

Minutes of the Open Session of the Fourth Meeting of the 2023/2024 Board of Engineers and Geoscientists BC, held on April 19, 2024 at the Engineers and Geoscientists BC Office (Dan Lambert Boardroom) and virtually via Teams.

Present

Board

Michelle Mahovlich, P.Eng., P.Geo., FCSSE	Chair (2023/2024)
Mark Porter, P.Eng., StructEng.	Vice Chair (2023/2024)
Mark Adams, P.Eng.	Immediate Past Chair (2023/2024)
Bill Chan, CPA, CGA, ICD.D	Board Member (2023/2024)
Leslie Hildebrandt, LL.B, ICD.D	Board Member (2023/2024)
Veronica Knott, P.Eng.	Board Member (2023/2024)
Emily Lewis, CPA, CMA	Board Member (2023/2024)
Karen Ling, P.Eng.	Board Member (2023/2024)
Cathy McIntyre, MBA, C.Dir.	Board Member (2023/2024)
Mahsoo Naderi-Dasoar, P.Eng.	Board Member (2023/2024)
Matthew Salmon, P.Eng.	Board Member (2023/2024)
Jens Weber, P.Eng.	Board Member (2023/2024)

Guests

Louis Blom, CPA, CA	Vice Chair, Audit & Practice Review Committee
Theresa McCurry, BSc, PMP	Chief Executive Officer, ASTTBC
Karen Savage, P.Eng., FEC	Representative to Canadian Engineering Qualifications Board
Michael Wrinch, PhD, P.Eng., FS.Eng., ICD.D	Representative to Engineers Canada Board
Ann English, P.Eng., FEC, FGC (Hon.), FCSSE	Representative to Engineers Canada Board

Staff

Liza Aboud, MBA, ABC, ICD.D	Chief Operating Officer
Megan Archibald	Director, Communications & Stakeholder Engagement
Vicki Charman	Associate Director, Engineering Admissions Registration
Jen Cho, CPA, CGA, FEC (Hon.), FGC (Hon.)	Chief Financial and Administration Officer
Catherine Cleary	Executive Assistant to CFAO, CRO & COO
Kelly Dayman, ASCT, Eng.L.	Associate Director, Regulation of Firms
Will Morrison	Manager, Governance and Policy
Deesh Olychick	Director, Corporate Governance & Strategy
Jason Ong	Director, Registration
Kevin O'Connell	Director, Human Resources & Facilities
David Pavan, R. Ph.	Chief Regulatory Officer & Registrar
Tracy Richards	Executive Assistant to CEO and Board
Mark Rigolo, P.Eng.	Director, Programs and Continuing Education
Ramin Sefi, P.Eng., FEC, MCIP, RPP, R.I	Director, Professional Practice, Standards & Development
Efrem Swartz, LLB	Director, Legislation, Ethics & Compliance
Heidi Yang, P.Eng., FEC, FGC (Hon.)	Chief Executive Officer

OPEN SESSION – CALL TO ORDER

The Open Session was called to order at 09:00 a.m.

Michelle Mahovlich, P.Eng., P.Geo., FCSSE, Board Chair began the meeting by acknowledging the ancestral, traditional and unceded territories of the Coast Salish people and the Musqueam, Squamish and Tsleil-waututh Nations on whose territory the meeting was held.

The Chair then welcomed everyone to the meeting and announced that Deesh Olychick, Director, Corporate Governance & Strategy would act as the Governance Advisor for the meeting. Lay Board Member Cathy McIntyre, MBA, C.Dir. was the EDI Champion for the meeting.

Observers for the Open Session included Theresa McCurry, BSc, PMP, CEO of ASTTBC and Karen Savage, P.Eng., FEC, representative to the Canadian Engineering Qualifications Board. Guest presenters were Michael Wrinch, PhD, P.Eng., FS.Eng., ICD.D and Ann English, P.Eng., FEC, FGC (Hon.), FCSSE, Engineers and Geoscientists BC's representatives to the Engineers Canada Board as well as Louis Blom, CPA, CA, Vice Chair, Audit & Practice Review Committee.

CO-24-44 OPEN AGENDA

MOTION **It was moved that the Board approve the Open Agenda in its entirety.**

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None declared.

SAFETY MOMENT

Board Member Karen Ling, P.Eng., provided the Safety Moment for the meeting.

CO-24-45 OPEN CONSENT AGENDA

MOTION **It was moved that the Board approve all items (2.1) on the Open Consent Agenda.**

CARRIED

Motions carried by approval of the Consent Agenda:

2.1 February 16, 2024 Open Minutes

MOTION: That the Board approve the February 16, 2024 Open Meeting minutes as circulated.

CO-24-46 BYLAW AMENDMENTS AND APPROVAL OF UPDATED ELECTION POLICY

Efrem Swartz, LLB, mMBA, Director, Legislation, Ethics & Compliance provided a detailed presentation on this agenda item.

MOTION: It was moved that the Board approve the Election Bylaw Amendments, Housekeeping Bylaw Amendments, and Election Policy Amendments, all as set out in detail in the appendices, and authorize staff to forward the amended bylaws to the Office of the Superintendent of Professional Governance for filing with the minister pursuant to section 37 of the Professional Governance Act.

CARRIED

CO-24-47 FY2024 FORECAST UPDATE 2

Jennifer Cho, CPA, CGA, Chief Financial and Administration Officer delivered a brief presentation to the Board on the FY2024 – period ending June 30, 2024 financial projections.

The floor was then open for questions. This was for information only.

CO-24-48 AGM MOTION REGARDING THE ADVOCACY BODY

Heidi Yang, P.Eng., FEC, FGC (Hon.), Chief Executive Officer spoke to this agenda item. She began by reminding the Board that at the December 1, 2023 Board meeting, it was decided that the advocacy body funding motion (from the 2023 AGM), be brought forward for initial consideration at the April 19th, 2024 meeting where a discussion would be held to determine what additional information is required from the advocacy body before the Board could consider providing any additional funds.

Ms. Yang delivered a presentation to the Board asking them to consider what questions they would like answered to enable the Board in making an informed decision on whether additional funds to the advocacy body is warranted.

At the conclusion of the presentation, staff informed the Board that their questions would be communicated to the advocacy body chair in advance of the June Board meeting. This was for information only.

CO-24-49 UPDATED REMUNERATION POLICY

Jens Weber, P.Eng., presented to the Board on this topic on behalf of the Governance Sub-Committee.

MOTION: It was moved that the Board approve the recommended updates to the Board Remuneration Policy, as set out in detail in the report appendix, to take effect October 16, 2024.

CARRIED

CO-24-50 CEO REPORT (OPEN SESSION)

Heidi Yang, P.Eng., FEC, FGC (Hon.), briefed the Board on the contents of the CEO Report which highlights some of the activities of the organization related to policy work, implementation of the Strategic Plan and ongoing regulatory duties since the February 16, 2024 meeting of the Board. After the briefing, Mrs. Yang opened the floor for questions. This was for information only.

CO-24-51 ANNUAL UPDATE FROM AUDIT AND PRACTICE REVIEW COMMITTEE

Louis Blom, CPA, CA, Vice Chair, Audit & Practice Review Committee joined the meeting virtually to speak to this item. He shared a high-level presentation with the Board providing an overview of the composition of and responsibilities of the Audit and Practice Review Committee, Continuing Education program, Permit to Practice program, accomplishments, next steps and audit results for Firm Compliance Audit program, Individual Compliance Audit program and the Practice Review programs.

This was for information only.

CO-24-52 RECOMMENDATIONS FOR THE 2024 ENGINEERS CANADA ANNUAL MEETING OF MEMBERS

Michael Wrinch, PHD, P.Eng., FS.ENG., ICD.D, President Elect, Engineers Canada and Ann English, P.Eng., FEC, FGC (Hon.), FCSSE, Director, Engineers

Canada spoke to this topic addressing three items to be discussed and voted on at the Engineers Canada Annual Meeting of Members in May. They were supported by Heidi Yang, CEO, who provided additional context and opened the presentation.

MOTION: It was moved that the Board instruct its Member representative (ie. the Engineers and Geoscientists BC Board Chair or their designate) to vote to:

- i) approve the proposed 2026 Per Capita Assessment Fee be increased from \$8 to \$10 per registrant,**
- ii) approve and sign the National Statement of Collaboration; and**
- iii) approve the 2025-2029 Strategic Plan – Realizing Tomorrows at Engineers Canada’s Annual Meeting of Members in May 2024.**

CARRIED

CO-24-53 OPEN INFORMATION REPORTS

- Engineers and Geoscientists BC Board Road Map 2023/2024

END OF OPEN SESSION

The Open Session concluded at 11:40 a.m.