

MINUTES OF THE OPEN SESSION OF THE FIFTH MEETING OF THE 2020/2021 COUNCIL of Engineers and Geoscientists BC, held on April 23, 2021 virtually via Zoom.

**Present**

**Council**

Larry Spence, P.Eng.	President (2020/2021)
Carol Park, P.Eng.	Vice President (2020/2021)
Lianna Mah, P.Eng., FEC	Immediate Past President (2020/2021)
Mark Adams, P.Eng.	Councillor (2020/2021)
Tomer Curiel, P.Eng., FEC	Councillor (2020/2021)
Leslie Hildebrandt, LL.B, ICD.D	Councillor (2020/2021)
Emily Lewis, CPA, CMA	Councillor (2020/2021)
Michelle Mahovlich, P.Eng., P.Geo.	Councillor (2020/2021)
Nathan Ozog, P.Eng., FEC	Councillor (2020/2021)
Jessica Steeves, P.Eng.	Councillor (2020/2021)
Tom Tiedje, P.Eng.	Councillor (2020/2021)
Kevin Turner, P.Eng., FEC, FGC (Hon.)	Councillor (2020/2021)
Jeremy Vincent, P.Geo.	Councillor (2020/2021)
Brent Ward, P.Geo., FGC, FEC (Hon.)	Councillor (2020/2021)
Christine Lambert, P.Geo.	Councillor (2020/2021)
David Wells, JD	Councillor (2020/2021)

**Guests**

Jeff Holm, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Dr. Mike Wrinch, P.Eng., FEC, FGC, (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Karen Savage, P.Eng., FEC	Engineers and Geoscientists BC Representative to Engineers Canada Qualifications Board
Dr. Mahmoud Mahmoud, P.Eng., FEC	Chair of the Engineers Canada Qualifications Board
Julius Pataky, P. Eng.	Engineers and Geoscientists BC Appointee to Canadian Engineering Accreditation Board
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Representative to PNWER
Theresa McCurry, BSc, PMP	Chief Executive Officer, ASTTBC
Caroline Andrewes, P.Eng., FEC, FGC (Hon.)	President & CEO of ACEC-BC
Stella Chiu, P.Eng.	Registrant

**Staff**

Jennifer Cho, CPA, CGA	Chief Financial & Administration Officer
Mark Rigolo, P.Eng.	Acting Chief Regulatory Officer
Max Logan	Chief Operating Officer
Efrem Swartz	Director – Legislation, Ethics & Compliance
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholder Engagement
Deesh Olychick	Director – Corporate Governance & Strategy
Gillian Pichler, P.Eng.	Director - Registration

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Alicia Tan, CPA, CMA	Associate Director, Finance and Administration
Kevin O’Connell, CPHR	Associate Director, Human Resources
Lindsay Steele, P.Geo.	Associate Director, Professional Practice
Kelly Dayman, AScT, Eng.L.	Associate Director, Regulation of Firms
Jason Ong	Associate Director, Engineering Admissions
Ailene Lim	Acting Director, Programs and Professional Development
Tracy Richards	Executive Assistant to Council and to the Chief Executive Officer & Registrar
Allison Ross	Executive Assistant to the CFAO & CRO

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<b>Regrets</b>
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Suky Cheema, CPA, CA

Councillor (2020/2021)

## **OPEN SESSION – CALL TO ORDER**

Larry Spence, P.Eng., President and Chair, called the meeting to order at 10:45 a.m.

The Chair began the Open Session by acknowledging the ancestral, traditional and unceded Aboriginal territories of the West Kootenay and Boundary regions Peoples, and in particular, the Sinix, the Sylix, Ktunaxa, and the Secwepemc on whose territory he stands.

Deesh Olychick, Director, Corporate Governance and Strategy acted as the Parliamentarian.  
Councillor Michelle Mahovlich, P.Eng., P.Geo. acted as the EDI Champion.

Then Chair then proceeded to introduce Emily Lewis, CPA, CMA Engineers and Geoscientists BC 's new government appointee to Council. He provided Council with a brief background on Ms. Lewis' prior employment and volunteer experience and asked the Council to join him in welcoming Emily Lewis.

Guests: The Chair advised that Mike Wrinch, P.Eng., FEC, FGC, (Hon.) and Jeff Holm, P.Eng., FEC, FGC (Hon.) Engineers and Geoscientists BC Directors to Engineers Canada, Karen Savage, P.Eng., FEC, Engineers and Geoscientists BC Representative to Engineers Canada Qualifications Board and Mahmoud Mahmoud, Chair, Engineers Canada Qualifications Board would be joining for the Open Session.

Also in attendance were Russ Kinghorn, P.Eng., FEC, FGC (Hon.) Engineers and Geoscientists BC Representative to PNWER as well as Julius Pataky, P.Eng. Engineers and Geoscientists BC Representative to Canadian Engineering Accreditation Board. Additional guests included Theresa McCurry, BSc, PMP, CEO of ASTTBC, as well as Past President Caroline Andrewes, P.Eng., FEC, FGC (Hon.) President & CEO of ACEC-BC and Stella Chiu, P.Eng. (registrant) who attended as observers.

### **CO-21-63      OPEN SESSION CALL TO ORDER**

**MOTION:**      **It was moved and seconded that Council approve the Open Agenda in its entirety, with the exception of the removal of Items 5.14 and 5.17.6 from the Open Consent Agenda becoming Items 6.8 and 6.9 of the revised Open Regular Agenda.**

**CARRIED**

### **DECLARATION OF CONFLICT OF INTEREST**

None declared.

### **SAFETY MOMENT**

Councillor Mark Adams, P.Eng. provided the Safety Moment for the meeting.

CO-21-64 OPEN CONSENT AGENDA

**MOTION:** It was moved and seconded that Council approve all items (5.1 to 5.17) on the Open Consent Agenda with the exception of the removal of Items 5.14 and 5.17.6.

**CARRIED**

*Motions carried by approval of the Consent Agenda:*

5.1 Approval of Previous Minutes

**MOTION:** That Council approve the February 5, 2021 Open Meeting minutes as circulated.

5.2 Appointments Approval

**MOTION 1:** That Council approve the recommended re-appointment of the Engineers and Geoscientists BC representative to Pacific Northwest Economic Region (PNWER) as applicable.

**MOTION 2:** That Council approve the recommended re-appointment to the Credentials Committee as applicable.

**MOTION 3:** That Council approve the recommended appointment and re-appointments to the Discipline Committee as applicable.

**MOTION 4:** That Council approve the recommended re-appointment to the Investigation Committee as applicable.

Individual, Designation	Position	Engineers and Geoscientists BC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning/ * Over 6 Years
<b>New Appointments and Re-Appointments (over six years)</b>						
Kevin Allen Riederer, P.Eng., Struct.Eng., FEC	Member	Credentials Committee	Gill Pichler	April 18, 2021	April 17, 2023	Over 6 Years
Jaswinder Bansal, P.Eng.	Member	Discipline Committee	Jesse Romano	April 23, 2021	April 23, 2023	New
<b>Re-appointments (under six years)</b>						
Russ Kinghorn, P.Eng., FEC, FGC, (Hon.)	Member	Representative to PNWER	Ann English	June 1, 2021	May 31, 2023	Returning
Emily Cheung, P.Eng.	Member	Discipline Committee	Jesse Romano	June 22, 2021	June 22, 2023	Returning

Thomas Morrison, P.Eng., (Non-Practicing)	Member	Discipline Committee	Jesse Romano	April 23, 2021	April 23, 2022	Returning
Douglas Nicol, P.Eng.	Member	Investigation Committee	Jesse Romano	June 22, 2021	June 21, 2023	Returning

5.3 Appointment of Government Appointee to Council Sub-Committee

**MOTION:** That Council approve the appointment of Emily Lewis, CPA, CMA to the Council Audit Sub-Committee for the term ending October 30, 2021.

5.4 Appointment of Vice Chair for Investigation Committee

**MOTION:** That Council appoint Robert [Allan] Dakin, P.Eng., FEC, as Vice Chair of the Investigation Committee until April 23, 2022.

5.5 February 28, 2021 Financial Update

**MOTION 1:** That Council receives the Engineers and Geoscientists British Columbia financial results as at February 28, 2021.

**MOTION 2:** That Council receives the updated FY 2021 Contingency Plan and Forecast as presented.

5.6 Professional Practice Guidelines - Fire Protection Engineering Services for Building Projects, Version 2.0

**MOTION:** That Council approves the *Professional Practice Guidelines Fire Protection Engineering Services for Building Projects, Version 2.0* for final legal and editorial review prior to publication.

5.7 Professional Practice Guidelines - Alteration of Elevating Devices in Existing Buildings, Version 1.0

**MOTION:** That Council approves the *Joint AIBC/EGBC Guidelines for Professional Responsibilities for the Alteration of Elevating Devices in Existing Buildings, Version 1.0* for final legal and editorial review prior to publication.

5.8 Professional Practice Guidelines – Local Government Asset Management, Version 1.0

**MOTION:** That Council approves the *Professional Practice Guidelines – Local Government Asset Management, Version 1.0*, for final legal and editorial review prior to publication.

5.9 Professional Practice Guidelines – Professional Responsibilities for the Design and Installation of Elevating Devices in New Buildings, Version 3.0

**MOTION:** That Council approves the *Joint AIBC/EGBC Guidelines for Professional Responsibilities for the Design and Installation of Elevating Devices in New Buildings, Version 3.0* for final legal and editorial review prior to publication.

5.10 Guide to the Letters of Assurance in the BC Building Code 2018 and Vancouver Building By-Law 2019, Version 6.0

**MOTION:** That Council endorses the document Guide to the Letters of Assurance in the BC Building Code 2018 and Vancouver Building By-Law 2019, Version 6, to be published by the Building and Safety Standards Branch of the Government of BC.

5.11 Application of the Seismic Retrofit Guidelines to all Existing Low-Rise Buildings in BC

**MOTION:** That Council endorses the SRG2020 - Low Rise Buildings and the Seismic Performance Analyzer 1 version 4.1 as good professional practice in the seismic assessment and retrofit of low-rise buildings in British Columbia.

5.12 Municipal Natural Assets Initiative

**MOTION:** That Council endorses the Natural Asset Management Considerations for Engineering and Geoscience Professionals document, to be published by the Municipal Natural Asset Initiative.

5.13 Format for the 2021 Annual General Meeting

**MOTION 1:** That Council rescinds the following motion carried at its June 21, 2019 meeting: "*That Council approve the 2021 Annual General Meeting of Engineers and Geoscientists BC be held at the Whistler Conference Centre in Whistler, BC on October 30, 2021 at 8:30 AM*".

**MOTION 2:** That Council approve the 2021 Annual General Meeting of Engineers and Geoscientists BC be held by electronic means on October 30, 2021 at 8:30 AM.

5.14 Council Election Policy Revision

This item was pulled into the Open Regular Agenda to become Item 6.8.

5.15 Updated Council Policy CG-7 – The Role of Chief Executive Officer

**MOTION:** That Council approves the updated Council Policy CG-7 to become effective when the new CEO commences in the role.

5.16 Equity, Diversity, and Inclusion Statement

**MOTION:** That Council receive the Equity, Diversity and Inclusion statement and that staff be directed to implement the proposed supporting actions.

5.17 The following information reports were received by Council:

- Branch Engagement Report
- Fairness Panel Annual Report
- Professional Governance Act Implementation Update
- Strategic Planning Process Update
- Council Policy Updates (*this item was pulled into the Open Regular Agenda to become Item 6.9*).
- Quality Management Guide to the Standard for Independent Reviews of High-Risk Professional Activities or Work
- Advocacy – Review of Programs
- Regulation of Firms Update
- Engineers Canada Directors' Report
- Canadian Engineering Qualifications Board Report
- Canadian Engineering Accreditation Board Report
- Engineers and Geoscientists BC Road Map for 2020/2021
- Council Attendance Summary Report

CO-21-65 ENGINEERS AND GEOSCIENTISTS BC 2022 DRAFT BUDGET REVIEW

**MOTION 1:** It was moved and seconded that Council approve that: a) the Professional Practice Examination fee be reduced to \$250 effective the first session in FY2022 and that Schedule C of the Bylaws be updated accordingly; b) the Academic Examination Reread Fee be reduced to \$200 effective immediately and that Schedule C of the Bylaws be updated accordingly; c) the Academic Examination fee be reassessed during FY2022 when the partnering model with other jurisdictions has been finalized; d) that effective July 1, 2021, ancillary fees that contain amounts in cents be rounded to the suggested amount and that Schedule C of the Bylaws be updated accordingly; and e) that all other registration ancillary fees remain unchanged for FY2022.

**CARRIED**

**MOTION 2:** It was moved and seconded that Council approve Scenario B of the draft FY2022 Engineers and Geoscientists BC Operating and Capital Budget - \$10 inflationary fee increase and a reduction of the non-practicing fee to 25% of the annual fee.

**CARRIED**

CO-21-66 REMUNERATION POLICY FOR COUNCIL

**MOTION 1:** It was moved and seconded that Council approve the following Remuneration Policy Statement:

"Engineers and Geoscientists BC provides remuneration to its Council members in order to:

1. **Affirm the Councillor's responsibilities and the professional nature of the work that Councillors are expected to perform;**
2. **Attract and retain qualified individuals to serve as Councillors;**
3. **Partially compensate Councillors for their time and lost opportunity costs, and be seen as "value received" for "value given";**



4. **Recognize the different levels of time and responsibility associated with President, Vice President, Immediate Past President and Councillor positions, and**
5. **Recognize an element of public service."**

**CARRIED**

**MOTION 2:** It was moved and seconded that Council create a subcommittee of Council consisting of the government appointees and the immediate past president, and delegate to them the following duties and decisions:

- **Apply Engineers and Geoscientists BC's Council Remuneration Policy to the options presented in the Watson Report - Advice on Councillor Remuneration, and**
- **Establish Engineers and Geoscientists BC's Elected Council compensation approach (quantum, scope and implementation schedule).**

**CARRIED**

CO-21-67     CODE OF CONDUCT FOR COUNCIL MEMBERS

**MOTION:** It was moved and seconded that Council approve the new Code of Conduct for Council Members and that it take effect beginning with the 2021/22 Council year, replacing Policy CG-6.

**CARRIED**

CO-21-68     ENGINEERS CANADA STRATEGIC PLAN AND BYLAW AMENDMENTS

**MOTION:** It was moved and seconded that Council direct their representative to vote in favor of the following two motions at the Engineers Canada meeting of the members on May 29<sup>th</sup>, 2021:

**EC Motion (1) 2022-2024 Strategic Plan: THAT the 2022-2024 Strategic Plan be approved.**

**EC Motion (2) By-law amendments:**

**THAT the By-Laws be amended as follows:**

**1.1 "Per Capita Assessment" means the annual amount to be paid by each Member as determined by its number of Registrants, as further defined in Article 7.**

**5.8 "The Board shall submit recommendations to the Members on the following matters, by a vote passed by majority of not less than two-thirds of the vote cast, provided that no decision in respect thereof shall have any force or effect until approved by the Members in accordance with section 3.4 of this By-law: (b) The amount of the Per Capita Assessment.**

**CARRIED**

**CO-21-69     ADVOCACY REVIEW – AWARDS PROGRAM**

**MOTION 1: It was moved and seconded that Council direct staff to revise all Engineers and Geoscientists BC awards Terms of Reference to reflect the new program purpose and align with our regulatory mandate and the advocacy framework of the OSPG.**

**CARRIED**

**MOTION 2: It was moved and seconded that the Community Service Award be retired from the awards program, effective in 2022.**

**CARRIED**

**MOTION 3: It was moved and seconded that the Teaching Award be retired from the awards program, effective in 2022.**

**CARRIED**

**MOTION 4: It was moved and seconded that external nominations to the Order of BC, the Order of Canada, and the YWCA Women of Distinction Awards be discontinued, effective in 2022.**

**CARRIED**

**MOTION 5: It was moved and seconded that an Equity, Diversity, and Inclusion Award be established, effective in 2022.**

**CARRIED**

CO-21-70 EDITORIAL REVIEW PROCESS FOR *INNOVATION* MAGAZINE

Megan Archibald, Director, Communications and Stakeholder Engagement provided Council with a presentation on the processes involved for the selection of feature articles for publishing in *Innovation* magazine and addressed any questions from the floor.

There was no motion associated with this item.

CO-21-71 2021 SCIENCE GAMES SUMMARY

Ailene Lim, Acting Director, Programs and Professional Development led Council through a brief presentation of the highlights of the 2021 Science Games which were held virtually this year due to COVID-19.

There was no motion associated with this item.

CO-21-72 COUNCIL ELECTION POLICY REVISION

This item was pulled from the Open Consent Agenda to become Item 6.8 of the Open Regular Agenda, as a councillor requested the opportunity to discuss the content within the report.

**MOTION: It was moved and seconded that Council approve the revised Election Policy as presented.**

**CARRIED**

CO-21-73 COUNCIL POLICY UPDATES

This item was pulled from the Open Consent Agenda to become Item 6.9 of the Open Regular Agenda, as a councillor requested clarification and the opportunity to discuss the content within the information report.

There was no motion associated with this item.

**END OF OPEN SESSION**

The meeting ended at 3:35 p.m.