

MINUTES OF THE OPEN SESSION OF THE SIXTH MEETING OF THE 2012/2013 COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia, held on JUNE 14, 2013, in the WHISTLER ROOM, APEGBC Offices, BURNABY, BC.

Present

Council	Michael Isaacson P.Eng. PhD FEC	- President (Chair)
	Jeff Holm P.Eng. FEC	- Past President
	Michael Bapty P.Eng. FEC	- Vice President
	Arnold Badke P.Eng.	- Councillor
	Shiloh Carlson P.Eng.	- Councillor
	John Clague P.Geo. PhD FGC	- Councillor
	Herb Hawson P.Eng. FEC	- Councillor
	Donna Howes P.Eng. FEC	- Councillor
	Harlan Kelly P.Eng.	- Councillor
	Garth Kirkham P.Geo. FGC	- Councillor
	Andy Mill P.Eng./Struct.Eng. FEC	- Councillor
	Karen Savage P.Eng. FEC	- Councillor
	Mike Waberski BCLS	- Councillor
	Mike Wrinch P.Eng. PhD FEC	- Councillor
Guests	Sheila Wynn PhD	- Councillor (via teleconference to 12:00 noon)
	Steve Frith	- Women in Engineering & Geoscience Task Force
	Anja Lanz EIT	- Women in Engineering & Geoscience Task Force
	Della Smith	- Q Workshops
	Mark Porter P.Eng./Struct.Eng.	- Climate Change and Adaptation Working Group
	Conor Reynolds P.Eng. PhD	- Climate Change and Adaptation Working Group
	James Moors P.Geo. FGC FEC (Hon)	- Inter-Provincial Incidental Practice Committee
	Chad Larson P.Eng.	- Chair, Sustainability Committee
	Emily Cheung P.Eng. FEC	- APEGBC Director to Engineers Canada
	Russ Kinghorn P.Eng. FEC	- APEGBC Director to Engineers Canada
Staff	Ann English P.Eng.	- CEO & Registrar
	Tony Chong P.Eng.	- Chief Regulatory Officer & Deputy Registrar
	Janet Sinclair FEC (Hon.)	- Chief Operating Officer
	Jennifer Cho CGA	- Director, Finance & Administration
	Gill Pichler P.Eng. FEC	- Director, Registration & Admissions
	Megan Archibald	- Director, Comms & Stakeholder Engagement
	Joanne Williamson	- Council Administrator (Recorder)
Staff attending as required	Peter Mitchell P.Eng. FEC	- Director, Prof Practice, Standards & Development
	Geoff Thiele LLB FEC (Hon.)	- Director, Legislation, Ethics & Compliance
	Ailene Lim	- Acting Director, Member Services
	Vincent Lai CGA	- Associate Director, Finance & Administration
	Ray Filipiak P.Eng.	- Associate Director, Admissions
	Chelsea Smith	- Communications Coordinator
	Sim Manhas	- Administrative Assistant
<u>Regrets</u>	Ana Fernandes CIM FCSI	- Councillor
	Joe Martignago BA MBA	- Councillor

OPEN SESSION

CALL TO ORDER

Dr. Michael Isaacson, President and Chair, called the meeting to order at 10:50 am. Vice President Mike Bapty acted as the Parliamentarian and Karen Savage was the Membership Engagement Champion for this meeting. The Chair noted that Councillors Ana Fernandes and Joe Martignago had provided regrets in advance of the meeting and that Councillor Sheila Wynn would attend a portion of the meeting via teleconference.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Steve Frith, President, Urban Systems and Anja Lanz EIT, both of the Women in Engineering & Geoscience Task Force; Della Smith, Principal, Q Workshops; Mark Porter P.Eng./Struct.Eng. and Conor Reynolds P.Eng. PhD of the Climate Change and Adaptation Working Group; James Moors P.Geo. FGC FEC (Hon), APEGBC representative to the Inter-Provincial Incidental Practice Committee; Chad Larson P.Eng., Chair, Sustainability Committee; and Russ Kinghorn P.Eng. FEC, APEGBC Director to Engineers Canada.

President Remarks: Dr. Isaacson provided an update on various presidential activities since the last meeting. These included attending the Engineers Canada annual meetings.

CO-13-88 OPEN CONSENT AGENDA

Item 7.7, Terms of Reference for the Temporary Works Committee, was removed from the agenda and will be resubmitted at a future time.

MOTION **It was moved and seconded that Items 7.1 to 7.6 and 7.8 on the Open Consent Agenda be approved.**
CARRIED

Motions carried by approval of the above Consent Agenda motion:

- 7.1. **MOTION** that the May 3, 2013 Open Meeting minutes be approved.
- 7.2. **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Committees, and Task Forces as follows:

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Kerly Acosta P.Eng.	Sustainability Committee	M. Archibald	14 June 2013	14 June 2015
Stella Chiu P.Eng.	Editorial Board	M. Archibald	14 June 2013	14 June 2015
Rishi Gupta P.Eng.	Editorial Board	M. Archibald	14 June 2013	14 June 2015
Karim Hirji P.Eng.	Editorial Board	M. Archibald	14 June 2013	14 June 2015
Paul Blanchard P.Eng. FEC	Chief Scrutineer for 2013/2014 Council Election & Bylaw Vote	A. Lim	14 June 2013	26 Oct 2014
John Watson P.Eng. FEC	Scrutineer for 2013/2014 Council Election & Bylaw Vote	A. Lim	14 June 2013	26 Oct 2014
Frank Denton P.Eng. FEC	Scrutineer for 2013/2014 Council Election & Bylaw Vote	A. Lim	14 June 2013	26 Oct 2014
Harvey McLeod P.Eng., PGeo	APEGBC Professional Practice Guidelines – Dam Safety Review Guidelines – Mines Task Force	P. Mitchell	14 June 2013	14 June 2014
Chris Carr P.Eng.	APEGBC Professional Practice Guidelines – Dam Safety Review Guidelines – Mines Task Force	P. Mitchell	14 June 2013	14 June 2014

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Graham Greenaway P.Eng.	APEGBC Professional Practice Guidelines – Dam Safety Review Guidelines – Mines Task Force	P. Mitchell	14 June 2013	14 June 2014

Individual	Outside Board, Committee or Task Force	Staff Contact	Start Date	Expiry Date
Colin Smith P.Eng. FEC	PNWER Representative (Pacific NorthWest Economic Region)	J. Sinclair	14 June 2013	14 June 2015
R. Lee Deslauriers P.Eng./RPF	Forest Practices Board Audit Team – Special Investigation Bridge Planning Design and Construction	P. Mitchell	14 June 2013	14 June 2014

- 7.3. Mutual Recognition Agreement between the Institute of Geologists of Ireland and Geoscientists Canada: **MOTION** that the President and CEO be authorized to ratify the Mutual Recognition Agreement on behalf of Council, between the Institute of Geologists of Ireland and Geoscientists Canada.
- 7.4. Updated Memorandum of Understanding between APEGBC and the Association of BC Forest Professionals: **MOTION** that the APEGBC Council approves the draft revised Memorandum of Understanding between the APEGBC and ABCFP dated May 2013.
- 7.5. Part 9 Structural Guidelines: **MOTION** that the APEGBC Council endorse the Guidelines for Structural Engineering Services for Part 9 Buildings, Version 1.3 dated 30 May 2013 and the Structural Design Issue for Housing and Small Building in BC – Information for Local Authorities, Homeowners and Developers, Version 1.2 dated 21 May 2013, pending final legal and editorial review.
- 7.6. Post-Earthquake Evaluation Guidelines: **MOTION** that APEGBC Council endorse the Post-Earthquake Evaluation Guidelines for editorial review by the APEGBC Seismic Peer Review Committee and the External Review Committee.
- 7.8. Liquefaction Structural Guidelines: **MOTION** that APEGBC Council endorse the Liquefaction Structural Guidelines for editorial review by the APEGBC Seismic Peer Review Committee and the External Review Committee.

End of motions approved under the Consent Agenda.

CO-13-89 OPEN REGULAR AGENDA

MOTION **It was moved and seconded that the Open Meeting Regular Agenda be approved as circulated with the addition of Item 9.9 Foundation and Benevolent Fund Nominating Process.**
CARRIED

CO-13-90 REPORT OF THE WOMEN IN ENGINEERING AND GEOSCIENCE TASK FORCE (WEGTF)

Donna Howes, Chair of the WEGTF, introduced Steve Frith and Anja Lanz, members of the Task Force and noted that Councillor Shiloh Carlson was also a

member. The WEGTF report outlines research and consultation undertaken. Recommendations to address the recognized gender imbalance in the professions include initiatives such as career awareness and mentoring to improve outreach, recruitment and retention of female engineers and geoscientists.

- MOTION 1 It was moved and seconded that Council receive the report of the Women in Engineering and Geoscience Task Force and extend its thanks to the Task Force members.
CARRIED**

Council then reviewed and discussed funding requirements for various initiatives. While some items can be covered in the current budget and some can be deferred for consideration in future budget years, there are a number of proposals for which no funding is budgeted.

Steve Frith left the meeting at 11:10 am.

It was agreed to refer the WEGTF Report to the Executive Committee for in-depth consideration and further recommendations. The following motions were made.

- MOTION 2 It was moved and seconded that Council gives consideration to the inclusion in the 2014-17 Strategic Plan of an initiative relating to gender diversity in the professions.
CARRIED**

- MOTION 3 It was moved and seconded that the Executive Committee give consideration to authorizing an un-budgeted allocation in 2013/14 associated with some specific outcomes as identified in the Task Force report.
CARRIED**

- MOTION 4 It was moved and seconded that staff provide the Executive Committee with a detailed implementation plan with specific outcomes and related costs, and that the Executive Committee subsequently provides recommendations to Council regarding the implementation of the Task Force recommendations.
CARRIED**

- MOTION 5 It was moved and seconded that a report be prepared annually on the initiatives undertaken and progress made towards improving gender diversity, and that a work plan item, that may include budget and/or staff support requests, be considered for each coming year.
CARRIED**

CO-13-91 RELEVANCE WORKSHOPS

Della Smith, Principal, Q Workshops, reviewed the primary findings of four facilitated Relevance Workshops held in late May and early June. The workshops involved members and non-members from a diverse range of disciplines and the public examining the relevance of APEGBC to its members, the public and other stakeholders. A full report will be available in the Fall of 2013.

Della Smith was thanked and left the meeting. Sheila Wynn also left the meeting (participating via teleconference) at 12:00 noon.

CO-13-92 POSITION PAPER: CLIMATE CHANGE AND ADAPTATION
Mark Porter P.Eng./Struct.Eng., Chair, and Conor Reynolds P.Eng, PhD, Vice Chair, Climate Change and Adaptation Advisory Group (CCAAG) were introduced and presented the Position Paper on Climate Change and Adaptation as developed by the Working Group.

MOTION 1 It was moved and seconded that Council endorses the attached Position Paper (dated May 29, 2013) as recommended by the CCAAG subject to legal and editorial reviews.

DEFEATED

MOTION 1 It was moved and seconded that Council endorses the attached Position Paper (dated May 29, 2013) as recommended by the CCAAG subject to deletion of the paragraph on greenhouse gases and legal and editorial reviews.

CARRIED

MOTION 2 It was moved and seconded that the \$30,000 already approved in the 2013/14 budget for CCAAG activities be used to fund the following:

- a) **Facilitate presentations by climate change subject matter experts;**
- b) **Engage contractor services to gather information related to climate change;**
- c) **Business travel and other related expenses; or**
- d) **Participation in opportunistic partnerships to promote climate change awareness.**

CARRIED

CO-13-93 CANADIAN FRAMEWORK FOR LICENSURE - DUTIES AND OBJECTS

MOTION It was moved and seconded that APEGBC Council endorse the comments as circulated to be communicated to Engineers Canada regarding the list of objects under the Canadian Framework for Licensure.

CARRIED

CO-13-94 INTER-PROVINCIAL INCIDENTAL PRACTICE COMMITTEE: PROFESSIONAL GEOSCIENCE MOBILITY AGREEMENT

James Moors P.Geol. FGC FEC (Hon), APEGBC representative to the Inter-Provincial Incidental Practice Committee advised that representatives of the Alberta, Ontario, Quebec and Northwest Territories/Nunavut geoscientists associations met to work out a draft agreement between Geoscientists Canada associations willing or able under their individual legislative acts to consider professional geoscience mobility.

MOTION It was moved and seconded that Motions 1-3 be approved.

CARRIED

MOTION 1 That that the President and CEO be authorized to sign the Professional Geoscience Mobility Agreement on behalf of the Council.

MOTION 2 That the President and CEO be authorized to sign an Implementation Agreement with the Association of Professional Geoscientists of Ontario, effective September 1, 2013.

MOTION 3 That voluntary annual reporting of member incidental practice activity be approved for statistical purposes.

Motions approved.

MOTION 4 It was moved and seconded that no additional fee be charged to members as a direct result of the implementation of Incidental Practice, except as provided for in the Professional Geoscience Mobility Agreement.

CARRIED

CO-13-95 CANADIAN FRAMEWORK FOR LICENSURE - DUTIES AND OBJECTS

MOTION It was moved and seconded that APEGBC Council endorse the comments as circulated to be communicated to Engineers Canada regarding the list of objects under the Canadian Framework for Licensure.

CARRIED

CO-13-96 GOVERNANCE COMMITTEE: PROCUREMENT POLICY

MOTION It was moved and seconded that the Procurement Policy be approved.

CARRIED

CO-13-97 INFORMATION ONLY REPORTS (OPEN)

- **Engineers Canada Directors Report:** Russ Kinghorn P.Eng. FEC, reviewed a report circulated at the meeting updating Council on the recent Engineers Canada AGM held in early June.
- **Geoscientists Canada Director Report:** John Clague P.Geo. FGC congratulated recent recipients of the new Fellowship of Geoscientists (FGC).
- **Quarterly Registration Report**
- **Certified Professional Program Business Plan**
- **Sustainability Committee Update on Workplan:** Chad Larson P.Eng., was introduced. He provided an update on the achievements of the Sustainability Committee over the past year and outlined their workplan for the year ahead.
- **Agenda for 2013 Planning Session, September 26-27, 2013**
- **Branch Engagement Report**
- **CEO & Registrar Report**
- **(Item 9.9) Foundation and Benevolent Fund Nominating Process:** Councillors were encouraged to submit candidate names for upcoming vacancies on the Foundation and Benevolent Fund societies.

END OF OPEN SESSION

The Open session ended at 2:10 pm.

Minutes approved at the Council meeting of September 13, 2013 (CO-13-105)