

MINUTES OF THE OPEN SESSION OF THE SEVENTH MEETING OF THE 2017/2018 COUNCIL of
Engineers and Geoscientists BC, held on SEPTEMBER 7, 2018 in the DAN LAMBERT BOARDROOM,
ENGINEERS AND GEOSCIENTISTS BC OFFICES, BURNABY, BC

Present

Council

Caroline Andrewes, P.Eng., CPA, CMA	President (Chair)
Kathy Tarnai-Lokhorst, P.Eng., FEC	Vice President
Bob Stewart, P.Eng.	Immediate Past President
John Turner, P.Ag. (ret.)	Councillor
Suky Cheema, CPA, CA	Councillor
Larry Spence, P.Eng.	Councillor
Ross Rettie, P.Eng., FEC	Councillor
Brock Nanson, P.Eng.	Councillor
Doug Barry, P.Eng.	Councillor
Tim Watson, P.Eng.	Councillor
Dr. Catherine Hickson, P.Geo., FGC	Councillor
Lianna Mah, P.Eng., FEC	Councillor
David Wells, JD	Councillor
Susan MacDougall, P.Eng	Councillor
Dr. Nimal Rajapakse, P.Eng.	Councillor
Jeremy Vincent, P.Geo.	Councillor
Ken Laloge, CPA, CA, TEP	Councillor

Guests

Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Jeff Holm, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Julius Pataky, P.Eng.	Canadian Engineering Accreditation Board Appointee
Dr. Mahmoud, P.Eng., FEC	Canadian Engineering Qualifications Board Appointee
Paul Tomei, ASCT	Council Director, ASTTBC
Dr. Forrest Tittle, PhD	Dean, School of Energy, BCIT

Staff

Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Jennifer Cho, CPA, CGA	Chief Financial and Administration Officer
Max Logan	Chief of Strategic Operations
Gillian Pichler, P.Eng.	Director - Registration
Efrem Swartz, LLB	Director - Legislation, Ethics & Compliance
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholder Engagement
Deesh Olychick	Director – Member Services
Tracy Richards	Acting Executive Assistant to Council and to the Chief Executive Officer & Registrar
Amber Hart	Executive Administrative Assistant

Regrets

Ann English, P.Eng.	Chief Executive Officer & Registrar
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OPEN SESSION – CALL TO ORDER

Caroline Andrewes, President and Chair, called the meeting to order at 11:15 am. Tony Chong, Chief Regulatory Officer and Deputy Registrar, acted as the Parliamentarian as well as the CEO & Registrar in the absence of Ann English, Councillor Catherine Hickson acted as the Membership Engagement Champion, and Councillor Susan MacDougall acted as the 30 by 30 Champion.

Guests: The Chair advised that joining for the Open Session would be Russ Kinghorn, P.Eng., FEC, FGC (Hon.) and Jeff Holm, P.Eng., FEC, FGC (Hon.) of Engineers Canada, Julius Pataky, P.Eng. our appointee to the Canadian Engineering Accreditation Board as well as Dr. Mahmoud Mahmoud our appointee to the Canadian Engineering Qualifications Board. Paul Tomei, ASCT, Council Director joined the meeting as the ASTTBC representative and attending for item 6.4 was Dr. Forrest Tittle, PhD, Dean, School of Energy, BCIT. Garth Kirkham, P.Geo., FGC of Geoscientists Canada sent his regrets.

DECLARATION OF CONFLICT OF INTEREST

None.

SAFETY MOMENT

President Andrewes provided a safety briefing advising Council of the Engineers and Geoscientists BC office emergency protocols and location of the emergency exits. Councillor Larry Spence provided the Safety Moment for the meeting.

CO-18-68 OPEN CONSENT AGENDA

MOTION It was moved and seconded that Council approve all items (5.1 to 5.10) on the Open Consent Agenda with item 5.8 being moved to the Open Regular Agenda.

CARRIED

Motions carried by approval of the Consent Agenda:

5.1 **MOTION** that Council approve the June 15, 2018 Open Meeting minutes as circulated.

5.2 **MOTION 1:** That Council approve the recommended appointment and re-appointments to the Practice Review Committee as applicable.

MOTION 2: That Council approve the recommended appointment to serve as Alternate Scrutineer for the 2018/19 Council Election as applicable.

MOTION 3: That Council approve the recommended re-appointment to the Branch Representatives Chair as applicable.

MOTION 4: That Council approve the recommended appointments to the Building and Space Planning Task Force as applicable.

MOTION 5: That Council approve the recommended re-appointments to the CPD Committee as applicable.

MOTION 6: That Council approve the recommended re-appointment to the City of Richmond Advisory Panel as applicable.

MOTION 7: That Council approve the recommended re-appointments to the Board of Examiners as applicable.

MOTION 8: That Council approve the recommended re-appointment to the Editorial Advisory Committee as applicable.

MOTION 9: That Council approve the recommended re-appointment to the Standing Awards Committee as applicable.

MOTION 10: That Council approve the recommended re-appointment to the Geoscience Committee as applicable.

Individual, Designation	Position	Engineers and Geoscientists BC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning * Over 6 Years
Re-appointments (under six years)						
Donald Gillespie, P.Eng., 108882	Member	Practice Review Committee	Peter Mitchell	June 17, 2018	June 17, 2020	Returning
Nathan Ozog, P.Eng., 140123	Chair	Branch Representative	Deesh Olychick	October 19, 2018	October 16, 2020	Returning
Lori-Ann Polukoshko, P.Eng., 136543	Member	CPD Committee	Lindsay Steele	September 10, 2018	September 10, 2020	Returning
Eric Pettit, P.Eng., 119460	Member	CPD Committee	Lindsay Steele	September 10, 2018	September 10, 2020	Returning
Shane O'Neil, P.Geo., 173570	Member	CPD Committee	Lindsay Steele	September 10, 2018	September 10, 2020	Returning
Jubin Jalili, P.Eng., 153633	Member	City of Richmond Advisory Panel	Lindsay Steele	January 1, 2019	December 31, 2020	Returning
Martin Ernesto Bollo, P.Eng., 109919	Member	Board of Examiners	Mark Rigolo	September 7, 2018	September 6, 2020	Returning
Taco Anton Niet, P.Eng., 136643	Member	Board of Examiners	Mark Rigolo	September 7, 2018	September 6, 2020	Returning
Gloria Gril, P.Eng., 129183	Member	Editorial Advisory Committee	Megan Archibald	September 7, 2018	September 7, 2020	Returning
Kevin Riederer, P.Eng., 141487	Member	Standing Awards Committee	Megan Archibald	September 7, 2018	September 7, 2020	Returning
New Appointments and Re-Appointments (over six years)						
Hugh G. Fraser, FEC, P.Eng., 110536	Member	Practice Review Committee	Peter Mitchell	September 7, 2018	September 7, 2020	New
Alexander McGowan, P.Eng., 132272	Member	Practice Review Committee	Peter Mitchell	December 9, 2018	December 31, 2020	*Returning Over 6 Years
Randall Kovacs, P.Eng., FEC, 109969	Member	Practice Review Committee	Peter Mitchell	December 9, 2018	December 31, 2020	*Returning Over 6 Years
Antonio J. (George) Melo, P.Eng., FEC, 119832	Member	Practice Review Committee	Peter Mitchell	December 9, 2018	December 31, 2020	*Returning Over 6 Years
Ken Newbert, P.Eng., 117820	Member	Practice Review Committee	Peter Mitchell	December 9, 2018	December 31, 2020	*Returning Over 6 Years

Charlotte-Ann (Sharlie) Huffman, P.Eng., FEC, 107074	Member	Practice Review Committee	Peter Mitchell	December 9, 2018	December 31, 2020	*Returning Over 6 Years
Dennis McJunkin, P.Eng. FEC FGC (Hon), 114813	Alternate Scrutineer	Scrutineer for Council Election 2018/19	Deesh Olychick	September 7, 2018	October 20, 2018	New
Paul Blanchard, P.Eng, FEC, FGC (Hon), 105643	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Oliver Bonham, P. Geo, 147751	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Tomer Curiel, P.Eng, M.A. Sc., PMP, LEED AP BD+C, 14846	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Nadine King, P. Eng, 133781	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Mark Porter, FIStructE, P.Eng., StructEng, 148134	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Michael Waberski, BCLS, 155253	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Michael Wrinch, P.Eng, FEC, FGC (Hon), PhD, PMP, 137628	Member	Building and Space Planning Task Force (Phase 1)	Jennifer Cho	September 7, 2018	May 1, 2019	New
Gregory Reid, P.Eng./P.Geo., FEC, FGC 119400	Member	Geoscience Committee	Jason Ong	September 5, 2018	September 5, 2020	*Returning over 6 years

- 5.3 **MOTION** that Council approves the Professional Practice Guidelines – Electrical Engineering Services for Building Projects, Version 2.0 for final legal and editorial review prior to publication.
- 5.4 **MOTION** that Council approves the Professional Practice Guidelines – Designing Guards for Buildings, Version 2.0 for final legal and editorial review prior to publication.
- 5.5 **MOTION** that Council approves the Professional Practice Guidelines – Professional Structural Engineering Services, Version 2.0 for final legal and editorial review prior to publication.
- 5.6 **MOTION** that Council endorses the City of Abbotsford Letters of Assurance, pending final legal and editorial review.
- 5.7 **MOTION** that the Engineers and Geoscientists BC Council approves to renew its request to the British Columbia provincial government that was made in 2013, and propose that the association work with the provincial government to establish a level of acceptable natural hazard risk, as well

as work on addressing the three recommendations made in the report dated April 8, 2013, which are as follows:

1. Establish a high level government advisory body on natural hazard issues with multi-ministry involvement and broad representation from industry and the professions. The mandate of this advisory body should include reviewing relevant government legislation, regulation and precedents, and advising government on development of natural hazard policy and regulations.
2. Develop a more robust inventory of land subject to natural hazards. This should extend to standardizing approaches for natural hazard and risk mapping.
3. Develop additional tools to assist in the implementation of a risk-based approach in dealing with natural hazards and establish thresholds for natural hazard risk tolerance and acceptability.

5.8 **This item was moved to the Open Regular Agenda.**

5.9.1 **MOTION** that Council approve the modified Policy for Assignment of Confirmatory Examinations.

5.9.2 **MOTION 1:** That Council approve the revisions to the Policy on Academic Qualification of Graduates of the BCIT Bachelor of Technology in Electronics Part-Time Program.

MOTION 2: That the policy revisions and proposed transition provisions be communicated to the Dean, the appropriate Associate Dean and Program Head at BCIT as soon as possible after the September 7, 2018 Council meeting so that as much advanced notice as possible is provided to the program administrators.

MOTION 3: That the Program Head be encouraged to pursue accreditation with CEAB for this program.

5.10 **MOTION** that the following information reports were received by Council:

- CEO & Registrar Report
- Engineers Canada Directors' Report
- Geoscientists Canada Director's Report
- Canadian Engineering Qualifications Board Report
- 2018 Enforcement and Engagement Report
- Year End Report on Investigation and Discipline

- Division Engagement Report
- Branch Engagement Report
- Registration Admissions and Membership Report for Fiscal 2018
- Update on Geoscientists Canada's Admissions Support Tools Project – Phase II Competency Assessment
- Engineers and Geoscientists BC Road Map for 2017-2018
- Committee Attendance Summary

CO-18-69 OPEN REGULAR AGENDA

MOTION It was moved and seconded that Council approve the Open Regular Agenda with the addition of Item 5.8 from the Open Consent Agenda.
CARRIED.

CO-18-70 AUDITED FINANCIAL STATEMENTS/YEAR END REVIEW

MOTION 1 It was moved and seconded that Council accept the report of the Audit Committee.
CARRIED

MOTION 2 It was moved and seconded that Council approve an appropriation of \$250,000, effective June 30, 2018, from the unrestricted General Operating Fund to the Property, Equipment and Systems Replacement Fund.
CARRIED

MOTION 3 It was moved and seconded that Council approve the audited Engineers and Geoscientists BC Financial Statements for the fiscal year ended June 30, 2018.
CARRIED

MOTION 4 It was moved and seconded that the President and the Chief Financial and Administration Officer be authorized to sign the fiscal 2018 Financial Statements on behalf of Council.
CARRIED

MOTION 5 It was moved and seconded that the appointment of PricewaterhouseCoopers LLP, CPAs as the Association's external auditors for the fiscal year ending June 30, 2019 be recommended for final approval at the Annual General Meeting in October 2018.
CARRIED

CO-18-71 BUDGET WEBINAR

MOTION It was moved and seconded that Council approve discontinuing the budget webinar program as of this fiscal year.
CARRIED.

CO-18-72 REQUESTS FOR FUNDING BUILDING SECURITY RENOVATION

MOTION It was moved and seconded that Council approve the recommended security enhancement and office renovation with a budget of \$170K to be funded from Capital budget and General Operating Fund.

CARRIED.

CO-18-73 VISTING DEAN PRESENTATION (BCIT SCHOOL OF ENERGY)

Dr. Forrest Tittle, PhD., Dean, School of Energy at BCIT provided a presentation to Council outlining BCIT's current engineering and geoscience programs and initiatives.

CO-18-74 UPDATE ON KEY PERFORMANCE INDICATOR RESULTS

MOTION It was moved and seconded that Council confirm the Key Progress Indicators for another year and direct staff to monitor and assess the two identified KPIs and report to Council in February 2019 with a recommendation on whether amendments are required.

CARRIED.

CO-18-75 30 X 30 ACTION PLAN FRAMEWORK

MOTION It was moved and seconded that Council endorse the strategy for the 30 by 30 action plan, direct staff to proceed with consultation, prioritize actions, estimate associated resources and report back to Council in November.

CARRIED.

CO-18-76 NOMINATION & ELECTION REVIEW TASK FORCE RECOMMENDATIONS

MOTION 1 It was moved and seconded that Council discontinue the practice of paper ballots beginning with the 2021 election.

CARRIED.

MOTION 2 It was moved and seconded that Council direct staff to conduct broader member consultation on providing voting rights to Members in Training and report back to Council.

CARRIED.

CO-18-77 AGM MOTION #5 – ACTION PLAN FOR IMPLEMENTING RECOMMENDATIONS FROM THE “TRUTH AND RECONCILIATION – OPTIONS FOR INCLUSION RECOMMENDATION REPORT” PREPARED BY NALAIN MORIN

MOTION It was moved and seconded that Council approves the conceptual pilot program and budget of \$50,000 in order to address the recommendations in Nalaine Morin's report "Truth and Reconciliation Calls to Action – Actions for EGBC".

END OF OPEN SESSION

The Open Session ended at 3:05 pm.