



# DEGIRS

The Division of Engineers and Geoscientists in the Resource Sector

## DEGIRS Executive

### DEGIRS Executive Meeting Minutes November 13, 2015

#### Opening

The regular meeting of the DEGIRS Executive was called to order at 11:00am on November 13, 2015 via teleconference by Victoria Stevens.

#### Present

Victoria Stevens	Chair
David Melville	Past-Chair
Kim Green	Vice-Chair
Ross Hyam	Treasurer
Anastasia Ledwon	Secretary
Derek Jenkins	
Jon Kroon	

#### Regrets:

Lee Deslauriers

#### Guests:

Peter Mitchell  
Lindsay Steele

#### Approval of Agenda

The agenda was unanimously approved as distributed.

**MOTION: Made by Jon to adopt agenda.**

**Seconded: Kim.**

#### Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

**MOTION: Made by Kim to adopt minutes from September 10, 2015 meeting.**

**Seconded: Jon**



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## Monthly Reports/Updates

### 1. APEGBC Liaison Report: Peter Mitchell

- Joint Practices Board had meeting this week.
  - Main issues were Crossing Guidelines. Two reps from AFPBC and two from APEGBC. Three are PEngs. Will develop Terms of Reference for Task Force, review all comments received, make revisions to Guidelines.
- Watershed Assessment Guidelines.
  - Next meeting on Dec 11, 2015 in Kamloops to produce next draft.
  - Bill Grainger approved as Chair by JPB.
- Riparian Area Guidelines.
  - **ACTION: Update to be sent to Executive by Peter.**
- WorksafeBC.
  - Wants to reference APEGBC guidelines (terrain stability) in Occupational Health and Safety regulations.
- Need two nominees to replace Del Ferguson and Irene Weiland on JPB. David Wilford was suggested as a possible candidate by Bill Grainger and Peter Mitchell. Dave has expressed interest in the nomination. (Need nominees by mid-January)
- Lindsay Steele to be our direct staff support on DEGIRS issues.
- ASPECT newsletter has requested an update from DEGIRS on JPB for each issue.

### 2. Chair/Past Chair Reports: Victoria Stevens/David Melville

- a. Follow up regarding bursary applicants: inform unsuccessful applicants (official letter?), some DEGIRS memberships have not gone through, need to emphasize that undergrads will be competing against Graduate students.
  - i. Should we offer two different bursaries for undergrad and grads?
- b. Need to get on volunteer invitation lists for AGM and hospitality suites
- c. Talked to new President regarding visibility, etc of DEGIRS
  - i. General issues surrounding non-APEG memberships in committees and Divisions
- d. Get someone to look into Webcasting DEGIRS AGM
  - i. Ask staff what the numbers were for APEG AGM
- e. VS had first meeting with Amit around roles, etc.

### 3. Treasurer Report: Ross Hyam

- a. Still waiting for some outstanding expense reports
- b. \$7060.13 current balance; projected balance of \$5000.00 after expenses are complete

### 4. Secretary Report: Anastasia Ledwon

- a. **ACTION: Jon to talk to Amit regarding wiki sites**
- b. Waiting for Richard to return to office and transfer files
- c. Critical dates list needs to be updated

### 5. Website Report: Jon Kroon

- a. Amit has list of new Executive (sent by Victoria)
- b. Created list of things to be done annually
- c. Let head office know that Divisions are not on Home page

### 6. Bursary: Derek Jenkins

- a. **ACTION: Put on agenda for next AGM re: breaking bursary into two**
- b. Current due date on April 10<sup>th</sup>, right in the middle of exams

**MOTION: To move bursary due date earlier to March 11<sup>th</sup>, 2016 (Derrick)**

**Seconded: Jon**



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## Unanimously approved.

### c. **ACTION: Change dates in Critical Dates (move up by a month)**

7. Education: Victoria Stevens/ Ross Hyam
  - a. After strategic planning meeting, interested in more educational outreach
  - b. Amit can set up registration page for event, money goes to DEGIRS, non-members also able to sign up
  - c. Keep an evolving educational/speaker suggestion page on wiki

## Finances

- Still waiting on final expenses from AGM
- **ACTION: Get final expense forms in ASAP**

## Executive Discussions/Open Floor Issues

1. Victoria: Do we want to revamp our format in line with APEGBC rebranding
  - a. Suggestion: Wait and see what APEG's final logos and such look like
2. Potential JPB nominations.
  - a. Nominations? Network? Call?
  - b. Table names for next meeting, follow up with contacts, send around to Executive
3. Open Floor Issues:
  - a. Glynnis: Talk and draft copy of RAR
  - b. Corporate registry task group
    - i. Associated with OQM

## Adjournment

Meeting was adjourned at 12:00pm by Victoria Stevens. The next general meeting will be during the week of December 14, 2015, via Teleconference. January 2016 meeting will be the week of January 12, 2016, also via Teleconference.

Minutes submitted by: Anastasia Ledwon