

## **Policy CG-8      Guidelines for Council In-Camera Sessions after the Regular Closed and Open Council Meeting**

- Attendance is limited to all members of Council only except that the CEO will attend the initial portion of the meeting to participate in discussions pertaining to staff and/or to follow up on requests for information from Council members.
- The primary purpose of these meetings is for Council to carry out a self-assessment of the overall effectiveness of Council during the previous closed and open Council meetings and to make recommendations for improvements. Such sessions can also be used as information sharing amongst the members of Council.
- Generally, items that should be dealt with as a closed or open Council meeting item should not have a substantive discussion at the In-Camera sessions. Any formal Council decisions that should be made at the closed or open Council meetings shall not be made at the In-Camera sessions.
- While no formal agenda or minutes are prepared for the In-camera meetings, any follow up requests should be noted by the Chair (usually the current President) and subsequently conveyed to the CEO at the earliest opportunity.
- In-Camera sessions should generally not be longer than half an hour in duration since there may be other events planned for some or all members of Council later on that day to capitalize on their physical presence.