

MINUTES OF THE OPEN SESSION OF THE FIFTH MEETING OF THE 2017/2018 COUNCIL of Engineers and Geoscientists BC, held on JUNE 15, 2018 in the DAN LAMBERT BOARDROOM, ENGINEERS AND GEOSCIENTISTS BC OFFICES, BURNABY, BC

Present

Council

Caroline Andrewes, P.Eng., CPA, CMA	President (Chair)
Kathy Tarnai-Lokhorst, P.Eng., FEC	Vice President
Bob Stewart, P.Eng.	Immediate Past President
John Turner, P.Ag. (ret.)	Councillor
Suky Cheema, CPA, CA	Councillor
Larry Spence, P.Eng.	Councillor
Ross Rettie, P.Eng., FEC	Councillor
Brock Nanson, P.Eng.	Councillor
Doug Barry, P.Eng.	Councillor
Tim Watson, P.Eng.	Councillor
Dr. Catherine Hickson, P.Geo., FGC	Councillor
Lianna Mah, P.Eng., FEC	Councillor
David Wells, JD	Councillor

Guests

Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Jeff Holm, P.Eng., FEC, FGC (Hon.)	Engineers and Geoscientists BC Director to Engineers Canada
Garth Kirkham, P.Geo., FGC	Engineers and Geoscientists BC Director to Geoscientists Canada
Julius Pataky, P.Eng.	Canadian Engineering Accreditation Board Appointee
Dr. Mahmoud Mahmoud	Canadian Engineering Qualifications Board Appointee

Staff

Ann English, P.Eng.	Chief Executive Officer & Registrar
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Jennifer Cho, CPA, CGA	Chief Financial and Administration Officer
Max Logan	Chief of Strategic Operations
Gillian Pichler, P.Eng.	Director - Registration
Efrem Swartz, LLB	Director - Legislation, Ethics & Compliance
Peter Mitchell, P.Eng.	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholder Engagement
Deesh Olychick	Director – Member Services
Tracy Richards	Acting Executive Assistant to Council and to the Chief Executive Officer & Registrar
Amber Hart	Executive Administrative Assistant

Regrets

Susan MacDougall, P.Eng.	Councillor
Dr. Nimal Rajapakse, P.Eng.	Councillor
Jeremy Vincent, P.Geo.	Councillor
Ken Laloge, CPA, CA, TEP	Councillor

OPEN SESSION – CALL TO ORDER

Caroline Andrewes, President and Chair, called the meeting to order at 08:46 am. Tony Chong, Chief Regulatory Officer and Deputy Registrar, acted as the Parliamentarian, Councillor Doug Barry acted as the Membership Engagement Champion, and Councillor Lianna Mah acted as the 30 by 30 Champion in lieu of Susan MacDougall's absence.

Guests: The Chair advised that Russ Kinghorn, P.Eng., FEC, FGC (Hon.), of Engineers Canada, Jeff Holm, P.Eng., FEC, FGC (Hon.), of Engineers Canada, Garth Kirkham, P.Geo., FGC of Geoscientists Canada, Julius Pataky, P.Eng. our appointee to the Canadian Engineering Accreditation Board and Dr. Mahmoud Mahmoud our appointee to the Canadian Engineering Qualifications Board would be joining for the Open Session. Ken Zeleschuk, ASCT, RTMgr, MBA, Council Director would also be joining the meeting as an ASTTBC Representative and Mike Currie, P.Eng., FEC will be attending for item 5.9 as well as Nalaine Morin, EP for item 5.11. Councillors Susan MacDougall, Jeremy Vincent, Nimal Rajapakse and Ken Laloge send their regrets.

DECLARATION OF CONFLICT OF INTEREST

President Caroline Andrewes and Vice President Kathy Tarnai-Lokhorst declared that they would be deemed to be in conflict of interest regarding item 5.14 Motion 1 on the agenda and would recuse themselves and abstain from voting on the motion.

SAFETY MOMENT

President Andrewes provided a safety briefing advising Council of the Engineers and Geoscientists BC office emergency protocols and location of the emergency exits. Immediate Past President Bob Stewart provided the Safety Moment for the meeting.

CO-18-44 OPEN CONSENT AGENDA

MOTION It was moved and seconded that Council approve all items (4.1 to 4.10) on the Open Consent Agenda.

CARRIED

Motions carried by approval of the Consent Agenda:

4.1 **MOTION** that Council approve the April 27, 2018 Open Meeting minutes as circulated.

4.2 **MOTION 1:** That Council approve the recommended re-appointment to the Canadian Engineering Accreditation Board, as applicable.

MOTION 2: That Council approve the recommended appointments to the Board of Examiners, as applicable.

MOTION 3: That Council approve the recommended appointments and re-appointments to the Discipline Committee, as applicable.

MOTION 4: That Council approve the recommended appointments to serve as Scrutineers for the 2018/19 Council Election, as applicable.

MOTION 5: That Council approve the recommended appointments to the Standing Awards Committee, as applicable.

MOTION 6: That Council approve the recommended appointment to the Geoscience Committee, as applicable.

MOTION 7: That Council approve the recommended appointment to the Investigation Committee, as applicable.

Individual, Designation	Position	Engineers and Geoscientists BC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning/ * Over 6 Years
New Appointments and Re-Appointments (over six years)						
Dr. Rishi Gupta Ph.D., P.Eng., FEC, 152121	Member	Board of Examiners	Mark Rigolo	June 15, 2018	June 15, 2020	New
Renata Kay Wood, P.Eng., 131734	Member	Board of Examiners	Mark Rigolo	June 15, 2018	June 15, 2020	New
Dr. Monica Varga, P.Eng., 191600	Member	Board of Examiners	Mark Rigolo	April 27, 2018	April 26, 2020	New
Neil Cumming, P.Eng., 106071	Vice Chair	Discipline Committee	Efrem Swartz	June 15, 2018	June 15, 2020	New
Oliver J. H. Bonham, P.Geo., FGC, 147751	Member	Discipline Committee	Efrem Swartz	June 26, 2018	June 26, 2020	Returning
John Watson P.Eng. FEC FGC (Hon), 114390	Chief Scrutineer	Scrutineer for Council Election 2018/19	Deesh Olychick	June 15, 2018	October 20, 2018	New
John Clague P.Geo., FEC (Hon), FGC, 109369	Scrutineer	Scrutineer for Council Election 2018/19	Deesh Olychick	June 15, 2018	October 20, 2018	New
Ken Williams, P.Eng. FEC, 115987	Scrutineer	Scrutineer for Council Election 2018/19	Deesh Olychick	June 15, 2018	October 20, 2018	New
Dr. Brian Guy, P.Geo., 110010	Member	Standing Awards Committee	Megan Archibald	June 15, 2018	June 15, 2020	New
Tomer Curiel, P.Eng., 148466	Member	Standing Awards Committee	Megan Archibald	June 15, 2018	June 15, 2020	New
Rebecca Fan, P.Eng., 150451	Member	Standing Awards Committee	Megan Archibald	June 15, 2018	June 15, 2020	New
Dr. Yaming Chen, P.Geo, 159501	Member	Geoscience Committee	Jason Ong	June 15, 2018	June 15, 2020	New
Peter Helland, P.Eng., 159501	Vice-Chair	Investigation Committee	Efrem Swartz	June 15, 2018	June 15, 2020	New

J. Douglas Joorisity, P.Eng., 105232	Member	Investigation Committee	Efrem Swartz	June 15, 2018	June 15, 2020	New
Re-appointments (under six years)						
Emily Cheung, P.Eng., FEC. 109610	Member	Canadian Engineering Accreditation Board	Ann English	June 30, 2018	June 30, 2021	Returning
Thomas Leung, P.Eng., Struct.Eng., FEC, 118747	Member	Discipline Committee	Efrem Swartz	June 20, 2018	June 20, 2020	Returning

- 4.3 **MOTION** that Council approves the Fraser Valley Regional District/Engineers and Geoscientists BC *Guide to Geo-Hazard Assurance Statement for Development Approvals*, and *Geo-Hazard Assurance Statement for Development Approvals* pending final editorial and legal review prior to publication.
- 4.4 **MOTION** that Council approve the 2018 BC Building Code Letters of Assurance.
- 4.5 **MOTION** that Council approve the MOU between Engineers and Geoscientists BC and the International Building Performance Simulation Association - BC Chapter.
- 4.6 Governance Committee
- 4.6.1 **MOTION** that Council approve the proposed policy on the Professional Development of Council, as recommended by the Governance Committee.
- 4.6.2 **MOTION** that Council approve the updated Privacy Policy as recommended by the Governance Committee.
- 4.6.3 **MOTION** that having reviewed the revised Terms of Reference, it is hereby resolved that Council approve the revisions to the Discipline Committee Terms of Reference.
- 4.6.4 **MOTION** that having reviewed the revised Terms of Reference, it is hereby resolved that Council approve the revisions to the Investigation Committee Terms of Reference.
- 4.6.5 **MOTION** that Council approve the proposed revisions to the Editorial Committee Terms of Reference.
- 4.7 No motion required.

- 4.8 **MOTION** that the Policy on the Assessment of Canadian Environment Experience using Canadian Environment Experience Competencies and the Policy on the Application of the Working in Canada Seminar Towards the Fulfillment of the Canadian Environment Experience Requirement be approved by Council for piloting through to March 2019.
- 4.9 **MOTION** that Council receive the annual update on the Enhanced Member-in-Training Program.
- 4.10 **MOTION** that the following information reports were received by Council:
- CEO & Registrar Report
 - Engineers Canada Directors' Report
 - Canadian Engineering Qualifications Board Report
 - Engineers and Geoscientists BC Road Map for 2017-2018
 - Committee Attendance Summary

CO-18-45 OPEN REGULAR AGENDA

MOTION It was moved and seconded that Council approve the Open Regular Agenda.
CARRIED.

CO-18-46 CANADIAN ENGINEERING ACCREDITATION BOARD UPDATE

Julius Pataky, P.Eng. reported on updates from the Canadian Engineering Accreditation Board and addressed Council's questions. There was no motion.

CO-18-47 GEOSCIENTISTS CANADA DIRECTOR'S UPDATE

Garth Kirkham, P.Geo., FGC reported on updates from Geoscientists Canada and addressed Council's questions. There was no motion.

CO-18-48 BUILDING & SPACE PLANNING TASK FORCE TERMS OF REFERENCE

MOTION It was moved and seconded that Council approve the Building & Space Planning Task Force Terms of Reference as presented.

CARRIED.

CO-18-49 30 X 30 CHAMPION GROUP TERMS OF REFERENCE

MOTION It was moved and seconded that Council approve the Terms of Reference for the 30 x 30 Champion Group.

CARRIED.

CO-18-50 AGM MOTIONS – OPTIONS FOR APPROVAL OF SPECIAL RULES AND OTHER ISSUES

MOTION 1 It was moved and seconded that the proposed AGM Special Rule be put to a general vote of the entire Engineers and Geoscientists BC membership concurrent with the 2019 Election.

CARRIED.

MOTION 2 It was moved and seconded that the proposed Timeline and Process (Attachment A) for member motions received 30 days ahead of the AGM be approved.

CARRIED.

MOTION 3 It was moved and seconded that the proposed Guidelines (Attachment B) for the evaluation of member approved AGM motions be approved.

CARRIED.

CO-18-51 REVISIONS TO POLICY & GUIDELINES ON APPOINTMENTS

MOTION It was moved and seconded that Council approve the proposed revisions to the policy and guidelines on Engineers and Geoscientists BC appointments, as recommended by the Governance Committee.

CARRIED.

CO-18-52 COMPENSATION POLICY FOR THE DISCIPLINE COMMITTEE

MOTION It was moved and seconded that Council replace the current policy regarding payment of honoraria to the Discipline Committee with the revised version of the policy as presented.

CARRIED.

CO-18-53 NOMINATION AND ELECTION REVIEW TASK FORCE RECOMMENDATIONS

MOTION 1 It was moved and seconded that Council receives the report of the Nomination and Election Review Task Force, approves publishing a summary of the report and thanks the Task Force for its work.

CARRIED.

MOTION 2 It was moved and seconded that Council direct further review by the Governance Committee of the recommendations related to Governance and Nomination Processes in concert with the Professional Standards Authority Report and the results of the Professional Reliance Review.

CARRIED.

MOTION 3 It was moved and seconded that Council direct staff to develop a work plan in support of the recommendations related to Cultivating Leaders for Board Governance, providing voting rights for Members in Training, and Election Processes for review by the Governance Committee.

CARRIED.

MOTION 4 It was moved and seconded that Council endorse the following recommendations which affirm existing practices, subject to Motion 2 review by the Governance Committee:

- #9 Continue with the Faculty Member requirement on Council
- #11 Do not adopt mandatory geographical representation on Council
- #12 Do not adopt a mandatory licensee position on Council
- #13 Retain current practice of 25 signatures for Nomination by Members
- #14 Retain two different dates for candidates endorsed by the Nominating Committee and those supported by 25 members of the Association
- #24 Retain current ballot format
- #27 Retain current voting window

CARRIED.

MOTION 5 It was moved and seconded that Council recommends that branches review the branch rotations to the Nominating Committee with the purpose of ensuring continuity (Recommendation # 18).

CARRIED.

CO-18-54 RECOMMENDATIONS AND NEXT STEPS: CORPORATE PRACTICE

MOTION 1 It was moved and seconded that Council approve Recommendations 1-7 in the Advisory Task Force on Corporate Practice Phase 2 Report to Council – Recommended Model for the Regulation of Engineering and Geoscience Organizations.

CARRIED.

MOTION 2 It was moved and seconded that Council direct staff to publish the Advisory Task Force on Corporate Practice Phase 2 Report to Council– Recommended Model for the Regulation of Engineering and Geoscience Organizations.

CARRIED.

MOTION 3 It was moved and seconded that Council inform the provincial government of their response to the Phase 2 recommendations made by the Advisory Task Force on Corporate Practice and request that government initiate legislative amendments that are consistent with the regulatory model recommended in the Phase 2 report.

CARRIED.

MOTION 4 It was moved and seconded that Council directs staff to work with the Advisory Task Force on Corporate Practice to review its Terms of Reference as the first step in proceeding with Phase 3 (Business Plan Development).

CARRIED.

MOTION 5 It was moved and seconded that a business plan be developed which is consistent with the regulatory model identified in Recommendations 1-7 in the Phase 2 Report of the Advisory Task Force on Corporate Practice – Recommended Model for the Regulation of Engineering and Geoscience Organizations.

CARRIED.

CO-18-55 FEE INCREASE STRATEGY

**President Andrewes spoke to this item and passed the Chair position over to Vice President Kathy Tarnai-Lokhorst.*

MOTION It was moved and seconded that Council direct staff to update the future Budget Guidelines so that budgets (and resulting fee increases) will be based on the following:

- the cost of living increase, plus
- any necessary replenishments to meet reserve levels specified by Council, plus
- any funding necessary for approved special initiatives or new programs.

CARRIED.

CO-18-56 AGM MOTION #5 – ESTABLISHING A TASK FORCE TO REVIEW THE
RECOMMENDATIONS CONTAINED WITHIN THE TRUTH AND
RECONCILIATION COMMITTEE REPORT

MOTION 1 It was moved and seconded that Council approves the report prepared by Nalaine Morin entitled “Truth and Reconciliation – Options for Inclusion Recommendation Report”.

CARRIED.

MOTION 2 It was moved and seconded that Council refer the report “Truth and Reconciliation – Options for Inclusion Recommendation Report” to the Professional Practice Committee so they can develop an action plan for Council’s consideration which identifies budgetary and other resources required to implement the recommendations in the report.

CARRIED.

CO-18-57 AGM MOTION #9 – RECOGNITION OF DECEASED MEMBERS AT AGM

MOTION It was moved and seconded that Council approve recognizing deceased members at AGMs by observing a moment of silence, scrolling through the list of names on the screen and producing a printed In Memoriam booklet.

CARRIED.

CO-18-58 RISK MANAGEMENT UPDATE

MOTION It was moved and seconded that Council approve the FY2018/19 Risk Register and Risk Management Plan as presented.

CARRIED.

CO-18-59 LIFE MEMBERSHIP OR LICENSURE AND ASSOCIATED NON-PRACTICING
BYLAW CHANGES FOR APPROVAL

** President Caroline Andrewes and Vice President Kathy Tarnai-Lokhorst left the room and abstained from voting on Motion 1 of this item due to perceived conflicts of interest. Immediate Past President Bob Stewart assumed the Chair position for Motion 1 of this item.*

MOTION 1 It was moved and seconded that staff be directed to implement the option selected by Council for recognition of service for acting as President:
Option 1.

CARRIED.

MOTION 2 It was moved and seconded that staff be directed to examine a milestone-based program for volunteer recognition and bring forward a proposal for implementation for Council’s consideration in November 2018.

CARRIED.

MOTION 3 It was moved and seconded that Bylaws 10(c.2) Honorary Life Membership and 10(d) Honorary Membership be repealed and replaced with the wording set out in Appendix A.

CARRIED.

- MOTION 4** It was moved and seconded that the proposed final bylaw wording set out in Appendix A for the September 2018 bylaw ballot be approved.
CARRIED.
- MOTION 5** It was moved and seconded that Council approve in principle the proposed Guideline & FAQ for Non-Practicing Status.
CARRIED.
- MOTION 6** It was moved and seconded that, if the Bylaws referenced in Motion 4 pass, then the Non-Practicing member/licensee fee for 2019 be set at 50% of the full member annual fee; and that this fee be reconsidered for 2020, taking into account the results of the bylaw vote and uptake of non-practicing status.
CARRIED.
- MOTION 7** It was moved and seconded that any material revenue deficit due to significant changes to forecasted member uptake of non-practicing membership be taken from the General Operating Fund.
CARRIED.
- MOTION 8** It was moved and seconded that the removal of a limit on consecutive years that a member can be on reduced fees be approved.
CARRIED.
- MOTION 9** It was moved and seconded that the reduced fee schedule for 2019 set out in Appendix C be approved.
WITHDRAWN (as Motion 6 was amended).
- MOTION 10** It was moved and seconded that the revised Return to Practice Policy set out in Appendix D be approved.
CARRIED.
- MOTION 11** It was moved and seconded that the Resumption of Practice application fee be set at \$50 plus GST (1/6 of the full fee) for members who have been on non-practicing status for six months or less, \$100 plus GST (1/3 of the full fee) for members who have been on non-practicing status for six to eighteen months and \$300 for all other members resuming practice rights.
CARRIED.

END OF OPEN SESSION

The Open Session ended at 4:30 pm.