For jurisdictions regulated by the British Columbia Building Code

Schedule CP-2
Confirmation of Completion of Code Coordination
Certified Professional Program
An Alternate Building Permit Process

Notes:
1. This letter is endorsed by the Architectural Institute of British Columbia and the Association of Professional Engineers and Geoscientists of the Province of British Columbia.
2. Words in italics are given the same meaning as defined in the British Columbia Building Code.
3. Words in quotations are defined in Schedule CP-1.

To: Authority having jurisdiction

Date: __________________________

Project Building Permit No. __________________________

Address: ____________________________________________

I confirm that I have fulfilled my obligations for “code coordination” as outlined in my previously submitted Schedule CP-1 entitled Confirmation of Commitment by Owner and “Certified Professional”.

I enclose the relevant occupancy documents as listed on the attached Occupancy Submission Documents Checklist.

NOTE: A “Certified Professional” means an Architect or Professional Engineer who has been recognized as qualified as a “Certified Professional” by the Architectural Institute of British Columbia or the Association of Professional Engineers and Geoscientists of the Province of British Columbia.

“Certified Professional”:

Name: __________________________
Name of Firm: __________________________
Address: __________________________
Tel: __________________________
City: __________________________
Email: __________________________
Postal Code: __________________________
Signature: __________________________

(Affix “Certified Professional’s” stamp here) (Affix “Certified Professional’s” professional seal here)