



Engineers and Geoscientists in the Resource Sector Division – December Executive Meeting

9:00am – 10:00am December 19, 2017

AGENDA

Call in numbers:

Toll free 1-855-392-2520

Participant 3929162

Expected Executives: RH, LD, MC, JE, MF, VS

Expected Guests: Peter Mitchell, Amit Plaha,

Possible Executive(s): CC

Possible Guest(s):

Executive Regrets: EF, KG

1.0 Adoption of AGENDA

Motion to adopt Lee; 2nd Melissa

2.0 Adoption of Previous Minutes

2.1 November

Motion to adopt Ross; 2nd Matt

3.0 Monthly Reports/ Updates

(advise status of actions items from last meeting)

- **APEGBC Liaison Report (Practice related) – Peter Mitchell –**
 - Questionnaire to QPs – they want direct feedback from professionals in the resource section – Amit will provide the form and it is important that EGIRSD members and executive weigh in on the professional alliance model. Must go out to the membership for comment. Survey accessible until January 26th. Ross & Amit will ensure this is distributed to the membership.
 - Watershed assessment guidelines – Guideline has been reviewed by an editorial consultant, will come out in the early New Year and will be sent to DEGIRS for comment.
- **APEGBC Liaison Report (Administration related) – Amit Plaha**
 - Sending out survey today or tomorrow to the membership.
 - Draft terms of reference has been approved and will be moved to council in February, should be approved after that. Amit - Please send draft to Ross to help with critical dates list.
 - Will be posting a reminder for the webinar
 - Office will be closed next week
- **Webinar MF – Update**
 - Go to meeting – we have a division credit card so MF will set this up for the first webinar on the 5th of January – Ross will get this info from AP after the meeting
 - Five Webinars Planned for the new year, usually on the Friday at noon:
 - ..1 January 5th Folisols – Victoria. Will/has be sent to the agrologists, EGIRSD members, and Aspect.
 - ..2 January 18th Stream Channels in 3 Dimensions January – Kim
 - ..3 Feb 16th Climate Drainage Talk – Lee (may change speaker due to repetition of this topic – possibly give this to the foresters)
 - ..4 March - Sampling Sediment in High Energy Flow – Marianne Middleton
 - ..5 ARD talk
- **Chair Report RH – Update**
 - 2015 critical dates attached to agenda. Please everyone review critical dates and send a section on what you are responsible for. Most important are bursary and AGM.
- **Treasurers Report MC – Update**
 - Review of attached report
 - Has bursary been payed?
- **Secretaries Report JE – Update**

- Anastasia has updated outstanding minutes from 2017 on the wiki site.
Minutes from the AGM are now updated so will add those to the wiki site shortly
- SPS minutes from Lee – please let him know if anything has been missed.
- **Website Update MF – Update**
 - Current exec still not updated on the website
 - Will aim to get all of the minutes up on the website
 - Have rearranged the wiki site and added templates. Have a look and give some feedback
- **Bursary Update RH – Update**
 - Update from Kim – anticipated letterhead and info from Amit later this month
 - Date has not been finalized for this
- **AGM Coordinator CC – Update**
 - CC not in attendance – no update
- **Victoria on Transfer of Responsibilities & Aspect / Newsletter**
 - All secondary naming has been stripped from all publications - Aspect now called the newsletter
 - Next issue in March. Cody will format for \$75/issue. Someone needs to feed her articles and table of contents and she will compile.
 - Victoria still taking the lead on Aspect/Newsletter, possibly with help from Anastasia. Can put out a call to membership to see if anyone wants to step forward and help. Ross will follow up with Amit after a discussion with Victoria.

4.0 Exec Discussions / Open Floor Issues

- **Critical Dates**
 - Pls review and send Ross feedback
- **Open Floor Issues**
 - Crossing Guidelines – still not completed – what is the deadline – sometime in January? Ross will follow up with PM. Matt, Ross, and Lee to work on the steep roads guideline and will involve the membership once they have gotten the ball rolling.

ACTION ITEMS:

- Ross – speak with Amit re bursary, questionnaire, credit card for Melissa, call out to membership re Aspect.
- All – review CD list and give feedback to Ross, review SPS minutes from Lee and provide feedback



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- Melissa & Jaime – minutes onto the wiki site
- Kim / Ross - Finalize date for bursary

5.0 Administration

- **Next meetings: Recurring date? , Send out doodle?**
 - Doodle poll

6.0 Adjourn

Move to adjourn Victoria; 2nd Melissa