

MINUTES OF THE OPEN SESSION OF THE FIFTH MEETING of the 2024/2025 Board of Engineers and Geoscientists BC, held on May 28, 2025 virtually via TEAMS.

Present

Board	
Mark Porter, P.Eng., StructEng.	Chair (2024/2025)
Michelle Mahovich, P.Eng., P.Geo.	Immediate Past Chair (2024/2025)
Bill Chan, CPA, CGA, MBA, ICD.D	Board Member (2024/2025)
Veronica Knott, P.Eng.	Board Member (2024/2025)
Cathy McIntyre, MBA, C.Dir	Board Member (2024/2025)
TJ Schmaltz, JD, FCPHR, SHRM-SCP, ICD.D	Board Member (2024/2025)
Matthew Salmon, P.Eng.	Board Member (2024/2025)
Malcolm Shield, P.Eng.	Board Member (2024/2025)
Jens Weber, P.Eng.	Board Member (2024/2025)
Gordon Zhou, P.Eng.	Board Member (2024/2025)
Regrets	
Karen Ling, P.Eng.	Vice Chair (2024/2025)
Colette Trudeau, M.A.	Board Member (2024/2025)
Staff	
Jennifer Cho, CPA, CGA, FEC (Hon.), FGC (Hon.)	Chief Financial and Administration Officer
Alison Dantas, MA, CEC, C.Dir	Chief Operating Officer
Stephanie Kwong	Executive Assistant, CFAO, COO and CRO
Deesh Olychick	Director, Corporate Governance & Strategy
David Pavan, R. Ph.	Chief Regulatory Officer & Registrar
Tracy Richards	Board Governance Specialist
Alicia Tan, CPA, CMA	Director, Finance
Heidi Yang, P.Eng., FEC, FGC (Hon.)	Chief Executive Officer

OPEN SESSION – CALL TO ORDER

Mark Porter, P.Eng., StructEng., Board Chair called the Open Session to order at 9:03 a.m.

The Chair commenced the session by acknowledging the ancestral, traditional, and unceded territories of the Coquitlam First Nations, from which he resides and is chairing the meeting today.

CO-25-58 OPEN AGENDA

MOTION It was moved that the Board approve the Open Agenda in its entirety.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None declared.

CO-25-59 FY2025 Q3 FINANCIAL RESULTS

Alicia Tan, CPA, CMA, Director, Finance shared a high-level presentation with the Board on the organization's Q3 financial results.

The floor was then open for questions. None were raised. There was no motion associated with this item.

CO-25-60 ENGINEERS AND GEOSCIENTISTS BC DRAFT FY2026 BUDGET SUMMARY

Matthew Salmon, P.Eng., Chair of the Finance Audit & Risk (FAR) Sub-Committee, reported to the Board that during their May 6th meeting, the FAR Sub-Committee reviewed the proposed budget thoroughly. They discussed recurring surpluses, staffing plans, vacancies, project prioritization, alignment with the strategic plan, and industry wage benchmarks. Based on these discussions and any resulting revisions, the FAR Sub-Committee unanimously supported the budget being presented to the Board.

Mr. Salmon then proceeded to express his gratitude to staff and the FAR Sub-Committee for their comprehensive efforts in presenting this matter to the board today.

Jennifer Cho, CPA, CGA, Chief Financial and Administration Officer took the floor and delivered a presentation on the organization's FY2026 draft budget.

Key highlights of that presentation included: the budget process, background and considerations, forecast, budget highlights, ancillary fees and firm fees, reserves, budget scenarios and recommendations.

She advised the Board that when reviewing the budget recommendations, certain factors should be taken into account. These include past surpluses, the carryover of FY2025 initiatives into FY2026, the achievement of the general operating fund goal, the non-utilization of the contingency budget in previous years, and past fee increases.

After the presentation, Ms. Cho opened the floor for questions. Topics included: considering fee increases for members and firms due to inflation; ensuring sufficient funds for Year 4 strategic plan initiatives and future budgets; and the reasoning behind selecting contract positions over new full-time roles.

All questions were answered to the satisfaction of the Board and the Board acknowledged that staff had engaged in extensive long-term thinking when considering the recommendations.

The following motions were presented for consideration:

MOTION 1 It was moved that the Board approve:

Scenario A of the Draft FY2026 Engineers and Geoscientists BC Operating and Capital Budget with no fee increase.

CARRIED

MOTION 2 It was moved that the Board approve:

The National Professional Practice Examination (NPPE) fee be increased to \$293.00 and Schedule C of the Bylaws be amended to reflect the fee change pursuant to section 50 of the Professional Governance Act.

CARRIED

MOTION 3 It was moved that the Board approve:

All other ancillary fees for individual and firm registrants remain unchanged for FY2026.

CARRIED

ADJOURNMENT

The meeting ended at 10:04 a.m.