

MINUTES OF THE OPEN SESSION OF THE FIRST MEETING OF THE 2013/2014 COUNCIL of  
the Association of Professional Engineers and Geoscientists of British Columbia,  
held on OCTOBER 26, 2013, in the MOUNT CURRIE ROOM, WHISTLER, BC

**Present**

<b>Council</b>	Michael Bapty P.Eng. FEC	- President (Chair)
	Michael Isaacson P.Eng. PhD FEC	- Past President
	Arnold Badke P.Eng.	- Councillor
	Shiloh Carlson P.Eng.	- Councillor
	Ana Fernandes CIM FCSI	- Councillor
	David Harvey P.Eng./Struct.Eng.	- Councillor
	Herb Hawson P.Eng. FEC	- Councillor
	Donna Howes P.Eng. FEC	- Councillor
	Harlan Kelly P.Eng.	- Councillor (left at 4:00 pm)
	Ken Laloge CA	- Councillor
	Andy Mill P.Eng./Struct.Eng. FEC	- Councillor
	Karen Savage P.Eng. FEC	- Councillor
	Kathy Tarnai-Lokhorst P.Eng.	- Councillor
	Mike Waberski BCLS	- Councillor
	Sheila Wynn PhD	- Councillor
<b>Staff</b>	Ann English P.Eng.	- CEO & Registrar
	Tony Chong P.Eng.	- Chief Regulatory Officer & Deputy Registrar
	Janet Sinclair FEC (Hon.)	- Chief Operating Officer
	Jennifer Cho CGA	- Director, Finance & Administration
	Joanne Williamson	- Council Administrator (Recorder)
<b>Guests</b>	Russ Kinghorn P.Eng. FEC	- APEGBC Director to Engineers Canada
	Jeff Holm P.Eng. FEC FGC (Hon.)	- Past President 2012/2013
	Mike Wrinch P.Eng. PhD	- Former Councillor 2011/2013
<b>Staff Attending As Required</b>	Don Gamble	- Director, Information Systems
	Melinda Lau	- Acting Director, Communications & Stakeholder Engagement
	Deesh Olychick	- Director, Member Services
	Peter Mitchell P.Eng. FEC	- Director, Professional Practice, Standards & Development
	Gillian Pichler P.Eng. FEC	- Director, Registration
	Ray Filipiak P.Eng.	- Associate Director, Admissions
	Vincent Lai CGA	- Associate Director, Finance & Administration
	Gilbert Larocque P.Eng. CD LLB	- Associate Director, Professional Practice
	Kim Westlake CHRP	- Manager, Human Resources
	Joanne Williamson	- Council Administrator (Recorder)
<b><u>Regrets</u></b>	John Clague P.Geo. PhD FGC	- Vice President
	Garth Kirkham P.Geo. FGC	- Councillor

## OPEN SESSION

### CALL TO ORDER

Mike Bapty, President and Chair, called the meeting to order at 3:05 pm. The Chair noted that Vice President John Clague and Councillor Garth Kirkham had provided regrets in advance of the meeting.

CO-14-05     ROUNDTABLE SELF-INTRODUCTIONS OF COUNCIL AND STAFF  
The Chair led a roundtable of Council, staff and guest self-introductions.

CO-14-06     OPEN REGULAR AGENDA

**MOTION**     **It was moved and seconded that the Inaugural Council Open meeting agenda be approved as circulated.**  
**CARRIED**

CO-14-07     APPROVAL OF COUNCIL APPOINTMENTS TO COMMITTEES

**MOTION**     **It was moved and seconded that Council approves the appointments to Council committees as circulated.**  
**CARRIED**

The list of appointments is as follows:

<b>Executive Committee</b>			
<b>Membership: Pres, Past Pres, Vice Pres, Two Members of Council (one a gov't appointee)</b>			
	<b>Term</b>	<b>Start Date</b>	<b>Expiry Date</b>
Michael Bapty P.Eng. FEC, President	mandated	Oct 26,2013	Oct 17,2015 (PP)
Michael Isaacson PhD P.Eng. FEC, Past President	mandated	Oct 26,2013	Oct 25,2014
John Clague PhD P.Geo. FGC, Vice President	mandated	Oct 26,2013	Oct 25,2014
Mike Waberski BCLS– member at large, govt appointee	1 year	Oct 26,2013	Oct 25,2014
Donna Howes P.Eng. FEC – member at large	1 year	Oct 26,2013	Oct 25,2014
<b>Governance Committee</b>			
<b>Membership: Immediate Past President and up to 4 members of Council</b>			
Michael Isaacson PhD P.Eng. FEC, Past President	mandated	Oct 26,2013	Oct 25,2014
Arnold Badke P.Eng.	1 year	Oct 26,2013	Oct 25,2014
Andy Mill P.Eng./Struct.Eng. FEC	1 year	Oct 26,2013	Oct 25,2014
Kathy Tarnai-Lokhorst P.Eng.	1 year	Oct 26,2013	Oct 25,2014
Sheila Wynn PhD	1 year	Oct 26,2013	Oct 25,2014
<b>Audit Committee</b>			
<b>Membership: 5 Council with minimum 2 government appointees</b>			
Ana Fernandes CIM FCSI	1 year	Oct 26,2013	Oct 25,2014
Garth Kirkham P.Geo. FGC	1 year	Oct 26,2013	Oct 25,2014
Ken Laloge CA	1 year	Oct 26,2013	Oct 25,2014
Kathy Tarnai-Lokhorst P.Eng.	1 year	Oct 26,2013	Oct 25,2014
Sheila Wynn PhD	1 year	Oct 26,2013	Oct 25,2014
<b>Registration Committee</b>			
<b>Membership: 4 Council, 1 serves as Chair (Council designates the Chair)</b>			
Andy Mill P.Eng./Struct.Eng. FEC, Chair	1 year	Oct 26,2013	Oct 25,2014
David Harvey P.Eng./Struct.Eng. FEC	1 year	Oct 26,2013	Oct 25,2014
Herb Hawson P.Eng. FEC	1 year	Oct 26,2013	Oct 25,2014

Harlan Kelly P Eng FEC	1 year	Oct 26,2013	Oct 25,2014
Garth Kirkham P.Geo. FGC	1 year	Oct 26,2013	Oct 25,2014
<b>Geoscience Committee – Membership: 2 Council</b>			
Garth Kirkham P.Geo.	1 year	Oct 26,2013	Oct 25,2014
Shiloh Carlson P.Eng.	1 year	Oct 26,2013	Oct 25,2014
<b>Professional Practice Committee Membership: at least 2 Council, 1 serves as Chair (Council designates the Chair)</b>			
Karen Savage P Eng. FEC - Chair	1 year	Oct 26,2013	Oct 25,2014
Arnold Badke P.Eng.	1 year	Oct 26,2013	Oct 25,2014
Harlan Kelly P Eng. FEC	1 year	Oct 26,2013	Oct 25,2014
Ken Laloge CA	1 year	Oct 26,2013	Oct 25,2014
<b>Nominating Committee – Membership: Immediate Past President</b>			
Michael Isaacson P.Eng. PhD FEC, Chair	mandated	Oct 26,2013	Oct 25,2014
<b>Climate Change Advisory Group – 1 Council</b>			
John Clague P.Geo. FGC	1 year	Oct 26,2013	Oct 25,2014

CO-14-08 NOTE OF APPRECIATION TO STAFF

**MOTION** It was moved and seconded that Council congratulates staff for a successful annual conference and AGM and expresses sincere appreciation for the hard work and commitment that ensured the success of this event.  
**CARRIED**

CO-14-09 REDUCTION OF NUMBER OF COUNCIL MEETINGS FOR 2013/2014

In alignment with implementation of a three-year strategic planning cycle, the Governance Committee brought forward a proposal to pilot test a reduction in the number of meetings in 2013/2014 from seven to six meetings. This would be accomplished by cancelling the March and May meetings and replacing them with one April meeting. The proposal is based on current best practices for boards. The pilot will be trialled during the first six months of 2014. The Governance Committee will evaluate the effectiveness of this trial in the summer of 2014 and present recommendations at the September 12, 2014 Council Meeting.

**MOTION** It was moved and seconded that Council approve a pilot test reduction of one Council meeting for the upcoming Council cycle (Nov 2013-Oct 2014) as outlined in Table A.  
**CARRIED**

**Table A - Council Calendar with Key Activities and Decisions for 2013-2014 with Reduction of One Meeting**  
(one April meeting replaces current March and May meetings)

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Planned Council Meetings	Council Meeting		Council Meeting			Council Meeting		Council Meeting			Council Meeting	Short Inaugural - Cmte Appointments
Strategic Plan Cycle	Plan Approval		Initiative Prioritization			Implementation Plan Approved					Planning Session	

**APEGBC Council Meeting Minutes – Open  
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	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Budget Cycle			Budget Guideline Approval	Exec Cmte Review of Budget Options		Budget Approval						
Fiscal Year and Audit Cycle					Audit Cmte Initiates – Selects Chair			Audit Cmte Meets		Audit Cmte Meets	Approval Audited Financial Statements	AGM – Approval of Auditors
Bylaw Approval Cycle	First Consideration of Bylaws	Exec Cmte Approve Consultation Plan	Consultations re Bylaws			Proposed Bylaw Approval	Bylaws - communication to members				Bylaw vote ->	Bylaw Results
Elections and Nominating Cycle	Nominating Cmte Member Appointments	Nominating Cmte Activity, Recruitment and Deliberation					Publish Nom Cmte Nominated Candidates	Publish 25- Name Write-In Candidates	Prepare for Election		Election ->	Election Results

Council Meetings and Key Activity Decisions	Audit Committee Activity
Executive Committee Activity	Nominating Committee Activity

Harlan Kelly left the meeting at 4:01 pm.

**CO-14-10 INFORMATION ONLY REPORTS - OPEN**

- **CEO & Registrar Report:** there was discussion of the following items:
  - Ontario Human Rights Commission Policy on Removing the Canadian Experience Barrier: This policy includes recommendations for regulators to articulate competencies and outcomes that must be met for safe practice in Canada, for example, evidence of experience instead of requiring a time-based, more subjective measure.
  - Incidental Practice Agreement with Ontario – Two-Year Pilot Project: the pilot project will start January 1, 2014 and run for two years. A number of assessment criteria have been developed to monitor the effectiveness of the Agreement with reporting back to Council. It was noted that each Association is responsible for the investigation and discipline of their own members wherever they practice.
  - APEGBC/ACEC-BC: The APEGBC Executive Committee will be meeting with the Executive of the Association of Consulting Engineering Companies of BC on November 27, 2013. This is a periodic meeting to discuss items of common interest.
  - New APEGBC Website: the new website was successfully launched on October 11.
- **Upcoming Meetings and Events:**
  - Council Orientation Sessions, November 15 and November 28, 2013: all Councillors are welcome to attend these sessions.
  - Geoscientists Fellowship Luncheon: Thursday, November 28, 11:30 am to 2:30 pm.

- Council Planning Workshop: Thursday, November 28, 2:30-5:30 pm.
- Council Meeting: Friday, November 29, 8:30-4:30 pm.

**END OF OPEN SESSION**

The meeting ended at 4:23 pm.

Approved as circulated at the November 29, 2013 Council Meeting (CO-14-21).