



# APEGBC Geoscience Work Experience Report

Note: Please refer to the [Satisfactory Geoscience Experience Guidelines](#) prior to using this template.

## Instructions

1. **PLEASE TYPE OR PRINT LEGIBLY**, explain any uncommon abbreviations that you use the first time that you use them and avoid repetition.
2. Fill out the Applicant Information Section.
3. Fill out the Timeline of Experience and Education Section. Please only provide the name of your employer, as other information about the employer will be required later.
4. For each employer, fill out a Form B – Employer Information and Referee Information Form. If you worked for employer A, then worked for employer B, and then returned to employer A, please fill out two copies of Form B for employer A so that your application can be assembled in chronological order.
6. For each **major** project or activity that you worked on for an employer, please fill out Form D – Project Information Form.
7. Fill out Form E – Summary of Work Experience.
8. Fill out Form F – Professional Development Form.
9. Assemble the Work Experience Report the following order:
  - I. **Form A** – Instructions and Applicant Information Form
  - II. **Form B** – Employer Information and Referee Information Form for your first employer.
  - III. **Form C** – Project Information Form for projects related to your first employer.
  - IV. **Copies of Form B and Form C** should be assembled in chronological order in order to show reviewers a progression of experience and responsibility. (The employer you worked for and the project that you worked on most recently should be last.)
  - V. Repeat II. through V. for all employers, referees and major projects and activities.
  - VI. **Form D** – Summary of Work Experience.
  - VII. **Form E** – Professional Development Form.
10. Submit your completed Geoscience Work Experience Report to APEGBC.

**Please note: Incomplete reports will not be reviewed.**

## Satisfactory Geoscience Work Experience Report

The purpose of this form is to provide a summary of your work experience to demonstrate that you have gained a satisfactory breadth and depth of engineering work experience to be registered as a professional member of the Association of Professional Engineers and Geoscientists of British Columbia (APEGBC).

It is recommended that you provide detailed descriptions of all major projects you were involved in during your periods of employment. If sufficient detail is not provided, APEGBC may request more information. Please refer to the [Satisfactory Geoscience Experience Guidelines](#) prior to using this template.

### Applicant Information

<b>Full legal name</b>	
<b>Email</b>	
<b>System ID</b>	
<b>Discipline*</b>	

\*The Discipline of geoscience in which you are seeking licensure

### Timeline of Geoscience Experience and Education

Please complete this section in chronological order beginning with your very first employer.

Period	From (MM/DD/YYYY)	To (MM/DD/YYYY)	Employer or Academic Institution	Job Title or Degree	# of Referees Nominated
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

## Employment Record and Referee Information

Include an employment record for each employer and position you have listed above. Note that you will need to duplicate this section to create multiple periods of employment.

<b>Period of employment #</b>		
Employer/Institution Name		
Company Description		
Address of company		
Referee name and title (if applicable)		
Referee email and telephone number		
Referee Professional Designation & Jurisdiction (if applicable)		
Relationship to Applicant	Supervisor Peer Client	Subordinate Other Please specify: _____
Dates of employment (MM/DD/YYYY)	From:	To:
Applicant job title		
Would this be considered work experience in a Canadian environment?    Yes       No		

Project Description

Date	Time	Location	Weather	Temperature	Humidity	Wind Speed	Wind Direction	Cloud Cover	Visibility	Air Quality	Soil Moisture	Plant Health	Animal Activity	Human Activity	Other Observations

Please check off what type of experience you obtained during this project from the list of elements below. For each element that you check off, please **briefly** describe how your work satisfied this aspect of geoscience experience. (Please note: Each project does not have to fulfill all of these elements.)

**Application of the Knowledge of Geoscience Principle and Practice?**

**Yes      No**

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**Management**

**Yes      No**

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**Communication Skills**

**Yes      No**

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**Social Implications of Geoscience**

**Yes      No**

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## Summary of Work Experience

The numbers at the top of the columns correspond to the project numbers that you assigned to each of your projects while completing copies of Form D – Project Information Form. For each project, please check the specific areas of geoscience experience that you obtained.

For more information, please refer to the [Satisfactory Geoscience Experience Guidelines](#).

Application of the Knowledge of Geoscience Principle and Practice	Project Number	1	2	3	4	5	6	7	8	9	10
	Geoscience training and familiarization.										
	Technical geoscience experience.										
	Development of geologic concepts: preparation of reports concerning deposits of rocks, minerals or other naturally-occurring earth materials.										
	Mapping and systematic geoscience evaluation (with specific reference to bedrock, unconsolidated earth materials and or snow, ice, groundwater, surface water and constituents thereof).										
Management	Supervision of staff										
	Project leadership										
	Budgeting										
	The socially responsible application of geoscientific principles and practices										

## Professional Development Form

Please provide a timeline of continuing education, continuing professional development, or volunteering activities related to geoscience that you have undertaken to enhance your knowledge or skills in your area of practice.

Start Date: (yy-m-d)	End Date (yy-m-d)	Description