

MINUTES OF THE OPEN SESSION OF THE SECOND MEETING OF THE 2013/2014 COUNCIL of
the Association of Professional Engineers and Geoscientists of British Columbia,
held on NOVEMBER 29, 2013, in the WHISTLER ROOM, APEGBC OFFICES, BURNABY, BC

Present

Council	Michael Bapty P.Eng. FEC	- President (Chair)
	John Clague P.Geo. PhD FGC	- Vice President
	Arnold Badke P.Eng.	- Councillor
	Shiloh Carlson P.Eng.	- Councillor
	Ana Fernandes CIM FCSI	- Councillor
	David Harvey P.Eng./Struct.Eng.	- Councillor
	Herb Hawson P.Eng. FEC	- Councillor
	Donna Howes P.Eng. FEC	- Councillor
	Garth Kirkham P.Geo. FGC	- Councillor
	Ken Laloge CA	- Councillor
	Andy Mill P.Eng./Struct.Eng. FEC	- Councillor
	Karen Savage P.Eng. FEC	- Councillor
	Kathy Tarnai-Lokhorst P.Eng.	- Councillor
	Mike Waberski BCLS	- Councillor
	Sheila Wynn PhD	- Councillor
Guests	Mezrad Tabatabaian P.Eng. PhD	- Chair, Division of Energy Efficiency and Renewable Energy (DEERE)
	Bob Martin P.Eng. FEC FGC (Hon.)	- DEERE Member
	Anja Lanz EIT	- Chair, Division for the Advancement of Women in Engineering and Geoscience
	Dave Rutherford ASCT BCLS CLS	- President, Applied Science Technologists & Technicians of BC
	Russ Kinghorn P.Eng. FEC FGC (Hon.)	- APEGBC Director to Engineers Canada
	Emily Cheung P.Eng. FEC	- APEGBC Director to Engineers Canada (via teleconf)
Staff	Ann English P.Eng.	- CEO & Registrar
	Tony Chong P.Eng.	- Chief Regulatory Officer & Deputy Registrar
	Janet Sinclair FEC (Hon.) FGC (Hon.)	- Chief Operating Officer
	Jennifer Cho CGA	- Director, Finance & Administration
	Peter Mitchell P.Eng. FEC FGC (Hon.)	- Director, Prof. Practice, Standards & Development
	Gillian Pichler P.Eng. FEC FGC (Hon.)	- Director, Registration
	Melinda Lau	- Acting Director, Comm & Stakeholder Engagement
	Deesh Olychick	- Director, Member Services
	Joanne Williamson	- Executive Assistant to Council (Recorder)
	Sim Manhas	- Administrative Assistant
Staff		
Attending	Vincent Lai CGA	- Associate Director, Finance & Administration
as needed	Gilbert Larocque P.Eng. CD LLB	- Associate Director, Professional Practice
<u>Regrets</u>	Michael Isaacson P.Eng. PhD FEC FGC (Hon.)	- Past President
	Harlan Kelly P.Eng.	- Councillor

OPEN SESSION

CALL TO ORDER

Mike Bapty, President and Chair, called the meeting to order at 11:30 am. John Clague acted as the Parliamentarian and Arnold Badke acted as Membership Engagement Champion. The Chair noted that Past President Michael Isaacson and Councillor Harlan Kelly provided regrets in advance of the meeting.

Guests: The Chair advised the following guests would be welcomed over the course of the meeting: Dave Rutherford ASCT BCLS CLS, President, Applied Science Technologists & Technicians of BC; Mehrzad Tabatabaian P.Eng. PhD, Chair, Division of Energy Efficiency and Renewable Energy (DEERE); Bob Martin P.Eng. FEC FGC (Hon.) attending for the DEERE presentation; Anja Lanz EIT, Chair, Division for the Advancement of Women in Engineering and Geoscience (DAWEG) and Russ Kinghorn P.Eng. FEC FGC (Hon.), APEGBC Director to Engineers Canada. Emily Cheung P.Eng. FEC, APEGBC Director to Engineers Canada, attended via teleconference.

CO-14-19 PRESENTATION: DIVISION OF ENERGY EFFICIENCY AND RENEWABLE ENERGY (DEERE)

Mehrzad Tabatabaian, Chair, Division of Energy Efficiency and Renewable Energy (DEERE) was introduced and provided a presentation on accomplishments and future and activities and goals. Proposed changes to the DEERE Terms of Reference and work on a position paper will be coming forward to Council at a future date. Bob Martin, a DEERE member, joined the discussion.

Mehrzad Tabatabaian and Bob Martin were thanked and then left the meeting.

Emily Cheung, APEGBC Director to Engineers Canada joined the meeting via teleconference at 12:45 pm.

CO-14-20 PRESENTATION: DIVISION FOR THE ADVANCEMENT OF WOMEN IN ENGINEERING AND GEOSCIENCE (DAWEG)

Anja Lanz, Chair, Division for the Advancement of Women in Engineering and Geoscience (DAWEG), was introduced and provided a presentation on recent achievements and activities. General questions followed along with comments regarding DAWEG and other organizations promoting equity within the professions.

CO-14-21 CLOSED CONSENT AGENDA

Item 6.8, Terms of Reference for the Past Presidents Forum, was removed from the Consent Agenda and placed into the Regular Agenda.

**MOTION It was moved and seconded that Items 6.1 to 6.6, and 6.9 to 6.11 on the Open Consent Agenda be approved.
CARRIED**

Motions carried by approval of the above Consent Agenda motion

6.1 MOTION that the September 13, 2013 Open Meeting minutes be approved as circulated.

6.2 MOTION that the October 26, 2013 Open Inaugural Meeting minutes be approved as circulated.

6.3 MOTION that Council approve the recommended appointments and reappointments to APEGBC Committees and Boards and to outside Boards.

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Christopher Newcomb, P.Eng., FEC	Nominating Committee	J. Sinclair	29 Nov 2013	29 Nov 2014
Dr Ernest Portfors, P.Eng., FEC	Nominating Committee	J. Sinclair	29 Nov 2013	29 Nov 2014
Dr Catherine Hickson, P.Geo., FGC	Nominating Committee	J. Sinclair	29 Nov 2013	29 Nov 2014
Donald Delcourt, ASCT, Eng.L.	Limited Licence Subcommittee	C. Westra	Oct 2013	Oct 2015
Douglas Falkins, Eng.L.	Limited Licence Subcommittee	C. Westra	Oct 2013	Oct 2015
Thomas Hunt, ASCT, Eng.L.	Limited Licence Subcommittee	C. Westra	Oct 2013	Oct 2015
Ross Rettie, P.Eng., FEC	Limited Licence Subcommittee	C. Westra	Oct 2013	Oct 2015
Keith Trulson, ASCT, Eng.L.	Limited Licence Subcommittee	C. Westra	Oct 2013	Oct 2015
'Lyn Anglin, P.Geo.	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Brent Ward, P.Geo., FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Glen Singleton, P.Geo. FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Edward Hickin, P.Geo.	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
James Robertson, P.Geo. FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Jules Lajoie, P.Eng. FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
James Moors, P.Geo. FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
John Perry, P.Geo. FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Peter Friz, P.Geo., FGC	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Brendan Miller, P.Geo.	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
David Jenkins, P.Geo.	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Lindsay Bottomer, P.Geo., FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Bruce Downing, P.Geo., FGC, FEC (Hon.)	Geoscience Committee	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Leon Bell P.Eng.	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
David Harvey P.Eng., Struct.Eng., FEC	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
Patrick Lam P.Eng., Struct.Eng., FEC	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
Bob Neville P.Eng., Struct.Eng.	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
John Pao P.Eng., Struct.Eng., FEC	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
Robert Quiring P.Eng., Struct.Eng.	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
Patrick Shek P.Eng., CP	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
John Wallace P.Eng., Struct.Eng., FEC	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015

**APEGBC Council Meeting Minutes – Open
November 29, 2013**

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Gregory Wylie P.Eng., Struct.Eng.	Structural Qualifications Board	G. Pichler	29 Nov 2013	29 Nov 2015
Claudio Arato P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Neil Brazier P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Thomas Hunt, ASCT, Eng.L.	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Philippe Kruchten P.Eng, FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2014
Steven Kuan, PhD, P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Arash Masbough, P.Eng.	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Bob Patrick, P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Glenn Pellegrin, P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Troy Vassos, PhD, P.Eng., FEC	Registration Committee	G. Pichler	29 Nov 2013	29 Nov 2015
Paul Blanchard, FEC, FGC (Hon) P.Eng.	Registration Fairness Panel – Senior Member	R. Filipiak	29 Nov 2013	28 Feb 2015
John Watson, FEC, FGC (Hon) P.Eng.	Registration Fairness Panel – Senior Member	R. Filipiak	29 Nov 2013	28 Feb 2015
Phil Sunderland FEC, FGC (Hon) PEng	Registration Fairness Panel - Member	R. Filipiak	29 Nov 2013	28 Feb 2015
George Cavey, FCG P.Geo.	Fairness Panel Expert Reviewer	R. Filipiak	29 Nov 2013	28 Feb 2015
Bob Gerath, FGCP.Geo.	Fairness Panel Expert Reviewer	R. Filipiak	29 Nov 2013	28 Feb 2015
Doug VanDine, FEC, FGCP.Eng., P.Geo.	Fairness Panel Expert Reviewer	R. Filipiak	29 Nov 2013	28 Feb 2015
John R. Morgan, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Lynton S. Gormely, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Mahmoud Mahmoud, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Doug S. Sinclair, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Marcel L. Bernier, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
R. Allan Dakin, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Rick Heuft, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Met A. Ulker, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Shail Mahanti, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Vern Buchholz, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
John Holland, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Mark A.M. Grindlay, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
George E. Plant, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
J. Paul Anderson, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Gordon D. Apperley, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Bob S. Charlton, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Brian G. Pewsey, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Hans F. Muhlert, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Surrendar P. Menrai, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Richard A. Mossakowski, FEC P.Eng.	Expert Reviewer – Fairness Panel	R. Filipiak	29 Nov 2013	28 Feb 2015
Bernadette Currie, P.Eng.	Mentoring Committee	D. Olychick	29 Nov 2013	29 Nov 2015
Richard Dufresne, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Ali Hassanalizadeh, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Julie Orban, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Stephen Cook, P.Geo., FGC	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Monica Jaramillo, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Bryan Brassington, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015

**APEGBC Council Meeting Minutes – Open
November 29, 2013**

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Brett Eaton, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
David Nelles, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Michael Roberts, P.Geo.	Geo Experience Review Panel	J.Ong/R.Filipiak	29 Nov 2013	29 Nov 2015
Alan Rampton	Investigation Committee	K. Vantriet	29 Nov 2013	29 Nov 2015
Desimir Begovic, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Jack Irwine Bogdonov, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Renato Camporese, P.Eng., Struct.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Samir Lall Eidnani, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Sally Fouad Mitry, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Kandiah Pavananthan, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Raveen Raj Singh	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Norman Richardson Webster, P.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Andrew David Boettcher, P.Eng., Struct.Eng.	Temporary Works Committee	G. Larocque	13 Sept 2013	13 Sept 2015
Dejan Lenasi, P.Eng.	Consulting Practice Committee	G. Larocque	31 Oct 2013	31 Oct 2015
Leonard Pianalto, P.Eng., FEC	Building Codes Committee	G. Larocque	2 Dec 2013	2 Dec 2015
Michael Victor Currie, P.Eng., FEC	Chair, Standing Awards Committee	M. Lau	1 Jan 2014	31 Dec 2015
Emily Cheung P.Eng. FEC	Professional Practice Committee	P. Mitchell	29 Nov 2013	29 Nov 2015
Matthew Cameron P.Eng. FEC	Professional Practice Committee	P. Mitchell	29 Nov 2013	29 Nov 2015
Mark Porter P.Eng., Struct.Eng.	Professional Practice Committee	P. Mitchell	29 Nov 2013	29 Nov 2015
Individual	Outside Board, Committee or Task Force	Staff Contact	Start Date	Expiry Date
David Grigg, P.Eng.	City of Vancouver Urban Design Panel	P. Mitchell	1 Dec 2013	1 Dec 2015

- 6.4** ENGINEERS CANADA Canadian Framework for Licensure Element Titles, Rights and Responsibilities: **MOTION** that Council concurs with the CFL Element Titles, Rights and Responsibilities subject to modifications to Key Consideration 3, the deletion of Key Consideration 9 and the addition of definitions for the terms *Membership* and *Licence*.
- 6.5** REGISTRATION COMMITTEE: Updates to Professional Practice Examination Policy: **MOTION** that the Professional Practice Examination Policy be approved as modified.
- 6.6** Changes to Application Fees: **MOTION** that:
1. effective January 1, 2014, the examination of credentials fee exclusive of taxes for both Professional Engineer and Professional Geoscientist applicants and Non-Resident Licence applicants applying for the first time in Canada, be \$450; and
 2. the examination of credentials fee for Professional Engineer applicants who are Engineers-in-Training and Professional Geoscientist applicants who are Geoscientists-in-Training be \$300.
- 6.7** GOVERNANCE COMMITTEE: Updated Terms of Reference for the Structural Qualifications Board: **MOTION** that the revisions to the Structural Qualifications Board's Terms of Reference be approved.
- 6.9** GOVERNANCE COMMITTEE: Terms of Reference for Foundation Nominating Committee: **MOTION** that Council approves the

establishment of the Foundation Nominating Committee and its Terms of Reference.

6.10 Council/Branch Pairings: **MOTION** that the Council/Branch pairings be approved.

6.11 APEGBC Award Approval Process:

MOTION 1. that the Standing Awards Committee work with the Governance Committee to revise its Terms of Reference to include the review and approval of existing and new division and committee awards, and of all award recipients.

MOTION 2. that the proposed revisions to the Sustainability Awards Terms of Reference be tabled for consideration under the new Standing Awards Committee Terms of Reference.

End of motions approved under the Consent Agenda.

CO-14-22 OPEN REGULAR AGENDA

MOTION **It was moved and seconded that the Open Regular Agenda be approved with the following additions: Item 7.1.1 MOTION that the financial report be approved, Item 7.4 Past Presidents Forum Terms of Reference, and Item 8.6 Notice of Motion for Future Meeting.**
CARRIED

CO-14-23 FINANCIAL REPORT

MOTION **It was moved and seconded that the Financial Report as at October 31, 2013 be received.**
CARRIED

Total revenues are \$86,000 above budget, primarily due to strong revenues in professional development seminars, AGM attendance and Foreign Qualification Recognition funding, offset by timing difference of membership revenue. Expenditures are \$81,000 below budget, primarily due to savings in travel, Information Technology consulting and unfilled positions.

The original proposed motion was to receive the reports. With new reporting procedures, it was proposed that the reports also be approved and the following motion was made.

MOTION **It was moved and seconded that the Financial Report as at October 31, 2013 be approved.**
CARRIED

Following approval of the motion, there was further discussion regarding the practice of approving financial reports with the observation that if financial reports are to be approved then full financial statements should be provided. It was agreed that the snapshot or dashboard reports circulated are appropriate and there would be no benefit to circulating full financials, nor would it be best practices. It was further agreed via consensus that at the next meeting, the financial reports will be presented to be received only.

CO-14-24 REPORT ON ANNUAL GENERAL MEETING MOTIONS

Two motions were put forward at the 2013 AGM. Council discussed recommended actions to refer these motions to committees for in-depth research, discussion and to provide recommendations to Council.

**MOTION It was moved and seconded that Council approve the recommended actions as circulated.
CARRIED**

The recommended actions are as follows:

AGM Motion 1: *That Council consider the forming of a working committee with the task of developing policy and guidelines to incorporate archaeological impact studies for members engaged in certain projects involving ground altering activities. This is to bring engineering practice in compliance with BC's Heritage Conservation Act.*

Action: referred to the Director of Professional Practice, Standards and Development to provide a full report outlining options for action.

AGM Motion 2: *That Council consider formalizing a policy that neither the President nor any other elected members of the Council are able to be remunerated for their service and that the President, Past President and elected members of Council continue to be volunteer positions.*

Action: referred to the Governance Committee for consideration in their deliberations regarding remuneration, with recommendations expected to come to Council in due course.

A full report on the outcome and further actions of these AGM motions will be published in the 2013/2014 Annual Report.

CO-14-25 ENGINEERS CANADA CANADIAN FRAMEWORK FOR LICENSURE ELEMENT:
PUBLIC IDENTIFICATION OF ENGINEERING EXPERTISE

Engineers Canada Canadian Framework for Licensure has requested comment and feedback on their paper dealing with Public Identification of Engineering Expertise. In the APEGBC Council briefing note provided, it was noted that the Engineers Canada paper deals only with qualifications related to demand-side (3rd party) legislation and advocates for public identification of members' expertise through specialist certification of professional engineers. It was recommended to comment back to Engineers Canada that there is a need to identify standards of care and not just qualifications.

MOTION It was moved and seconded that APEGBC:
1) provide the content of the briefing note to Engineers Canada;
and
2) request that this element be further researched and that
consideration be given to making its focus broader to explore
other aspects of the role of the professions with respect to
professional reliance in the public interest.
CARRIED

CO-14-26 ENGINEERS CANADA CANADIAN FRAMEWORK FOR LICENSURE ELEMENT: DEFINITION OF PROFESSIONAL ENGINEERING
Engineers Canada Canadian Framework for Licensure has requested review and comment on proposed key considerations that form the basis for the Definition of Professional Engineering.

MOTION It was moved and seconded that Council endorses in principle that the Proposed Key Consideration Items 1-7 on Page 3 of the document Definition of the Practice of Professional Engineering form the basis for the Definition of the Practice of Professional Engineering.
CARRIED

The Proposed Key Consideration Items 1-7 on Page 3 are as follows:

1. The definition must accommodate new and emerging fields of engineering.
2. The definition must clearly differentiate "professional engineering" from engineering. Differentiation occurs where the public expectation is that the practitioner is held publicly accountable for safeguarding and protecting the public interest.
3. The definition shall state what professional engineering is, and not include what it is not.
4. Exceptions to requiring a licence to practise professional engineering should be specifically set out in the Act, not incorporated into the definition.
5. The National Definition of the Practice of Professional Engineering states: The "practice of professional engineering" means any act of planning, designing, composing, evaluating, advising, reporting, directing or supervising that requires the application of engineering principles and that concerns the safeguarding of life, health, property, economic interests, the public welfare or the environment, or the managing of any such act.
6. The definition has three elements:
 - i. Any of various particular intellectual activities or combinations of them,
 - ii. The application of engineering principles, and
 - iii. Safeguarding the public interest.A particular work or undertaking is only considered to be the practice of professional engineering if all three elements are present.
7. The accompanying interpretive notes in the Engineers Canada Guideline of the Practice Professional Engineering in Canada dated June 2011 provide the information required for application of the definition.

It was also noted that any definition of the practice of professional engineering proposed by Engineers Canada would need to be consistent with the BC Act.

CO-14-27 ENGINEERS CANADA CANADIAN FRAMEWORK FOR LICENSURE ELEMENT: KEY CONSIDERATIONS FOR COMPLAINTS AND INVESTIGATIONS
Engineers Canada Canadian Framework for Licensure has requested review and comment on the element Key Considerations for Complaints and Investigations. It was noted in particular that Consideration 6 is inconsistent with our Act, which requires that every complaint be investigated, regardless

of the merits of the complaint, provided that the complaint is within the jurisdiction of APEGBC.

MOTION It was moved and seconded that the following comments be forwarded to Engineers Canada on the CFL Element re: Complaints and Investigations:

- 1) As some associations may be governed by other legislation, consider whether Considerations 5 and 8 should be amended to reference local privacy and engineering legislation, which may apply to information sharing.**
- 2) Amending Consideration 6 to acknowledge that some legislation may not allow for complaints to be closed without some investigation, regardless of the merits of the complaint.**
- 3) Consider whether a formal right of appeal for complainants is the most effective way to promote transparency and openness in the complaint process. Providing regular updates to complainants might achieve the same goals without wasting resources on marginal complaints.**

CARRIED

Considerations 5, 6 and 8 referenced in the motion are as follows:

5. Initial complaints and the subsequent investigations remain confidential.
6. Investigate only complaints that relate to professional misconduct or incompetence, refusing to consider those that are clearly frivolous, vexatious or an abuse of process.
8. Where there are reasonable grounds to do so, the engineering regulatory bodies shall share information regarding disciplinary activities with others who have regulatory responsibilities, in confidence.

CO-14-28 GOVERNANCE COMMITTEE: TERMS OF REFERENCE FOR PAST PRESIDENTS FORUM

MOTION It was moved and seconded that the Terms of Reference for the Past Presidents Forum be approved.
CARRIED

CO-14-29 INFORMATION ONLY REPORTS - OPEN

- **CEO & Registrar Report:** there was discussion of the following items:
 - Foreign Qualifications Recognition Projects: an online self-assessment tool for Internationally Trained Professionals developed in cooperation with the Applied Science Technologists and Technicians of BC (ASTTBC) was launched on October 31, 2013. Another project aimed at adapting the Engineers Canada Language Assessment Battery for an online format has completed a feasibility study for submission to the Ministry of Jobs, Tourism and Skills Training.
 - Climate Change Committee Position Paper: a Communications Plan has been developed to communicate the position paper on climate change presented to Council at the June 14, 2013 meeting. APEGBC will be raising awareness about the potential impacts of climate change as they relate to professional practice and APEGBC members are expected

to keep themselves informed about the changing climate and consider potential impacts on their practice.

- Professional Member Induction Thursday January 23: While there are not the numbers needed to hold induction ceremonies outside of the Lower Mainland, Council requested that in-Branch induction events be looked at to provide consistency.
- **Engineers Canada Directors Report:** Russ Kinghorn and Emily Cheung (via teleconference) requested feedback and input on Engineers Canada items and issues. The next EC Board meeting will deal with professionalism, ethics and consistent application of regulation by the Constituency Associations. The Directors were requested to ask what role Engineers Canada could play in ensuring a consistent approach across Canada for sharing of information. Other items that Councillors suggested for Engineers Canada discussion were the concept of a Canada-wide registration and dealing at the national level with issues of parental leave. Council was advised that the Engineers Canada name has now been formally registered and the old name of Canadian Council on Professional Engineering (CCPE) no longer exists.
- **Geoscientists Canada Director Report:** the report from John Clague was received.
- **2013 Annual Conference – Feedback Report:** the results of the attendee survey were reviewed. The feedback will be used to improve future conferences.
- **Branch Engagement Report:** the report was reviewed.

CO-14-29 NOTICE OF MOTION FOR FUTURE MEETINGS

ACTION The CEO was requested to bring forward to a future meeting a motion regarding incorporating guidelines for all committees to look for diversity in their membership, to carry out analysis to identify gaps in their membership and to proactively recruit to fill those gaps.

CO-14-30 APPOINTMENT TO REGISTRATION COMMITTEE
An additional motion was allowed by consensus of the Council.

MOTION **It was moved and seconded that Shiloh Carlson P.Eng. be appointed to the Registration Committee starting immediately and ending October 25, 2014.**
CARRIED

END OF OPEN SESSION

The meeting ended at 3:00 pm.

Minutes approved as circulated at the January 24, 2014 Council Meeting (CO-14-38)