

## REGISTRATION FORM

Microsoft Excel Expert Training for Engineers and Geoscientists

June 7, 2016

Vancouver, BC

Name Company/Organization Daytime Telephone No. Mailing Address (for receipt) E-Mail Address (for confirmation email) APEGBC User ID # ☐ I'd like to receive emails regarding upcoming APEGBC CPD Designation □ P.Eng. □ P.Geo. □ EIT □ GIT □ Eng.L. SPECIAL MEAL REQUESTS – If you have any special dietary ☐ Geo.L. ☐ Applicant ☐ Student Member restrictions or allergies (i.e. vegetarian, gluten-free, allergy to ■ Non-Member peanuts); please contact APEGBC prior to the seminar. Office Use Only Fee Categories (check off box) Payment Method □ VISA / MasterCard / AMEX ☐ Member (until May 24, 2016): \$399.00 + GST = 418.95 ☐ Cheque, payable to APEGBC (Please include the name and date of seminar with your payment.) ☐ Member (after May 24, 2016): \$499.00 + GST = 523.95 If you are GST exempt, please enter your GST exemption ☐ APEGBC Student Members: \$249.50 + GST = 261.98 number □ Non-Member: \$499.00 + GST = 523.95 Payment Must Accompany Form If you are not attaching a cheque to this form but plan to mail it in separately, please guarantee your spot by providing a credit card number below. If payment is not received by the seminar date, your credit card will be charged for the amount owing. Total Payment Enclosed (including GST) \$\_ **Credit Card Information** ☐ Registration Guarantee (cheque to follow) ☐ I will call with my credit card information Card Number Card Expiry Date Cardholder Name Signature Please Return Form to: Venues APEGBC Professional Development Tel: 604-430-8035 Vancouver, BC #200 – 4010 Regent Street Fax: 604-639-8180 Burnaby, BC V5C 6N2 Web: www.apeg.bc.ca

## **Cancellation Policy**

Registered attendees unable to attend the event may designate a substitute, provided APEGBC receives written notification at least one business day prior to the event. Registration information (as above) for the substitute attendee should accompany the notice. If notice of cancellation of registration is received:

- 5 business days or more prior to the event, a refund will be processed
- Less than 5 business days prior to the event, no refunds apply

Substitute registrants are permitted up to the day of the seminar and member/non-member fees will be applied. The organizers reserve the right to cancel the event if less than the minimum required participants have registered. Liability limited to registration fee. JC