

Member Request Form

Date of Request (dd/mm/yyyy)

Date of Council Meeting (dd/mm/yyyy)

First Name

Last Name

Designation

Member ID

What is the topic that you would like to present to Council?

Have you raised this item with the related Committee/Division/Branch?

Yes

No

Have you raised this item with the staff member responsible for this program area?

Yes

No

Short Description of Topic You Would Like to Present (max 1000 characters)

IMPORTANT NOTICE: Requests for a presentation at a Council meeting are required to be completed and submitted to Sarah Wray, Executive Assistant to Council, via email at swray@apeg.bc.ca three weeks prior to the Council meeting date. Council meeting dates are listed on our website at www.apeg.bc.ca/About-Us/Our-Team/Council/Council-Schedule-and-Minutes. All requests will be reviewed by the current Executive Committee prior to going before Council and, if necessary, may be forwarded onto a respective Committee for further consideration. Once a request has been reviewed and has been added to the final version of the Council agenda, the owner of the request will be contacted and advised of the time slot and duration to present their agenda item (typically five minutes).