

**MINUTES OF THE OPEN SESSION OF THE SIXTH MEETING OF THE 2013/2014 COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia, held on SEPTEMBER 12, 2014 in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC**

**Present**

<b>Council</b>	
Michael Bapty, P.Eng., FEC	President (Chair)
John Clague, P.Geo., PhD, FGC	Vice President (teleconference)
Michael Isaacson P.Eng. PhD FEC FGC (Hon.)	Past President
Kathy Tarnai-Lokhorst P.Eng.	Councillor
Arnold Badke, P.Eng.	Councillor
Herb Hawson, P.Eng., FEC	Councillor
Shiloh Carlson, P.Eng.	Councillor
David Harvey, P.Eng./Struct.Eng., FEC	Councillor
Donna Howes, P.Eng., FEC	Councillor
Harlan Kelly, P.Eng.	Councillor
Garth Kirkham, P.Geo., FGC	Councillor
Ken Laloge, CA	Councillor
Andy Mill, P.Eng./Struct.Eng., FEC	Councillor
Karen Savage, P.Eng., FEC	Councillor
Mike Waberski, BCLS	Councillor
Sheila Wynn, PhD	Councillor
<b>Guests</b>	
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Emily Cheung, MASC, P.Eng., FEC	APEGBC Director to Engineers Canada
Dave Rutherford, ASCT, BCLS, CLS	ASTTBC President
<b>Staff</b>	
Ann English, P.Eng.	Chief Executive Officer & Registrar
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Janet Sinclair, FEC (Hon.), FGC (Hon.)	Chief Operating Officer
Jennifer Cho, CGA	Director, Finance & Administration
Gillian Pichler, P.Eng., FEC, FGC (Hon.)	Director, Registration
Sarah Wray	Executive Assistant to Council
Nicole Salvian	Administrative Assistant to Council
<b>Staff attending as needed</b>	
Peter Mitchell, P.Eng., FEC, FGC (Hon.)	Director, Prof. Practice, Standards & Development
Efrem Swartz, LL.B.	Director, Legislation, Ethics & Compliance
Gilbert Larocque, P.Eng.	Associate Director, Professional Practice
Deesh Olychick	Director, Member Services
Vincent Lai, CGA	Associate Director, Finance & Administration
Laurel Buss	Communications Officer
<b>Regrets</b>	
Ana Fernandes, CIM, FCSI	Councillor

**OPEN SESSION – CALL TO ORDER**

Michael Bapty, President and Chair, called the meeting to order at 1:09 pm. Garth Kirkham acted as the Parliamentarian and Herb Hawson acted as the Membership Engagement Champion. The Chair noted that Council Past President Michael Isaacson and Councillor Kathy Tarnai-Lokhorst provided regrets in advance of the meeting.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Dave Rutherford, Russ Kinghorn, Emily Cheung.

CO-14-79 OPEN CONSENT AGENDA

**MOTION 1** It was moved and seconded that all items on the Open Consent Agenda be approved.  
**CARRIED**

*Motions carried by approval of the above Consent Agenda motion*

- 6.1 **MOTION** that the June 20, 2014 Open Meeting minutes be approved as amended.
- 6.2 **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Committees and Boards.

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date	New Returning * Over 6 Years
Fred Tejada, P.Geo.	Geoscience Experience Review Panel	G. Pichler	9 Dec 2014	9 Dec 2016	New
Clint Low, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Jeff Corbett, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Lindsay Bottomer, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Peter Guest, P.Eng.	Investigation Committee	E. Swartz	9 Dec 2014	9 Dec 2016	New
Colin Smith, P.Eng.	Discipline Committee	E. Swartz	9 Dec 2014	9 Dec 2016	Reappointment*
Bob Gerath, P.Geo., FEC (Hon.)	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Sharlie Huffman, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Dave Jackson, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Alex McGowan, P.Eng.	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment
George Melo, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Jim O'Brien, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Randall Kovacs, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*
Bill Susak, P.Eng., FEC	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment*

Ken Newbert, P.Eng.	Practice Review Committee	P. Mitchell	9 Dec 2014	9 Dec 2016	Reappointment
Vijay Kallur, P.Eng.	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Julia Veerman, EIT	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Brandon Walker, P.Eng.	Sustainability Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Sabina Walker, P.Eng.	Standing Awards Committee	M. Lau	9 Dec 2014	9 Dec 2016	New
Nicole Kohnert, P.Eng.	Standing Awards Committee	M. Lau	9 Dec 2014	9 Dec 2016	Reappointment
Winnie Lai-Fong, P.Eng.	Mentoring Committee	D. Olychick	30 Nov 2014	30 Nov 2016	Reappointment
Michael Wilson, P.Eng.	Building Enclosure Committee	G. Larocque	31 Oct 2014	31 Oct 2016	Reappointment
Houssam Hamze	Building Codes Committee	G. Larocque	28 Sept 2014	28 Sept 2016	Reappointment
Nav Chahal	Building Codes Committee	G. Larocque	12 Sept 2014	12 Sept 2016	New
Ivan Lee, P.Eng., LEED AP	Consulting Practice Committee	G. Larocque	12 Sept 2014	12 Sept 2016	New

- 6.3 **MOTION** that, effective immediately, the application fee for academically qualified Members in Training from other Canadian jurisdictions be zero.
- 6.4 **MOTION** that Council approve the attached revised Terms of Reference for the Governance Committee.
- 6.5 **MOTION** that the Looking-to-Exempt Policy be modified to remove the requirement for telephone reference checks for Category 1 (Low Risk > 5 Years in Canada) applicants.
- 6.6 **MOTION** that Council approve the attached draft agenda for the 2014 Orientation Session for new Council Members.
- 6.7 **MOTION** that the attached Council Meeting and Events Calendar for the period August 2014 to June 2016 be received for information and that Council approves the selected dates for the Council meetings, with the proviso of potential changes or additions being possible based on the preceding clarification in this report.
- 6.8 **MOTION** that Council approves the revised Terms of Reference for the Division of Engineers & Geoscientists in the Resource Sector.
- 6.9 **MOTION** that Council approve the proposed OQM policy with regards to ongoing Practice Reviews as endorsed by the OQM Committee and the Practice Review Committee.
- 6.10 **MOTION** that the proposed modules, learning outcomes and content for the online Law & Ethics Seminar be approved.

*End of motions approved under the Consent Agenda.*

CO-14-80 OPEN REGULAR AGENDA

**MOTION** It was moved and seconded that the Open Regular Agenda be approved with the addition of bringing forward 3.2 of the Closed Regular Agenda.  
**CARRIED**

CO-14-81 MANDATORY CPD BYLAW

**MOTION 1** It was moved and seconded that Council approve in principle the draft Mandatory CPD Bylaw to implement a mandatory Continuing Professional Development program for ratification by the membership in the Fall of 2015.  
**CARRIED**

**MOTION 2** It was moved and seconded the Council directs the Executive Committee to oversee the development and executive of a consultation plan for the mandatory continuing professional development Bylaw.  
**CARRIED**

CO-14-82 AUDIT COMMITTEE REPORT

**MOTION 1** It was moved and seconded that Council accept the report of the Audit Committee.  
**CARRIED**

**MOTION 2** It was moved and seconded that Council accept the recommendation of the Executive Committee and approve effective June 30, 2014, an appropriation of \$240,000 from the General Operating Fund to the Legal & Insurance Fund.  
**CARRIED**

**MOTION 3** It was moved and seconded that Council approve the audited APEGBC Financial Statements for the fiscal year ended June 30, 2014.  
**CARRIED**

**MOTION 4** It was moved and seconded that the President and the Chief Executive Officer and Registrar be authorized to sign the fiscal 2013/2014 Financial Statements on behalf of Council.  
**CARRIED**

**MOTION 5** It was moved and seconded that the appointment of PriceWaterHouseCoopers LLP, Chartered Accountants as the Association's external auditors for the fiscal year ending June 30, 2015, be approved for final approval at the Annual General Meeting in October 2014.  
**CARRIED**

CO-14-83 KEY PERFORMANCE INDICATORS JULY 1, 2014 TO JUNE 30, 2015

**MOTION** It was moved and seconded that Council approves the Strategic Plan KPI's, the three-year targets, and the targets for the period of July 1, 2014 to June 30, 2015.  
**CARRIED**

CO-14-84 EXECUTIVE COMMITTEE AND AUDIT COMMITTEE TERMS OF REFERENCE

**MOTION** It was moved and seconded that Council approves the changes to the Executive Committee Terms of Reference and to the Audit Committee Terms of Reference as recommended by the Governance Committee.  
**CARRIED**

CO-14-85 REQUEST FROM ASTTBC – SUUPORT TO EXEMPT ASTTBC MEMBERS FROM REQUIREMENTS UNDER MODERNIZATION OF REGULATIONS FOR BUILDING OFFICIALS

**MOTION 1** It was moved and seconded that the request from ASTTBC to support their lobbying efforts to exempt ASTTBC Members from requirements under the Provincial Government’s initiative to modernize regulations for Building Officials be referred to the APEGBC/ASTTBC Joint Board for discussions and recommendations.  
**CARRIED**

**MOTION 2** It was moved and seconded that, in future, all matters falling within the Terms of Reference for the APEGBC/ASTTBC Joint Board be considered by the Joint Board before they are forwarded to the APEGBC Council.  
**CARRIED**

CO-14-86 LEGISLATIVE AMENDMENTS

**MOTION** It was moved and seconded that the Legislative Amendments be brought forward from the Closed Regular Agenda so to have it on the record.  
**CARRIED**

CO-14-87 INFORMATION ONLY REPORTS – OPEN

- **CEO & Registrar Report**
- **Registration Report**
- **Branch Engagement**
- **Strategic Plan Wrap-Up 2011-2014**
- **Balanced Scorecard**

**END OF OPEN SESSION**

The Open Session ended at 3:19 pm.