _____

E-mail: _____ Office Phone: _____ Cell: : _____

Name: _____

Occupation: _____

E-mail: _____ Office Phone: _____ Cell: _____

CONFIDENTIALITY

The personal information requested on this form to APEGBC will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the consent contained herein and/or the provisions of the Freedom of Information and Protection of Privacy Act.

SIGNATURE

By signing this Profile and Declaration, I confirm that I have read, understand and, if elected, will be bound by the duties, responsibilities, requirements and commitments outlined above.

By submitting this Profile and Declaration I am formally notifying the Nominating Committee that I wish to be considered for the Committee's election slate for the 2017 election to the Council of APEGBC.

Signature

Date

Print Name

Thank you for taking the time to fill out this form. If you need further information or have any questions when filling out this form, please contact Tracy Richards at trichards@apeg.bc.ca or 604-412-6055.

DEADLINE: Please submit by **April 7, 2017** to: pastpresident@apeg.bc.ca. PDF format is preferred.