

**MINUTES OF THE OPEN SESSION OF THE FOURTH MEETING OF THE 2014/2015 COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia, held on APRIL 17, 2015 in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC**

**Present**

<b>Council</b>	
Dr. John Clague, P.Geo., FGC	President (Chair)
Dr. Mike Wrinch, P.Eng., FEC	Vice President
Michael Bapty, P.Eng., FEC	Past President
Herb Hawson, P.Eng., FEC	Councillor
Kathy Tarnai-Lokhorst P.Eng.	Councillor
David Harvey, P.Eng., Struct.Eng., FEC	Councillor
Harlan Kelly, P.Eng.	Councillor
Ken Laloge, CPA, CA, TEP	Councillor
Dr. Sheila Wynn	Councillor
Ana Fernandes, CIM, FCSI	Councillor
Tajdin Mitha, LLB	Councillor
Caroline Andrewes, P.Eng.	Councillor
Dr. Lyn Anglin, P.Geo.	Councillor
Donna Howes, P.Eng., FEC	Councillor
Bob Stewart, P.Eng.	Councillor
Dan Campbell, P.Eng.	Councillor
Carol Park, P.Eng.	Councillor
<b>Guests</b>	
Russ Kinghorn, P.Eng., FEC, FGC (Hon.)	APEGBC Director to Engineers Canada
Dave Rutherford, AScT, BCLS, CLS	ASTTBC President
<b>Staff</b>	
Ann English, P.Eng.	Chief Executive Officer & Registrar
Tony Chong, P.Eng.	Chief Regulatory Officer & Deputy Registrar
Janet Sinclair, FEC (Hon.), FGC (Hon.)	Chief Operating Officer
Jennifer Cho, CGA	Director - Finance & Administration
Gillian Pichler, P.Eng., FEC, FGC (Hon.)	Director - Registration
Efrem Swartz	Director - Legislation, Ethics & Compliance
Peter Mitchell	Director – Professional Practice, Standards & Development
Megan Archibald	Director – Communications & Stakeholders Engagement
Deesh Olychick	Director – Member Services
Mark Rigolo, P.Eng.	Associate Director – Engineering Admissions
Gilbert Larocque	Associate Director – Professional Practice & Ethics
Sarah Wray	Executive Assistant to Council and to the CEO & Registrar
Nicole Salvian	Administrative Assistant
<b>Regrets</b>	
Emily Cheung, MAsC, P.Eng., FEC	APEGBC Director to Engineers Canada

**OPEN SESSION – CALL TO ORDER**

Dr. John Clague, President and Chair, called the meeting to order at 11:38 am. Michael Wrinch acted as the Parliamentarian and Bob Stewart acted as the Membership Engagement Champion.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Russ Kinghorn of Engineers Canada and Dave Rutherford, ASCT, ASTTBC President.

CO-15-51 OPEN CONSENT AGENDA

**MOTION** It was moved and seconded that Items 6.1 to 6.9 on the Open Consent Agenda be approved with item 6.6 being moved to the Open Regular Agenda.  
**CARRIED**

*Motions carried by approval of the above Consent Agenda motion*

- 6.1 **MOTION** that the February 13, 2015 Open Meeting minutes be approved as circulated.
- 6.2 **MOTION** that Council approve the recommended appointments and reappointments to APEGBC Volunteer Groups and to outside Organizations, as applicable.

Individual, Designation	Position	APEGBC Volunteer Group/Outside Organization	Staff Contact	Start Date	Expiry Date	New/Returning * Over 6 Years
<b>Re-appointments (under six years)</b>						
Kevin Riederer, P.Eng.	Member	Registration Committee	G. Pichler	April 17, 2015	April 16, 2017	Returning (2 <sup>nd</sup> term)
Antigone Dixon-Warren, P.Geo.	Chair	Geoscience Committee	G. Pichler	April 17, 2015	April 16, 2017	Returning as Member (2 <sup>nd</sup> term; 1 <sup>st</sup> term as Chair)
Dr. Jim McEwen, P.Eng.	Member	Standing Awards Committee	M. Archibald	May 3, 2015	May 3, 2017	Returning (2 <sup>nd</sup> term)
<b>New Appointments and Re-Appointments (over six years)</b>						
Jon Mikkelsen, P.Eng.,	Member	Board of Examiners	G. Pichler	April 17, 2015	April 16, 2017	New
Dr. Hsi-Yung (Steve) Feng, P.Eng.	Member	Board of Examiners	G. Pichler	April 17, 2015	April 16, 2017	New
Garth Kirkham, P.Geo, FGC	Member	Fairness Panel	G. Pichler	April 17, 2015	April 16, 2017	New
Andrew Randell, P.Geo.	Member	Mentoring Committee	D. Olychick	April 17, 2015	April 16, 2017	New

Kevin Turner, P.Eng.	Member	Mentoring Committee	D. Olychick	April 17, 2015	April 16, 2017	New
Jesse Corrigan, P.Eng.	Member	Mentoring Committee	D. Olychick	April 17, 2015	April 16, 2017	New
Peter Bobrowsky, P.Geo.	Member	Discipline Committee	E. Swartz	April 17, 2015	April 17, 2017	New
Edward Bird, P.Eng.	Member	Discipline Committee	E. Swartz	April 17, 2015	April 17, 2017	New
Roz Nielsen, P.Eng.	Member	Discipline Committee	E. Swartz	April 17, 2015	April 17, 2017	New
Ronald Yaworsky, P.Eng.	Member	Discipline Committee	E. Swartz	April 17, 2015	April 17, 2017	New
Bruce Nicholson, P.Eng., FEC	Member	Discipline Committee	E. Swartz	April 17, 2015	April 17, 2017	New
Paul Adams, P.Eng.	Chair	Discipline Committee	E. Swartz	May 3, 2015	May 3, 2017	Over Six Years
Neil Cumming, P.Eng.	Member	Discipline Committee	E. Swartz	May 3, 2015	May 3, 2017	Over Six Years
Harvey N. McLeod, P.Eng.,P.Geo.	Chair	Dam Site Characterization Assessments Working Group	P. Mitchell	March 13, 2015	March 13, 2017	New
Andrew Small, P.Eng.	Member	Dam Site Characterization Assessments Working Group	P. Mitchell	March 13, 2015	March 13, 2017	New
Dr. Dirk J.A. Van Zyl, P.Eng.	Member	Dam Site Characterization Assessments Working Group	P. Mitchell	March 13, 2015	March 13, 2017	New
Dr. Brent C. Ward, P.Geo., FGC, FEC (Hons)	Member	Dam Site Characterization Assessments Working Group	P. Mitchell	March 13, 2015	March 13, 2017	New

- 6.3 **MOTION** that the APEGBC Council approve the Professional Practice Guidelines – Professional Responsibilities for the Design and Installation of Elevating Devices in New Building, Version 6 dated March 9, 2015 pending editorial and legal review.
- 6.4 **MOTION** that the Policy for the Publication of Disciplinary Decisions be approved.

- 6.5 **MOTION** that Council approve the website publication of the APEGBC Operating Budget format presented in Option A be used to address the AGM Motion 5.
- 6.6 This item was moved to the Open Regular Agenda.
- 6.7 **MOTION** that Mechatronics Engineers be added as a discipline of evaluation for registration and that competency assessors and a member of the Board of Examiners be recruited for this discipline.
- 6.8 **MOTION** that the APEGBC – ACEC-BC Memorandum of Understanding be approved and that the document be reviewed again in 2020.
- 6.9 **MOTION 1** that the Guidelines for Council In-Camera Sessions after the Regular Closed and Open Council Meetings as proposed in the attached Appendix be approved as a new Council Governance Policy CG-8.
- MOTION 2** that Section 2.2.8 of Council Governance Policy (CG-7 Role of the Chief Executive Officer & Registrar) be revised by adding the following words after the first sentence, “2.2.8 ... For Council In-Camera sessions which are held after the Closed and Open meetings of Council, the Chief Executive Officer is only required to attend the initial portion of the In-Camera sessions as a resource for Council if necessary.”

*End of motions approved under the Consent Agenda.*

CO-15-52 OPEN REGULAR AGENDA

**MOTION** It was moved and seconded that the Open Regular Agenda be approved with the addition of Item 6.6 of the Open Consent Agenda.  
**CARRIED**

CO-15-53 APEGBC 2015/16 OPERATING & CAPITAL BUDGET

**MOTION 1** It was moved and seconded that Council approve the application fee for professional members and licensees who are members or licensees in good standing in other Canadian jurisdictions be reduced to \$250, effective July 1, 2015.  
**CARRIED**

**MOTION 2** It was moved and seconded that Council approve the 2015/16 APEGBC operating and capital budget, and the 2016/17 proforma budget as presented.  
**CARRIED**

CO-15-54 REVISED EXECUTIVE COMMITTEE TERMS OF REFERENCE

**MOTION** It was moved and seconded that the changes to the Executive Committee Terms of Reference be reviewed by the Governance Committee at their next meeting.  
**CARRIED**

CO-15-55 DEGIRS Presentation

David Melville, P.Geo., gave a short, informative presentation on the DEGIRS and its activities.

David was thanked for his presentation and left the meeting.

CO-15-56 FAIRNESS PANEL ANNUAL REPORT

Phil Sunderland, P.Eng., FEC, FGC(Hon.) and John Watson, P.Eng., FEC, FGC(Hon.) presented the Fairness Panel Annual Report.

**MOTION** It was moved and seconded that Council receive the Annual Report of the Registration Fairness Panel.

**CARRIED**

Phil and John were thanked for their presentation and left the meeting.

CO-15-57 CPD CONSULTATION AND CPD BYLAW NEXT STEPS

**MOTION 1** It was moved and seconded that Council approve revising the continuing professional development bylaw to:

- Require practicing members and licensees to accrue an average of 50 professional development hours per year (150 PDHs on a 3 year rolling total), where 15 (of the 50) need to be verifiable hours and a maximum of 20 can be professional practice hours.

**CARRIED**

**MOTION 2** It was moved and seconded that Council direct staff to present a bylaw based on the revised program requirements for approval by Council in June and for ratification by the membership in the Fall of 2015.

**CARRIED**

CO-15-58 BRANDING INITIATIVE

Dylan Ballentine and Rob Newall of karacters design group presented the progress in the branding initiative.

Dylan and Rob were thanked for their presentation and left the meeting.

CO-15-59 WIEG UPDATE AND APPROVAL OF “30 BY 30”

**MOTION** It was moved and seconded that Council supports the Engineers Canada goal of 30% of new registrants being female by 2030.

**CARRIED**

CO-15-60 COUNCIL MEETING AND PLANNING SESSION DATE CHANGE

**MOTION 1** It was moved and seconded that the January Council meeting be moved to February 12<sup>th</sup>, 2016 and that a one day Planning Session take place February 11<sup>th</sup>, 2016 at a location in Vancouver.

**CARRIED**

**MOTION 2** It was moved and seconded that a June 2016 Planning Session be scheduled for June 15 and 16, 2016.

**CARRIED**

**MOTION 3** It was moved and seconded that the June 2016 Council Meeting and Planning Session take place in Prince George.

**CARRIED**

CO-15-61 INFORMATION ONLY REPORTS – OPEN

- Engineers Canada Director’s Report
- Update on OQM Program

- **CEO & Registrar Report**
- **Quarterly Financial Report**
- **National Engineering and Geoscience Month Summary**
- **Geoscientists Canada Director's Report**
- **APEGBC Road Map for 2014-2015 - Update**

**END OF OPEN SESSION**

The Open Session ended at 4:38 pm.