

Technical Review Board Memorandum

Date: January 12, 2018 (Revised)

Issue: **Communications Protocol for TRB Members**

Discussion:

This memorandum is intended to provide guidance for TRB members when questioned by members of the media or the public on any issues relating to the Ministry of Education's (EDUC) Seismic Mitigation Program (SMP). This includes questions of any nature relating to any school seismic status or details.

As TRB members are not authorized to speak to these issues with the public, the appropriate response in all cases is to refer the person asking the questions to the respective school district and/or EDUC.

EDUC's staff member responsible for the SMP is:

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