

MINUTES OF THE 101ST ANNUAL GENERAL MEETING OF ENGINEERS AND GEOSCIENTISTS BRITISH COLUMBIA

**Minutes are presented as a draft, until approved at the following AGM*

WELCOME AND INTRODUCTIONS

The meeting was held virtually via webcast on Saturday, October 17, 2020. After establishing that quorum of registrants was present, Chair, President Lianna Mah, P.Eng., FEC, convened the meeting at 8:30 am.

The Chair acknowledged that she was joining the meeting from Burnaby, on the ancestral, traditional and unceded homelands of the hə́ŋqəmiḥə́h [Halkomelem] and Skwxwú7mesh [Skohomish] speaking peoples, and she extended appreciation for the opportunity to hold a meeting on this territory. The Chair added that while the meeting was being hosted on a virtual platform, she would also like to acknowledge the Indigenous Peoples of all the lands that we are on and to take a moment to recognize the importance of the land, which we all call home, reaffirming our commitment and responsibility in improving relationships between nations and to improving our own understanding of local Indigenous peoples and their cultures. The Chair then proceeded to ask the assembly to partake in a moment of reflection to acknowledge the harms and mistakes of the past and to consider how we are and can each, in our own way, try to move forward in a spirit of reconciliation and collaboration.

The Chair then noted that the legal and notification requirements for the meeting had been met and the meeting duly constituted.

Introduction of 2019/2020 Council

The Chair introduced the 2019/2020 members of Council and provided an overview of Council's role and responsibilities under Engineers and Geoscientists BC's primary mandate of protection of the public.

Introduction of Staff

The Chair introduced several Engineers and Geoscientists BC staff who were participating in the meeting.

Introduction of Government Guest

The Chair acknowledged Ralph Sultan, P.Eng., MLA for West Vancouver – Capilano, from the BC Legislative Assembly who attended the meeting and thanked him for joining.

Introduction of Parliamentarian

Eli Mina, registered parliamentarian, was introduced as the parliamentarian for the meeting.

OVERVIEW OF MEETING RULES AND PROTOCOLS

The Chair advised that Engineers and Geoscientists BC for the first time ever, was hosting the AGM remotely and informed registrants that the rules were available for viewing within the webinar platform. The Chair informed the registrants that in accordance with the Ministerial Order No: M167, these Special Rules of Order for Engineers and Geoscientists BC were approved by Council on July 29, 2020 to govern the meeting. The Ministerial Order allows Engineers and Geoscientists BC the authority to hold the AGM virtually, as well as provides Council the authority to set the meeting rules, and therefore registrants will not be voting to approve the rules this year.

The Chair then proceeded to review the meeting rules, protocols and voting procedures using the webcast platform.

APPROVAL OF THE AGENDA

MOTION: It was moved and seconded that the agenda of the 101st Annual General Meeting of Engineers and Geoscientists BC be approved.

CARRIED

APPROVAL OF MINUTES OF 100TH (2019) ANNUAL GENERAL MEETING

The Chair advised that the minutes of the 2019 AGM were made available online in advance of the meeting and also available within the webcast platform.

MOTION: It was moved and seconded that the minutes of the 100th Annual General Meeting (2019) of Engineers and Geoscientists BC be approved.

CARRIED

GREETINGS FROM ENGINEERS CANADA AND GEOSCIENTISTS CANADA

The Chair shared greetings from Jean Boudreau, P.Eng., FEC, President of Engineers Canada, along with a report on Engineers Canada activities.

Ann English, P.Eng., FEC, FCSSE, Chief Executive Officer & Registrar shared greetings from Michael Parkhill, P.Geo, FGC, President of Geoscientists Canada, along with a report on Geoscientists Canada's activities.

ACKNOWLEDGMENT OF SISTER ASSOCIATIONS

The Chair welcomed representatives joining the meeting virtually from other regulatory bodies, and from the sister Engineering and Geoscience associations across Canada.

RESULTS OF THE 2020 COUNCIL ELECTION

Kathleen Kompauer, P.Eng., FEC, FGC (Hon.), Chief Scrutineer, explained the process followed to receive and count the electronic ballots for the 2020 Council election. Ms. Kompauer stated that she and fellow scrutineers, John Watson, FEC, FGC (Hon.) and Margaret Li, P.Eng., FEC, FGC (Hon.) were satisfied that the election was conducted in a confidential, fair and impartial manner.

This year 15.5% of eligible voting members participated. 4,524 votes were cast.

The council election results were announced as follows:

President: Larry Spence, P.Eng.

Vice President: Carol Park, P.Eng.

Councillors elected to a three-year term: Michelle Mahovich, P.Eng., P.Geo. and Jessica Steeves, P.Eng.

Councillors elected to a two-year term: Dr. Brent Ward, P.Geo., FGC, FEC (Hon.) and Kevin Turner, P.Eng., FEC, FGC (Hon.)

Councillor elected to a one-year term: Tomer Curiel, P.Eng., FEC.

Destruction of Council Election Ballots

MOTION: It was moved and seconded that the electronic ballots for the Council election be destroyed at the end of three months.

CARRIED

ANNUAL REPORT

The Chair directed the assembly's attention to the 2019/2020 Annual Report, which included reports from the President, the Chief Executive Officer and Registrar, and Engineers and Geoscientists BC's financial statements. The annual report was made available on Engineers and Geoscientists BC's website. It was also available to download from the webinar platform.

President's Report

The Chair began by sharing an update on the actions taken by Council on the motion from the 2019 AGM which was for council to consider reviewing and presenting to members on the pros and cons of establishing a sister body to focus on member advocacy, which would allow Engineers and Geoscientists BC to focus on regulatory responsibilities.

The Chair informed registrants that at its June 19, 2020 meeting, Council decided to defer consideration of this motion until an analysis of current programs and activities had been completed, in light of the *Professional Governance Act's* limits on advocacy.

The Chair then reported on Engineers and Geoscientists BC's highlights of the organization's work from July 1, 2019 to June 30, 2020 and announced the 2020 Award Winners.

Chief Executive Officer's Report

Ann English, P.Eng., FEC, FCSSE, Chief Executive Officer and Registrar, briefed the assembly on major operational activities of the past year.

The Chair opened the floor for questions regarding the President's Report and the Chief Executive Officer's report.

Questions relating to: Equity, Diversity & Inclusion measures being considered by Council; the Continuing Education Program; changes to the Nominating Committee and nominations process under the PGA; changes to the Council composition under the PGA; role of Branches in the future; volunteering opportunities for international registrants and the effect of COVID-19 on Engineers and Geoscientists BC's registration applications were addressed by the Chair and the CEO and Registrar.

After questions were addressed, Ann English, P.Eng., FEC, FCSSE, Chief Executive Officer and Registrar apprised the assembly that she would be retiring effective August 2021 and expressed her sincere gratitude for being able to serve as Chief Executive Officer & Registrar for Engineers and Geoscientists BC over the last 8 years.

At this point in the meeting a break was taken for 15 minutes.

Government Appointees Report

David Wells, JD, Government Appointee, presented the report of the public representatives to Council as published in the Annual Report.

The Chair opened the floor for questions regarding the Government Appointees Report. There were no questions raised.

Financial Statements and Appointment of Auditors

The Chair called upon Suky Cheema, CPA, CA, Chair of the Audit Committee, to explain the auditing process and to present the financial statements for the fiscal year ending June 30, 2020, as provided in the Annual Report.

Questions relating to: impact of staff working remotely on the annual budget; clarification on deferred fees and the special levy; scholarships were raised and addressed by Suky Cheema CPA, CA, Chair of the Audit Committee, Jennifer Cho, CPA, CGA, Chief Financial and Administration Officer, the Chair and the

CEO and Registrar.

MOTION: It was moved and seconded that the appointment of PriceWaterhouseCoopers LLP, Chartered Accountants, as the organization's auditors for the fiscal year ending June 30, 2021, be approved.

CARRIED

ACKNOWLEDGMENT OF DECEASED MEMBERS

The Chair acknowledged members of the organization who had passed away over the last year. A moment of respectful silence was observed.

AGM MOTIONS

In accordance with the meeting rules, registrants had the opportunity to submit motions in advance of the AGM for Council's consideration. All motions were required to be received no later than 5:00 PM on September 18, 2020 to allow adequate time for review and inclusion in the virtual meeting and to support fair and informed debate.

At the close of the submission deadline, no motions were received this year.

SERVICE RECOGNITION

The Chair took a moment to thank the councillors who had completed their terms of service on Council for their dedication of time and energy to the organization and to the professions.

She began with thanking outgoing Past President Dr. Katherina Tarnai-Lokhorst, P.Eng., FEC, FGC (Hon.) for her many years of dedicated service and leadership on Council.

Councillors completing their terms at this time were:

- Antigone Dixon-Warren, P.Geo.
- Susan MacDougall, P.Eng. and
- Brock Nanson, P.Eng.

The Chair also acknowledged that government appointee Alan Andison, BA, LLB will be finishing his term in December and thanked him for his years of service.

INDUCTION OF 2020/2021 PRESIDENT AND COUNCIL

Lianna Mah, P.Eng., FEC introduced Larry Spence, P.Eng., as incoming president for the 2020/2021 Council year. Mr. Spence read the President's Oath of Office and then introduced the 2020/2021 Council. He advised that members of Council would be signing their oaths of office following the meeting.

Mr. Spence thanked outgoing President Mah for her commitment and efforts over the past year. Outgoing President Mah was then inducted into the Order of the Stripped Gear in a virtual ceremony presented by outgoing Past President Dr. Katherina Tarnai-Lokhorst, P.Eng., FEC, FGC (Hon.).

2021 ANNUAL CONFERENCE AND 102nd AGM

The Chair announced that the 2021 Annual General Meeting will be held on October 30th and advised that it is uncertain as to whether the 2021 AGM will be in person or held virtually but we will follow the guidance of our public health officials and hope to be able to come together as a professional community in 2021.

ADJOURNMENT

The Chair declared the meeting adjourned at 11:08 am.