



REGISTRATION POLICY

REGISTRATION INTERVIEWS

Version 1.0, January 30, 2026

Words and terms that are capitalized throughout this document have definitions that are specific to this set of policies. Please refer to these Defined Terms when reviewing this and other registration policy documents.

PURPOSE

To establish the process of Engineers and Geoscientists British Columbia (the Organization) registration interviews.

POLICY

Some Applicants for registration may be required to attend an interview with the Organization as part of their assessment process. The interview is a professional peer review of the qualifications and work experience claimed by Applicants for registration. Interviews are scheduled through invitation only, and Applicants are sent an interview request only after an application for registration and all supporting documentation has been received and evaluated.

The Applicant is assessed based on the Organization's competency framework. Following the interview, the interview panel makes recommendations to the Credentials Committee. The Credentials Committee then makes a decision regarding registration.

THE INTERVIEW PANEL

The interview panel is generally made up of one Organization staff member who hosts the interview and two volunteer professional engineers (P.Eng.) or professional geoscientists (P.Geo.) who have at least three years of professional-level experience in their area of practice. Professional licensees engineering (P.L.Eng.) or professional licensees geoscience (P.L.Geo.) may be appointed to the panel in respect of an application within their authorized area of Reserved Practice.

Panelists receive interview training from the Organization and, where possible, panelists are in the same discipline and area of practice as the Applicant.

Applicant interviews are conducted remotely by videoconference, unless otherwise excepted (see "Accommodations" section). Interviews are recorded by the Organization but are only reviewed if a question or concern is raised about the interview itself. Applicants must not record the interview.

TYPES OF INTERVIEWS

Eligible Applicants are offered the opportunity to attend an interview or be assigned the default outcome in the table below. Applicants who decide to attend an interview in lieu of completing the default assignment must confirm their choice within 30 days of receiving the decision and acknowledge, in writing, that choosing to be interviewed may lead to a delayed evaluation of the application. An Applicant is considered to have received notice on the date the decision is emailed to the email address provided at the time of application. It is the responsibility of the Applicant to ensure that their email address is kept up to date.

INTERVIEW TYPE	PURPOSE	DEFAULT OUTCOME
Experience Review	For Applicants where the Assessors' review of experience or Validator comments raises questions as to the readiness of the Applicant for registration.	A decision by the Credentials Committee and possible assignment of additional competency examples.
Looking to Exempt	To assess whether exemption from confirmatory technical examinations is warranted for university-level, internationally trained engineering and geoscience graduates with the appearance of at least five years of engineering experience, or seven years of geoscience experience.	Assignment of confirmatory examinations or the Fundamentals of Engineering (FE) examination. ¹
Out of Discipline	To assess how an Applicant whose discipline of graduation is not closely related to the discipline of practice has bridged the gap between the fundamentals learned at the undergraduate level and the fundamentals necessary for the discipline of practice.	Assignment of examinations or courses in engineering or geoscience topics not covered by the academic background of the Applicant with respect to the syllabus in the discipline of practice of the Applicant.
Reconsideration	To assess the knowledge and qualifications for Applicants who apply for reconsideration of a decision by the by the Credentials Committee under s. 5.21 of the Bylaws.	Credentials Committee conducts reconsideration pursuant to s. 5.21 of the Bylaws without benefit of the interview.

¹ The first of two examinations administered by the (U.S.) National Council of Examiners for Engineering and Surveying (NCEES) that engineers must be pass in order to become a licensed Professional Engineer (PE) in the U.S. The FE examination covers the foundational knowledge covered in an undergraduate engineering program.

Special Consideration	For Applicants who appear to be particularly well qualified in a discipline of engineering or geoscience, but who typically do not hold an undergraduate degree in engineering or geoscience and are missing syllabus topics in their field of practice.	Assignment of examinations or courses in engineering or geosciences topics not covered by the academic background of the Applicant with respect to the discipline of practice of the Applicant.
Professional Licensee	To assess qualifications with respect to requested authorized area of the Reserved Practice. A Professional Licensee interview may be required for all custom authorized areas of the Reserved Practice (standardized authorized areas of the Reserved Practice and other expedited review professional licensee engineering applications are exempt).	Application deactivated.

POSTPONEMENT OR CANCELLATION OF AN INTERVIEW

Postponement by Applicants, or the Organization due to lack of resources, delays the decision making on an application, stale dates the documentation, extends the waiting time for interviews (as the queue is continuously being rearranged), and requires additional administrative resources.

When an Applicant chooses to postpone or cancel a confirmed interview

When an Applicant is offered the option of an interview and chooses to postpone or cancel a confirmed interview, the default outcome in the table above will apply and the Applicant will be notified. If the Applicant requests to reschedule an interview, an updated competency assessment must be completed which includes employment history, current supervisor, and Validator feedback. The interview will not be scheduled until the updated documentation is received, and the Applicant pays the interview rescheduling fee. The rescheduling fee is specified in Schedule C of the Bylaws.

If the Applicant postpones the replacement interview, another interview will not be granted unless the Applicant proves that extenuating circumstances prevented attendance at the replacement interview.

When an interview is postponed by the Organization

When an interview is postponed by the Organization and six months or more have passed since the Applicant chose the option of an interview, the Credentials Committee will consider the cause(s) of the delay and make a decision on the process and outcome. If the Applicant's circumstances have changed and another route is the most efficient method of assessment, the Applicant will again be offered the option of an interview when the Applicant is advised of the Credentials Committee's decision.

GRANTING OF A SECOND INTERVIEW

An Applicant or an Organization staff member may raise concerns to the Credentials Committee including but not limited to an interview's content, conduct, procedural fairness, or logistics. The Credentials Committee will consider all information provided and evaluate whether it is in the public interest and the service of procedural fairness to direct a second interview be conducted; see Policy on Granting a Second Interview.

CONFLICT OF INTEREST

The panel must evaluate Applicants in an impartial and objective manner to ensure fairness. Prior knowledge of the Applicant or the Applicant's employer may prevent an interviewer from being able to conduct the interview impartially. Not all prior knowledge of an Applicant and their employer may raise concerns about bias, but the Applicant and interviewer must notify the Organization if a connection exists so a decision can be made if there is a conflict of interest; see the Policy on Conflict of Interest and Impartiality.

ACCOMMODATIONS

The Organization works collaboratively with Applicants who indicate accessibility requirements to ensure inclusion and effective participation in the interview. Accommodations are made for Applicants with disabilities on a case-by-case basis at the discretion of the Organization. For example, certain circumstances may require seating arrangements that allow the Applicant to see the interviewer's face clearly to assist with lip-reading.

The Organization will make all efforts to the point of undue hardship for Applicants requiring the accommodation of an in-person interview, but timing will be subject to the availability of interviewers and interview space.

This policy is not intended to fetter the discretion of the Credentials Committee. The Credentials Committee has discretion to consider all available information when evaluating registration interviews.

RELATED POLICIES

- Conflict of Interest and Impartiality
- Granting a Second Interview
- Looking to Exempt (Engineering)
- Minimum Academic Requirements for Registration as a Professional Engineer
- Out of Discipline (Engineering)
- Treating an Existing Applicant as a New Applicant

Please refer to the [Registration and Reinstatement Policies](#) page to view all relevant policies.

VERSION HISTORY

VERSION NUMBER	PUBLISHED DATE	DESCRIPTION OF CHANGES
1.0	January 30, 2026	Initial version.