

**MINUTES OF THE OPEN SESSION OF THE SIXTH MEETING OF THE 2013/2014 COUNCIL of
the Association of Professional Engineers and Geoscientists of British Columbia,
held on SEPTEMBER 12, 2014 in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC**

Present

Council		
Michael Bapty, P.Eng., FEC	President (Chair)	
John Clague, P.Geo., PhD, FGC	Vice President (teleconference)	
Michael Isaacson P.Eng. PhD FEC FGC (Hon.)	Past President	
Kathy Tarnai-Lokhorst P.Eng.	Councillor	
Arnold Badke, P.Eng.	Councillor	
Herb Hawson, P.Eng., FEC	Councillor	
Shiloh Carlson, P.Eng.	Councillor	
David Harvey, P.Eng./Struct.Eng., FEC	Councillor	
Donna Howes, P.Eng., FEC	Councillor	
Harlan Kelly, P.Eng.	Councillor	
Garth Kirkham, P.Geo., FGC	Councillor	
Ken Laloge, CA	Councillor	
Andy Mill, P.Eng./Struct.Eng., FEC	Councillor	
Karen Savage, P.Eng., FEC	Councillor	
Mike Waberski, BCLS	Councillor	
Sheila Wynn, PhD	Councillor	
Guests		
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada	
Emily Cheung, MAsC, P.Eng., FEC	APEGBC Director to Engineers Canada	
Dave Rutherford, ASCT, BCLS, CLS	ASTTBC President	
Staff		
Ann English, P.Eng.	Chief Executive Officer & Registrar	
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar	
Janet Sinclair, FEC (Hon.), FGC (Hon.)	Chief Operating Officer	
Jennifer Cho, CGA	Director, Finance & Administration	
Gillian Pichler, P.Eng., FEC, FGC (Hon.)	Director, Registration	
Sarah Wray	Executive Assistant to Council	
Nicole Salvian	Administrative Assistant to Council	
Staff attending as needed		
Peter Mitchell, P.Eng., FEC, FGC (Hon.)	Director, Prof. Practice, Standards & Development	
Efrem Swartz, LL.B.	Director, Legislation, Ethics & Compliance	
Gilbert Larocque, P.Eng.	Associate Director, Professional Practice	
Deesh Olychick	Director, Member Services	
Vincent Lai, CGA	Associate Director, Finance & Administration	
Laurel Buss	Communications Officer	
Regrets		
Ana Fernandes, CIM, FCSI	Councillor	

OPEN SESSION – CALL TO ORDER

Michael Bapty, President and Chair, called the meeting to order at 1:09 pm. Garth Kirkham acted as the Parliamentarian and Herb Hawson acted as the Membership Engagement Champion. The Chair noted that Council Past President Michael Isaacson and Councillor Kathy Tarnai-Lokhorst provided regrets in advance of the meeting.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Dave Rutherford, Russ Kinghorn, Emily Cheung.

CO-14-79 OPEN CONSENT AGENDA

MOTION 1 It was moved and seconded that all items on the Open Consent Agenda be approved.
CARRIED

Motions carried by approval of the above Consent Agenda motion

- 6.1 **MOTION** that the June 20, 2014 Open Meeting minutes be approved as amended.
- 6.2 **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Committees and Boards.

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date	New Returning * Over 6 Years
Fred Tejada, P.Geo.	Geoscience Experience Review Panel	G. Pichler	9 Dec 2014	9 Dec 2016	New
Clint Low, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Jeff Corbett, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Lindsay Bottomer, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Peter Guest, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	New
Colin Smith, P.Eng.	Discipline Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Bob Gerath, P.Geo., FEC (Hon.)	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Sharlie Huffman, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Dave Jackson, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Alex McGowan, P.Eng.	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment
George Melo, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Jim O'Brien, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Randall Kovacs, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Bill Susak, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*

Ken Newbert, P.Eng.	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment
Vijay Kallur, P.Eng.	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Julia Veerman, EIT	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Brandon Walker, P.Eng.	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Sabina Walker, P.Eng.	Standing Awards Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Nicole Kohnert, P.Eng.	Standing Awards Committee	M. Lau	9 Dec 2014	9 Dec 2016	Reappointment
Winnie Lai-Fong, P.Eng.	Mentoring Committee	D. Olychick	30 Nov 2014	30 Nov 2016	Reappointment
Michael Wilson, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2014	31 Oct 2016	Reappointment
Houssam Hamze	Building Codes Committee	G. Larocque	28 Sept 2014	28 Sept 2016	Reappointment
Nav Chahal	Building Codes Committee	G. Larocque	12 Sept 2014	12 Sept 2016	New
Ivan Lee, P.Eng., LEED AP	Consulting Practice Committee	G. Larocque	12 Sept 2014	12 Sept 2016	New

- 6.3 **MOTION** that, effective immediately, the application fee for academically qualified Members in Training from other Canadian jurisdictions be zero.
- 6.4 **MOTION** that Council approve the attached revised Terms of Reference for the Governance Committee.
- 6.5 **MOTION** that the Looking-to-Exempt Policy be modified to remove the requirement for telephone reference checks for Category 1 (Low Risk > 5 Years in Canada) applicants.
- 6.6 **MOTION** that Council approve the attached draft agenda for the 2014 Orientation Session for new Council Members.
- 6.7 **MOTION** that the attached Council Meeting and Events Calendar for the period August 2014 to June 2016 be received for information and that Council approves the selected dates for the Council meetings, with the proviso of potential changes or additions being possible based on the preceding clarification in this report.
- 6.8 **MOTION** that Council approves the revised Terms of Reference for the Division of Engineers & Geoscientists in the Resource Sector.
- 6.9 **MOTION** that Council approve the proposed OQM policy with regards to ongoing Practice Reviews as endorsed by the OQM Committee and the Practice Review Committee.
- 6.10 **MOTION** that the proposed modules, learning outcomes and content for the online Law & Ethics Seminar be approved.

End of motions approved under the Consent Agenda.

CO-14-80 OPEN REGULAR AGENDA

MOTION It was moved and seconded that the Open Regular Agenda be approved with the addition of bringing forward 3.2 of the Closed Regular Agenda.
CARRIED

CO-14-81 MANDATORY CPD BYLAW

MOTION 1 It was moved and seconded that Council approve in principle the draft Mandatory CPD Bylaw to implement a mandatory Continuing Professional Development program for ratification by the membership in the Fall of 2015.
CARRIED

MOTION 2 It was moved and seconded the Council directs the Executive Committee to oversee the development and executive of a consultation plan for the mandatory continuing professional development Bylaw.
CARRIED

CO-14-82 AUDIT COMMITTEE REPORT

MOTION 1 It was moved and seconded that Council accept the report of the Audit Committee.
CARRIED

MOTION 2 It was moved and seconded that Council accept the recommendation of the Executive Committee and approve effective June 30, 2014, an appropriation of \$240,000 from the General Operating Fund to the Legal & Insurance Fund.
CARRIED

MOTION 3 It was moved and seconded that Council approve the audited APEGBC Financial Statements for the fiscal year ended June 30, 2014.
CARRIED

MOTION 4 It was moved and seconded that the President and the Chief Executive Officer and Registrar be authorized to sign the fiscal 2013/2014 Financial Statements on behalf of Council.
CARRIED

MOTION 5 It was moved and seconded that the appointment of PriceWaterHouseCoopers LLP, Chartered Accountants as the Association's external auditors for the fiscal year ending June 30, 2015, be approved for final approval at the Annual General Meeting in October 2014.
CARRIED

CO-14-83 KEY PERFORMANCE INDICATORS JULY 1, 2014 TO JUNE 30, 2015

MOTION It was moved and seconded that Council approves the Strategic Plan KPI's, the three-year targets, and the targets for the period of July 1, 2014 to June 30, 2015.
CARRIED

CO-14-84 EXECUTIVE COMMITTEE AND AUDIT COMMITTEE TERMS OF REFERENCE

MOTION It was moved and seconded that Council approves the changes to the Executive Committee Terms of Reference and to the Audit Committee Terms of Reference as recommended by the Governance Committee.
CARRIED

CO-14-85 REQUEST FROM ASTTBC – SUUPORT TO EXEMPT ASTTBC MEMBERS FROM REQUIREMENTS UNDER MODERNIZATION OF REGULATIONS FOR BUILDING OFFICIALS

MOTION 1 It was moved and seconded that the request from ASTTBC to support their lobbying efforts to exempt ASTTBC Members from requirements under the Provincial Government’s initiative to modernize regulations for Building Officials be referred to the APEGBC/ASTTBC Joint Board for discussions and recommendations.
CARRIED

MOTION 2 It was moved and seconded that, in future, all matters falling within the Terms of Reference for the APEGBC/ASTTBC Joint Board be considered by the Joint Board before they are forwarded to the APEGBC Council.
CARRIED

CO-14-86 LEGISLATIVE AMENDMENTS

MOTION It was moved and seconded that the Legislative Amendments be brought forward from the Closed Regular Agenda so to have it on the record.
CARRIED

CO-14-87 INFORMATION ONLY REPORTS – OPEN

- CEO & Registrar Report
- Registration Report
- Branch Engagement
- Strategic Plan Wrap-Up 2011-2014
- Balanced Scorecard

END OF OPEN SESSION

The Open Session ended at 3:19 pm.