



REGISTRATION POLICY

REQUIREMENT FOR DOCUMENTS TO BE IN ENGLISH

Version 1.0, January 30, 2026

Words and terms that are capitalized throughout this document have definitions that are specific to this set of policies. Please refer to these Defined Terms when reviewing this and other registration policy documents.

PURPOSE

To establish an English language requirement for documents for registration in line with Engineers and Geoscientists British Columbia's (the Organization) language of business.

POLICY

The language of business and communication in British Columbia and at Engineers and Geoscientists British Columbia is English. Therefore, any document (transcripts, course descriptions, degree certificates, etc.) submitted for licensing purposes must be translated to English if the official document is not in English. A translation must be word-for-word, completed by a certified translator, and accompanied by the original document or a true copy of the document stamped by the translator.

The academic assessment cannot begin until both the certified English translations and the original document or true copy of the document stamped by the translator have been submitted by the Applicant.

ALTERNATE SOURCES OF TRANSLATION

Alternate sources of translation may be accepted if the Organization is satisfied that the Applicant is experiencing financial hardship or if there are other extenuating circumstances beyond the Applicant's control that warrant an exception. The Applicant must email register@egbc.ca with reasons for the request.

The Organization may allow translations provided by:

- the Applicant's post-secondary institution;
- a Canadian-registered Professional Engineer (P.Eng.), Professional Geoscientist (P.Geo.), Professional Licensee Engineering (P.L.Eng.), or Professional Licensee Geoscience (P.L.Geo.); or
- a Notary Public who is fluent in the language.

Translations must be signed, dated, sealed/stamped, and include the name and contact information of the translator. Stamps and seals that are not English must also be translated.

If it is found that the English translation is not accurate or not from an approved source, the Applicant will be requested to obtain a new translation.

The Applicant is responsible for any costs related to obtaining translation(s) of required documents.

RELATED POLICIES

Please refer to the [Registration and Reinstatement Policies](#) page to view all relevant policies.

VERSION HISTORY

VERSION NUMBER	PUBLISHED DATE	DESCRIPTION OF CHANGES
1.0	January 30, 2026	Initial version.