



## APEGBC NOMINATION FORM – FOR NOMINATION BY 25 MEMBERS 2017 ELECTION

### Bylaw 3(e) Nomination by 25 Members

*Nominations of candidates, who are members in good standing, for president, vice presidents, and councillors may also be made in writing by any 25 or more members or limited licensees who are in good standing. Such nominations, signed by the members or limited licensees making the nomination and accompanied by the written consent thereto of the nominees, shall be in the hands of the registrar not later than 30 days after publication of the list of candidates nominated by the nominating committee.*

### IMPORTANT INFORMATION FOR POTENTIAL NOMINEES

Service on APEGBC's Council is a significant contribution to the public and the professions. Members who make this commitment do so with the understanding that this important role's primary purpose is to serve the public through the dutiful administration of the *Engineers and Geoscientists Act*.

Members of Council have a fiduciary duty to APEGBC and must carry out in good faith the duties prescribed to them through the *Act* and the APEGBC Bylaws.

### DUTIES AND RESPONSIBILITIES TO APEGBC

APEGBC and its Council have the duty to uphold and protect the public interest respecting the practices of professional engineering and professional geosciences. As a member of APEGBC's Council, you also have a number of duties and responsibilities in your role as a council member. These duties are in addition to the APEGBC Code of Ethics.

**Duty of Care:** In making decisions, you must act in the best interests of APEGBC and the public. You do not represent a segment of the membership. Decisions are to be based upon facts and reliable information and action is not to be taken without first taking care to be properly informed. You must exercise the degree of skill and diligence reasonably expected from an ordinary person having your knowledge and experience.

**Duty of Loyalty:** You must maintain the confidentiality of information received by you in your capacity as Council member both before and after completion of your term on Council and you must avoid situations where you could put yourself in a position of conflict between your own private interests and the best interests of APEGBC.

**Duty of Compliance:** You must carry out APEGBC's duties and objects\* and take all necessary and reasonable measures to ensure compliance with laws and regulations as well as policies that apply to APEGBC and its Council.

\*Duties and objects of the association from the *Engineers and Geoscientists Act, RSBC 1996 Chapter 116 as amended to June 2012*.

- 4.1 (1) It is the duty of the association
- (a) to uphold and protect the public interest respecting the practice of professional engineering and the practice of professional geoscience,
  - (b) to exercise its powers and functions, and perform its duties, under this Act, and
  - (c) to enforce this Act.
- (2) The association has the following objects:

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- (a) subject to subsection (1), to uphold and protect the interests of its members and licensees;
- (b) to establish, maintain and enforce standards for the qualifications and practice of its members and licensees;
- (c) to promote the professions of professional engineering and professional geoscience.

If elected to Council, you will be sworn in at the Annual General Meeting (or, if unable to attend, at the next regular meeting of Council) and presented with the following Oath or Affirmation of Office to sign:

*As a member of the Council of the Association of Professional Engineers and Geoscientists of the Province of British Columbia, I declare and affirm that I will carry out my roles and responsibilities to the best of my ability and in the best interest of the public and the engineering and geoscience professions, and that I will adhere to and be bound by the Code of Conduct for Council members.*

Council members are expected to sign the Oath or Affirmation of Office to demonstrate that the requirements of the role and the commitment expected is understood.

**COMMITMENT**

This role requires a significant time commitment. Councillors usually serve two year terms, the Vice-President serves a one year term, and the President serves for two years (one year as President, one year as Past President).

The schedule below outlines the Council meeting dates for 2017/18 Council year. In addition to these full day meetings, members of Council should expect to attend at least one - two hour committee meeting per month and other meetings as called by the President. These meetings usually occur during normal business hours. Candidates should be prepared to commit on average about 10 -12 hours per month in meetings plus preparation time. Candidates should confirm with their employers that they can take time away from the office to undertake these duties as attendance at these meetings is considered mandatory. Council members are also expected to attend a number of engagement activities with stakeholders throughout the year.

**Council Meeting Dates 2017/18**

October 21, 2017  
November 24, 2017  
February 9, 2018  
April 27, 2018  
June 15, 2018  
September 7, 2018  
October 20, 2018

**ADHERANCE TO ELECTION POLICY**

Nominees are required to abide by the applicable sections of the APEGBC Election Policy as amended by Council from time to time. The Election Policy is available on the APEGBC website at <https://www.apeg.bc.ca/About-Us/Our-Team/Council/Council-Election-2017-2018>.

It is expected that nominees will advise their nominators of any complaint registered against them that is currently being investigated by APEGBC.

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**SIGNATURES OF NOMINATORS**

In accordance with APEGBC Bylaw 3(e), we the undersigned members (P.Eng. or P.Geo.) or limited licensees of the Association of Professional Engineers and Geoscientists of British Columbia, hereby nominate \_\_\_\_\_ as a candidate for the **2017** APEGBC Council election for the position of:

(pick one only) ☐ **Councillor**                      ☐ **Vice President**                      ☐ **President**

	<b>NAME (Print)</b>	<b>SIGNATURE (signatures must be handwritten)</b>	<b>LICENSE NUMBER (as on your seal or certificate – 4 or 5 digits)</b>
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I, \_\_\_\_\_, know of no reason why I should not be nominated or hold office and accept the nomination to be a candidate for the 2017 Council election for the position set out above.

By signing this Nomination Form, I confirm that I have read, understand and, if elected, will be bound by the duties, responsibilities and requirements outlined above.

In witness whereof, I hereby set my hand this \_\_\_\_ day of \_\_\_\_\_, 2017, in the \_\_\_\_\_ (city, town, etc.) of \_\_\_\_\_, British Columbia.

Signature of Nominee/Candidate: \_\_\_\_\_

Licence No. (4 or 5 digits): \_\_\_\_\_

***Deadline for APEGBC to receive the completed Nomination Form is  
5:00 pm, Wednesday, June 28, 2017.***

*Please submit the completed Nomination Form to Ann English P.Eng., CEO and Registrar  
c/o swray@apeg.bc.ca*

*Mail or Drop Off: APEGBC, 200 – 4010 Regent Street, Burnaby, BC V5C 6N2 Attn: Ann English,  
P.Eng.*

*For more information, contact Sarah Wray at swray@apeg.bc.ca, 604-412-4896,  
or 1-888-430-8035 x4896*