

Minutes of the 95th Annual General Meeting of the Association of Professional Engineers and Geoscientists of British Columbia

The meeting was held at the Hyatt Regency in Vancouver, BC, on Saturday, October 25, 2014. After establishing that quorum of members was present, Chair, President Michael Bapty, P.Eng., FEC, convened the meeting at 8:33 am. The Chair noted that the legal and notification requirements for the meeting had been met and the meeting duly constituted.

MESSAGE FROM THE PROVINCE OF BRITISH COLUMBIA

The Chair read a message from the Honourable Christy Clark, Premier of British Columbia, welcoming everyone to the AGM and offering best wishes for another productive and successful conference.

INTRODUCTION OF 2013/2014 COUNCIL

The Chair introduced the 2013/2014 members of Council to those assembled.

COUNCIL ROLE AND RESPONSIBILITIES

The Chair reviewed Council's role and responsibilities under APEGBC's primary mandate of protection of the public. APEGBC is governed by a Council of elected members and government appointees responsible for setting policy and overseeing the affairs of the association as regulated by the *Engineers and Geoscientists Act*. Council is responsible for providing policy, governance and strategic direction for the operation of the association, including all financial matters. Council is accountable to the public, via the Ministry of Advanced Education, and the members of the association for both the governance and the management of the association as laid out in the *Engineers and Geoscientists Act*. Council is responsible for creating the strategic plan that sets out APEGBC's mission and vision, linking its work to its goals. The goals and objectives set out in the strategic plan are reflected in detail in the Council Work Plan.

The Chair remarked that he was pleased to conclude the association's 2011-2014 Strategic Plan and noted the launch of the new Strategic Plan for 2014-2017.

APPROVAL OF THE AGENDA

Motion – It was moved and seconded that the agenda of the 95th Annual General Meeting of the Association of Professional Engineers and Geoscientists of BC be approved.

CARRIED

INTRODUCTION OF PARLIAMENTARIAN

Eli Mina, registered parliamentarian, was introduced as the parliamentarian for the meeting.

ADOPTION OF MEETING RULES

The parliamentarian reviewed the meeting rules and voting procedures. The meeting rules pertain to this specific meeting and are not a proposal of permanent special meeting rules.

Motion – It was moved and seconded that the Annual General Meeting rules be approved as amended. The amendment is to Meeting Rule 3.2 (Speaking Time to Motions) to change speaking time from two minutes to three.

CARRIED

WELCOME TO VOLUNTEERS AND CONTRIBUTORS

President Bapty introduced and recognized the dedicated volunteers and contributors who give their valuable time and expertise to enhance the guidance and standards that are available to members, and which maintain our commitment to excellence. Volunteers serve as branch and division executives, on committees, task forces, working groups and joint practice boards and as directors to provincial and national associations. President Bapty also thanked the past presidents of the association, deans of educational institutions, student representatives to APEGBC and officials of other associations in British Columbia, Canada and the United States. Volunteers and contributors stood and were recognized and applauded.

APPROVAL OF MINUTES OF 94TH (2013) ANNUAL GENERAL MEETING

The Chair advised that the minutes of the 2013 AGM were printed in the 2013/2014 Annual Report, with copies available at the registration desk for this meeting.

Motion – It was moved and seconded that the minutes of the 94th Annual General Meeting (2013) of the Association of Professional Engineers and Geoscientists of BC be approved as printed.

CARRIED

RESULTS OF THE 2014/2015 COUNCIL ELECTION AND BYLAW AMENDMENT VOTE

John Watson, P.Eng., FEC, FGC (Hon.), Chief Scrutineer, explained the process followed to receive and count both electronic ballots and paper ballots for the 2014/2015 Council Election and Bylaw Amendment Vote. Mr. Watson stated that he and fellow scrutineers, Frank Denton, P.Eng., FEC, FGC (Hon.) and John Bremner, P.Eng., FEC, were satisfied that both the election and the special ballot were conducted in a confidential, fair and impartial manner.

This year 17% of eligible voting members participated. 4,037 votes were cast online and 9 paper ballots were returned.

The council election and bylaw amendment results were announced as follows:

President: John Clague, P.Geo., FGC, elected by acclamation.

Vice President: Michael Wrinch, P.Eng., FEC.

Councillors elected to a two-year term: Caroline Andrewes, P.Eng.; Lyn Anglin, P.Geo.; Dan Campbell, P.Eng.; Carol Park, P.Eng.; Bob Stewart, P.Eng.

RESULTS OF 2014 BYLAW AMENDMENTS

Bylaw 3 (a.1)

Amendments to this bylaw now allow for a total of 14 members on the Nominating Committee, instead of the previous 12, and the Committee will now include at least one P.Geo. and one P.Eng.

Bylaw 3(c)

This bylaw requires that the Nominating Committee no longer select candidates based on their respective disciplines and instead must nominate candidates who are members in good standing and should

nominate at least 3 more candidates than there are vacancies to be filled on Council. The Nominating Committee shall seek to assure that the candidates nominated reflect diversity, as decided by the Committee, and that at least one candidate nominated is a P.Geo.

Bylaw 3(e)

Amendments to this bylaw require that candidates nominated for president, vice president and councillor be members in good standing, and that the 25 or more members or limited licensees making the nominations must also be in good standing.

Bylaw 3(k)

Amendments to this bylaw remove references to the chair of the ballot-counting committee delivering the results and that the announcement of the results will be made by the chair of the annual meeting. The chief scrutineer shall deliver the results of the poll and no specific individual is tasked to make the announcement.

This bylaw received 87% support, and as a two-thirds or 66.67% support is required to ratify a bylaw, this bylaw passed.

DESTRUCTION OF COUNCIL ELECTION BALLOTS

Motion – It was moved and seconded that the electronic and paper ballots for the council election and bylaw vote be destroyed at the end of three months.

CARRIED

ANNUAL REPORT

The Chair directed the assembly's attention to the 2013/2014 Annual Report, which included reports from the President, the Chief Executive Officer and Registrar, and APEGBC's financial statements. The report was distributed electronically. Printed copies were sent out on request and made available at the AGM registration desk.

President's Report

President Bapty, reported on APEGBC's highlights and accomplishments during 2013/2014.

The Chair opened the floor for questions regarding his report. There were no questions from the floor.

Chief Executive Officer and Registrar's Report

Ann English, P.Eng., Chief Executive Officer and Registrar, briefed the assembly on operational achievements during the past year.

The Chair opened the floor for questions regarding the Chief Executive Officer's report.

Councillor Donna Howes, P.Eng., FEC, requested that the Strategic Plan whiteboard video be played.

Derek Doyle, P.Eng., FGC (Hon.), asked if the Elliott Lake incident in Ontario had been considered by APEGBC and if there had been any lessons learned from the report that have since been integrated into APEGBC. He also referred to Quebec and noted that there have been changes made within OIQ (Ordre

des Ingénieurs du Québec). He asked if these had been captured and drawn into operations within APEGBC.

CEO Ann English noted that the two final reports were received in the week before this meeting; one translated from OIQ regarding matters in Quebec and the Elliott Lake report. She affirmed that APEGBC will be looking into what lessons can be learned and what can be taken from the reports. She noted that the Elliot Lake Report recommended mandatory continuing professional development for Professional Engineers Ontario, and that in the OIQ report, recommendations were made regarding certificates of authorization.

Roy Bartholomew, P.Eng., FEC, noted there was a section in the 2013/2014 Annual Report on quality assurance which stated that the association is carrying out proactive quality assurance checks and has conducted 103 practice reviews. He remarked that the membership had just been informed about the concerns regarding Mount Polley and asked if a related practice review been initiated.

Ann English responded that there are currently four separate investigations going on and APEGBC is engaged with those investigations and monitoring the situation. Should information be uncovered that warrants investigation of specific individuals, APEGBC will not hesitate to do so.

FINANCIAL STATEMENTS

The Chair called upon Ken Laloge, CPA, CA, TEP, Chair of the Audit Committee, to explain the auditing process and to present the financial statements for the fiscal year ending June 30, 2014, as provided in the Annual Report.

The Chair opened the floor for questions regarding the audited financial statements for 2013/2014.

Bob Martin, P.Eng., FEC, noted the higher expenditure in legal expenses. Ken Laloge noted that, for the most part, it is attributed to a particular case.

Roy Bartholomew asked why the budget is not made available to the membership. Ann English responded that the budget had been made available at the budget presentation held the day prior to the AGM as a full summary handout.

Motion – It was moved and seconded that the appointment of PriceWaterhouseCoopers LLP, Chartered Accountants, as the association's auditors for the fiscal year ending June 30, 2015, be approved.

CARRIED

ACKNOWLEDGMENT OF DECEASED MEMBERS

Vice President, John Clague, P.Geo., FGC, read aloud the names of members who had passed away over the last year. After the names were read, a moment of respectful silence was observed.

GREETINGS FROM ENGINEERS CANADA AND GEOSCIENTISTS CANADA

Paul Amyotte, P.Eng., FEC, President of Engineers Canada, brought greetings to the assembly along with a brief informational report on Engineers Canada activities.

At this point in the meeting a refreshment break was taken for 25 minutes.

The meeting resumed following the break, and Paul Rennick, P.Geo., President of Geoscientists Canada, brought greetings to the assembly along with a brief informational report on Geoscientists Canada activities.

PRESENTATION ON CONTINUING PROFESSIONAL DEVELOPMENT BYLAW CONSULTATION

Dr. Mahmoud Mahmoud, P.Eng., Chair of the CPD Committee, briefed the assembly on upcoming consultation on a proposed Continuing Professional Development (CPD) Bylaw, which would introduce new obligations for undertaking and reporting professional development activities for BC professional engineers, professional geoscientists, and licensees.

The Chair opened the floor for questions regarding Dr. Mahmoud's presentation.

Claudio Arato, P.Eng., FEC, noted the lack of compliance with the current CPD guideline and asked what metrics are in place to deal with the lack of compliance and what, if any, time frame has been set.

Ann English responded that APEGBC aims for 100% compliance, and that if the proposed CPD bylaw is adopted, implementation is anticipated for 2017.

PRESENTATION ON LEGISLATIVE AMENDMENT CONSULTATION

Vice President Clague gave a presentation to the assembly regarding upcoming consultation on proposed changes to the *Engineers and Geoscientists Act*.

The Chair opened the floor for questions regarding the Consultation on Legislative Amendments.

Janet Benjamin, P.Eng., FEC, FGC (Hon.), asked why the association is consulting the membership when if they do not receive the results they desire, Council will go ahead with the amendment regardless. Dr. Clague responded that consultation results will play a part in council's decision-making process. He affirmed that although the association has an elected Council and that Council makes decisions on the behalf of the membership, members' opinions matter, and that they are serious about the consultation process. If there is strong opposition then the situation will be reassessed.

MOTIONS FROM THE FLOOR

Motions from the floor were as follows:

Motion 1 – That Council consider granting Honorary Professional Engineer status to Col. Chris Hadfield to recognize his outstanding contribution as a Canadian-trained engineer.

CARRIED

Motion 2 – That Council consider outsourcing some conference tasks and activities to free up staff time to support other important association programs and activities.

DEFEATED

Motion 3 – That Council consider implementing timesheets so that management and Council can better account for and understand where time is spent on association projects, programs, and activities.

DEFEATED

Motion 4 – That Council consider providing an appropriate level of support to the APEG Foundation (to be determined in consultation with the Foundation) to achieve the Foundation's long-term strategic goals.

CARRIED

Motion 5 – That Council consider re-introducing a practice followed by Council of previous years . the practice being the publishing of the APEGBC budget for the coming year.

CARRIED

INDUCTION OF 2014/2015 PRESIDENT AND COUNCIL

President Bapty introduced John Clague, P.Geo., FGC, as incoming president for the 2014/2015 Council year. Dr. Clague read the President's Oath of Office and then introduced the 2014/2015 Council. He advised that members of Council would be signing their oaths of office following the meeting.

President Clague presented the Gold Foil Life Member disc to Past President Bapty with sincere thanks for his efforts over the past year.

2015 ANNUAL CONFERENCE AND 96TH AGM

The Chair announced that the 2015 Annual Conference and 96th AGM will be held in Kelowna, BC October 15-17, 2015.

ADJOURNMENT

The Chair declared the meeting adjourned at 12:12 pm.